

HOLLIS, NEW HAMPSHIRE

Annual Report

1991

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1991



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ANNUAL REPORT

for the Town of

HOLLIS

NEW HAMPSHIRE

for the year

NINETEEN HUNDRED AND NINETY ONE



ANNUAL REPORTS

of the

OFFICERS AND COMMITTEES

of the Town of

Hollis, N.H.

For The Year Ending December 31, 1991

with Report of

SCHOOL DISTRICT

For The Year Ending June 30, 1991

DEDICATION

On August 30, 1991 Roy L. Wilkins died after a long fight with cancer. Roy gave of himself to the Town of Hollis for many years, as Fire Chief and Road Agent.

On July 16, 1927 Roy and his twin sister Ruth were born in Brookline, New Hampshire, offspring of Harry and Hazel Wilkins. Roy was educated in the Brookline and Milford school systems. During World War II he served in the U.S. Navy and when he was discharged in 1946 he moved to Hollis.



In April 1949 Roy joined the Hollis Fire Department. He was elected Captain of Company 3 in April 1967 and in April 1971 he was elected Deputy Chief. April 1974 found Roy in the position of Fire Chief and he held this position until December 1980 when he retired from active service. During his years as Fire Chief he started the Ambulance Squad in the town. He also served as a Forest Fire Warden.

Roy married Virginia Lund, daughter of Hollis residents Ralph and Madeline Lund, Sr., on July 18, 1953 and they had seven children: Russell, Brian, Robert, Richard, Jeffrey, Donna and Holly. Through the years their family has increased with the addition of eight grandchildren.

It has been reported that Roy was so dedicated to the Hollis Fire Department that when he and Virginia came out of the church after their wedding the fire whistle started blowing and Roy was torn. Should he go to the fire or go on his honeymoon! Finally someone confessed that the whistle had been blown in jest.

Roy worked full time for the State of New Hampshire, Department of Public Works until November 18, 1974 when he was appointed Road Agent for the Town of Hollis, a position he held until his retirement in December 1984. Not liking retirement, Roy returned to work for the State of New Hampshire Department of Public Works in 1985 and continued that work until ill health forced his retirement in 1990.

Not content with his full time job and the Fire Department, Roy also joined the Odd Fellows and became Noble Grand of the Hollis Lodge.

When the Donald C. Petry American Legion Post was formed, Roy became active in that organization and at one time was Commander of the Legion Post.

A dedicated family man and public servant, it is fitting that this town report be dedicated to the memory of Roy L. Wilkins.

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VITAL STATISTICS

Births 97
Deaths 100
Marriages 102

HOLLIS SCHOOL DISTRICT

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Printed on recycled paper.

**TOWN HALL
OFFICES AND HOURS**

SELECTMEN'S OFFICE

Administrative Assistant
to the Selectmen: Louise R. King
Secretary: Brenda K. Morse
Hours: Monday through Friday
9 A.M. to 3 P.M.
Telephone: 465-2780, 465-2209

TAX COLLECTOR

Hours: Barbara T. Vickers
Monday, Tuesday, Wednesday, Friday
9 A.M. to 12 Noon
Telephone: 465-7987

TOWN CLERK

Hours: Nancy B. Jambard
Monday, Wednesday, Friday
8 A.M. to 1 P.M.
Monday Evenings &
1st and 3rd Tuesday Evenings
7 P.M. to 9 P.M.
1st Saturday 8 A.M. to 11 A.M.
Telephone: 465-2064

BUILDING INSPECTOR

Hours: Richard C. Jones
Monday thru Friday
9 A.M. to 12 Noon
Inspections: 1P.M. to 5 P.M.

Inspections—Must be
called in 24 Hrs. before
day of inspection.

Telephone: 465-2514

INSPECTOR OF SUBSURFACE DISPOSAL SYSTEMS

Office Hours: Robert W. Rimbach
Tuesday 9 A.M. to 3 P.M.
Telephone: 465-2209
At all other times call: Virginia Mills—465-3446

PLANNING OFFICE

Hours: Virginia I. Mills
Monday through Friday
9 A.M. to 3 P.M.
Telephone: 465-3446

TOWN OFFICERS
MARCH 1991-MARCH 1992

SELECTMEN, ASSESSORS, OVERSEERS OF THE POOR

Richard Walker, Chairman
James P. Belanger

Philip W. Mercer
Louise R. King, Adm. Asst.
to the Selectmen

TOWN CLERK

Nancy B. Jambard

DEPUTY TOWN CLERK

Rebecca Crowther

TAX COLLECTOR

Barbara T. Vickers

DIRECTOR OF PUBLIC WORKS

Arthur G. LeBlanc

POLICE CHIEF

Richard H. Darling

FIRE CHIEF

Edward Chamberlain

FIRE WARDS

Edward Chamberlain 1992

F. Donald McCoy 1993

Arthur W. Woods 1994

REPRESENTATIVES

Susan B. Durham

George Wright

SUPERVISORS OF THE CHECKLIST

Kathryn Hardy 1992

Lydia L. Schellenberg 1996

Julia L. McCoy 1994

TRUSTEES OF THE TRUST FUND

Richard Birch 1994

F. Warren Coulter 1993

John A. Lumbard 1992

TREASURER

Richard R. Husk

MODERATOR

James W. Squires

BUILDING INSPECTOR

Richard C. Jones

INSPECTOR OF SUBSURFACE DISPOSAL SYSTEMS

Robert W. Rimbach

NASHUA REGIONAL PLANNING

Edwin A. Makepeace, Jr. 1994

Ann Caldwell 1992

Peter R. Ebner 1993

TOWN ENVIRONMENTAL SPECIALIST

Steven Serian

EMERGENCY MANAGEMENT DIRECTOR

Edward Chamberlain

HEALTH OFFICER

Frank C. Durham

DOG OFFICER

Jayne Reed

LIBRARY TRUSTEES

Betsy A. Hornik, Chairperson 1992

Jessica "Jan" Squires 1992

Susan F. Howes 1993

Diane Hoyt 1994

William M. Geraci III 1993

J. Howard Bigelow, Jr. 1994

Eleanor H. Whittemore 1993

TOWN BUDGET COMMITTEE

Frank Whittemore 1992

David Golden 1993

Morton E. Goulder 1993

Thomas H. Enright 1994

William J. Pasko 1994

Frederick Q. Gemmill 1992

PLANNING BOARD

James P. Belanger, Ex-Officio

John J. Singer 1994, Chrmn.

Thomas Jambard 1992

Susan B. Durham 1993

Aram P. Marderosian 1992

Ann Caldwell 1994

Edwin A. Makepeace, Jr. 1992

Nanci Mitchell, Alt. 1993

Carl Hills, Alt. 1993

HISTORIC DISTRICT

Richard Walker, Ex-Officio

Joseph E. Cohen 1993, Chrmn.

Candace Dochstader 1993

Dorothy Hackett 1991

Henry C. Hills 1994

Joseph A. Dube 1992

John S. Balfour 1992 (resigned 1991)

BOARD OF ADJUSTMENT

Ralph Nicosia-Rusin 1993, Chrmn.

Phyllis Turner-Aston 1993

Roger Saunders 1992, Vice-Chrmn.

Martha Davis 1992, Alt.

Endicott Peabody 1992

William Pasko 1994, Alt.

Samuel Zingales 1994

Roger Parsons 1993, Alt.

John Andruszkiewicz 1994, Alt.

Ruth Clark 1994, Alt.

FOREST COMMITTEE

Arthur Woods 1992

Edward Chamberlain 1993

George R. "Bill" Burton 1994

Craig H. Birch 1994

Steven P. Briggs 1993

Gary E. Chamberlain 1992

RECREATION COMMISSION

Paul Edmunds 1994, Chrmn.

Matthew M. Kleeman 1992

David April 1993, Co-Chrmn. (resigned 1991)

Alan J. Cieto 1992

Susan J. Culver 1993 (resigned 1991)

Marcia Bristow 1993

CEMETERY COMMISSION

James A. Seager 1992, Chrmn.

Nancy Bell 1994

Owen O'Neil 1994

Mary Auer 1994

Jeffery L. Snow 1993

CONSERVATION COMMISSION

David Orde 1994, Chrmn.

Clair Goulder 1992

Craig H. Birch 1992

Vaughan Pitman 1994

Frank E. Holt 1994

David Sherman 1993 (res. 1991)

Mary Leipziger 1993

Peter C. Baker 1993, Alt.

John Lombard 1993, Alt.

Stephen Kolinko 1995, Alt.

MASTER PLAN UPDATE COMMITTEE

Richard Casale

Martha Davis

Candace Dochstader

Paul Edmunds

David Golden

Marilyn Learner

Edwin Makepeace

Mario Martinello

Mary Jane Merritt

Nanci Mitchell

David Orde

Kathy Pasko

Michael Quinlan

Steven Serian

Nancy Tichanuk

Donald E. Zizzi, NRPC

Jay Minkerah

Richard Walker, Selectman

Louise R. King

Virginia I. Mills, Secretary

WATER STUDY COMMITTEE

Steven Serian, Chairman
Fred Leipziger
Ed Karjanen

James Pitarys
Tom Hildreth
Arthur LeBlanc

SOLID WASTE COMMITTEE

Kathleen M. Pasko
Steve Serian

Dick Brown
Arthur LeBlanc

SOUHEGAN REGIONAL LANDFILL

Donald W. Smith 1994

Arthur LeBlanc 1992

DOINGS OF THE SELECTMEN

1991's deepening recession has been a particular challenge to the Board of Selectmen's policies. We have placed great emphasis on our "Team" approach in dealing with town concerns. We have spoken strongly on the need to maintain a capital reserve program of regular annual funding to meet the equipment replacement needs and other major items. These are surely the trying conditions in which to evaluate the wisdom of sound long range planning, growth control, maintaining of a balanced frugal town budget, together with overall meticulous financial management.

This year's survey by the State of assessed vs sales values came out at exactly 100%. This means that property values are holding up much better than elsewhere in the area. In this context, it is interesting to note that in 1991 we had 42 new single family housing starts as compared with 27 in 1990.

We have just completed the 5 year town Master Plan update with a very talented committee. The new Capital Improvements Plan (CIP) committee has been scheduled to convene shortly to continue the process and the Long Range Planning Committee has started to meet to continue the plans laid out in the Master Plan.

In a continuing long term effort we have added another 15 salt-free roads to our list. As a result of the excellent records kept by the Hollis Police, Highway and Fire Departments, we have received early reimbursements from the Federal Government for monies spent during Hurricane Bob.

Eleven contiguous parcels of town-owned conservation management land are being added to the Town Forest.

A cooperative effort between the Hollis Recreation Commission, Nichols Fund Committee, Public Works Department, Selectmen's Office and other interested townspeople has resulted in the expansion of Nichols Field. This year there will be two new playing fields put to use. One of these fields will be dedicated to the memory of Kevin Waugaman as we used monies from a trust fund in Kevin's memory to help augment the cost of the fields.

The Board of Selectmen spent two weeks in Superior Court last May defending its highways from abusive use.

An accumulated operating surplus of over \$600,000 for the 1991 year was very heartening—a further result of good management by all of the town departments and boards.

The Flint Pond Association has been working closely with the Department of Environmental Services on a water quality program for Flint Pond. As a result we are #1 on the DES's list for Federal and State funding to continue the program.

In closing, we are honoring the memory of long time friend of the town, Roy Wilkins, who made this town a better place to live in.

Richard Walker, Chairman
Philip Mercer
James Belanger
Board of Selectmen

**THE STATE OF NEW HAMPSHIRE
THE POLLS WILL BE OPEN FROM 7:00 A.M. TO 7:00 P.M.**

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at Hollis Fire Station, Glenice Drive in said Hollis on Tuesday, the tenth day of March, next at 7:00 of the clock in the forenoon, to act upon the following subjects:

1. To choose all necessary Town Officers for the year ensuing.
2. To conduct other business by official ballot.

Given under our hands and seal, this 19th day of February, in the year of our Lord nineteen hundred and ninety-two.

Selectmen of Hollis
Richard Walker
Philip Mercer
James Belanger

A True Copy of Warrant—Attest:

Richard Walker
Philip Mercer
James Belanger

THE STATE OF NEW HAMPSHIRE

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at Walters Auditorium in said Hollis on Wednesday evening, the eleventh day of March next at 7:30 of the clock in the evening, to act upon the following subjects:

1. To hear reports of Selectmen and other Town Officers and Committees.

2. To see if the Town will vote to authorize the Board of Selectmen to apply for, accept and expend money from the state, federal or another governmental unit or a private source which becomes available during the year in accordance with the procedures set forth in RSA 31:95-b, or take any other action relative thereto.

3. To see if the Town will authorize the Selectmen to borrow money in anticipation of taxes, or take any other action relative thereto.

4. To see if the Town will vote to authorize the Conservation Commission to retain the unexpended portion of its previous appropriations in accordance with the procedures set forth in RSA 36-A:S, or take any other action relative thereto.

5. To see if the Town will vote to raise and appropriate the sum of Four Hundred Seventy-five Thousand Dollars (\$475,000) for the reconstruction, alteration and enlargement of the Hollis Social Library, said appropriation to be raised by transferring One Hundred Sixty Thousand Six Hundred Forty Dollars (\$160,640.00) plus accumulated interest to date of withdrawal from the Capital Reserve Fund created for that purpose, said fund to be discontinued after the transfer. The balance of Three Hundred Fourteen Thousand Three Hundred and Sixty Dollars (314,360.00) is to be raised as follows: One Hundred Twenty-four Thousand Six Hundred Ninety-six and 65/100 Dollars (\$124,696.65) from private donations already received and in the hands of the Library Trustees, which funds have been donated for this purpose, and One Hundred Ninety Thousand Dollars (\$190,000.00) to be raised by general taxation, and authorize the Selectmen and/or Library Trustees to contract for and accept any federal and state aid available for the project and to take all other action necessary to carry out this project.

6. To see if the Town will raise and appropriate the sum of \$85,000 to be placed in the following existing capital reserve funds in the amount indicated for the following purposes:

A. Ambulance	10,000
B. Grader	9,000
C. Fire Truck	35,000
D. 4x4 Highway Truck	3,000
E. Diesel Dump Truck 1	7,000

F. Diesel Dump Truck	37,000
G. Rescue Van (Fire)	9,000

and to create a new capital reserve fund pursuant to RSA 35:1 for Communications Center Console and deposit the amount of 5,000 in the capital reserve funds or take any other action relative thereto.

7. To see if the Town will authorize the Selectmen to withdraw \$60,000.00 plus accumulated interest to date of withdrawal, from the Diesel Dump Truck 2 Capital Reserve Fund and to expend these funds to purchase a Diesel Dump Truck, or take any other action relative thereto.

8. To see if the Town will vote to deposit 50% of revenue collected pursuant to RSA 79-A (Current Use Land Change Tax) in the Hollis Conservation Commission's Funds in accordance with RSA 36-A:5 III as authorized by RSA 79A:25 II. Said deposits not to exceed \$50,000 in any one calendar year, or take any other action relative thereto.

9. To see if the Town will raise and appropriate the sum of \$50,000 to repair Rideout Road by asphalt paving in 1992 from the end of the existing asphalt at lot 47 Map 9 Rideout Road to the easterly end of lot 74 Map 14, an approximate length of 2500 feet. (By Petition)

10. To see if the town will vote to direct the Selectmen to maintain the unpaved portion of Rideout Road as a gravel road. (By Petition)

11. To see if the Town will, pursuant to RSA 202-A:23, authorize the public library trustees to apply for, accept and expend, without further action by the town meeting, money from the state, federal, or other governmental unit or a private source which becomes available during the fiscal year, which funds shall be used only for legal purposes for which a town may appropriate money and shall not require the expenditure of other town funds or take any other action relative thereto.

12. To see if the Town will vote to add eleven additional parcels of Town-owned woodland to the Hollis Town Forest to be managed as provided by RSA 31:110, said parcels are described in deeds as follows:

Deed 959-292, Parcel #1, Dunklee West, 10.0 Ac

Parcel #2, Dunklee East, 5.5 Ac

Deed 968-43, Dunklee South, Entrance Strip, 0.4 Ac

Deed 991-159, Joseph Cerier Lots

Parcel #1, Wallingford Lot, 80.0 Ac

Parcel #2, Cameron Lot, 20.0 Ac

Parcel #3, Stearns Lot, 35.0 Ac

Deed 1134-44, George W. Hardy Lot, 7.0 Ac + 40 Rods

Deed 3333-10,11,12, Pennichuck Lot, 8.0 Ac

Deed 2647-619, Wright Heirs Lot, 29.2 Ac

Deed 2775-768, Hensel Lot, 10.0 Ac

Deed 3516-579, Braasch Lot, Portions of Baxter
Farm and Causeway Road, Parker
Brook, 11.7 Ac

or take any other action relative thereto.

13. Do you approve of having the sessions for the annual town meeting on a Saturday beginning at 9:00 or 9:30 in the morning to act upon the appropriate subjects for the meeting. (By Petition) (to get the sense of the meeting)

14. To see if the Town will vote to return the (Road Agent)/ Superintendent of Public Works Dept. to an elective position. (By Petition)

15. To see if the Town will vote to authorize the Selectmen to convey any real estate acquired by the town by tax collector's deed. Such conveyance may be by deed following a public auction, or the property may be sold by advertised sealed bids, or may be otherwise disposed of as justice and the equities of the situation, in the discretion of the Selectmen, may require, pursuant to RSA 80:42 or take any other action relative thereto.

16. To raise such sums of money as may be necessary to defray town charges for the ensuing year and make appropriations of the same.

Given under our hands and seal, this 19th day of February, in the year of our Lord nineteen hundred and ninety-two.

Richard Walker
Philip W. Mercer
James P. Belanger
Selectmen of Hollis

A True Copy of Warrant—Attest:

Richard Walker
Philip W. Mercer
James P. Belanger

BUDGET OF THE TOWN OF HOLLIS, N.H.

PURPOSES OF APPROPRIATION (RSA 31:4)	Actual	Actual	Selectmen's		Budget Committee	
	Appropriations 1991	Expenditures 1991	Budget 1992	Recommended	Recommended	Not Recommended
GENERAL GOVERNMENT						
Town Officers' Salary	\$ 25,000	\$ 25,559	\$ 25,300	\$ 25,300	\$	—
Town Officers' Expenses	265,102	260,560	270,347	270,347		—
Election and Registration Expenses	2,000	1,405	4,500	4,500		—
Cemeteries	8,151	7,417	8,151	8,151		—
General Government Buildings	77,501	70,356	75,000	75,000		—
Reappraisal of Property	—	—	—	—		—
Planning and Zoning	75,500	73,312	80,160	80,160		—
Legal Expenses	20,000	54,569	20,000	20,000		—
Advertising and Regional Association	2,500	2,430	2,500	2,500		—
Contingency Fund	25,000	150	25,000	15,000		10,000
PUBLIC SAFETY						
Police Department	345,380	354,444	360,850	360,850		
Fire Department	139,650	121,134	141,304	136,304		5,000
Civil Defense/Radio Maint/Commun.	148,531	150,746	156,248	156,248		—
Building Inspection	52,600	50,590	52,720	52,720		—

PURPOSES OF APPROPRIATION (RSA 31:4)	Actual Appropriations 1991	Actual Expenditures 1991	Selectmen's Budget 1992	Budget Committee	
				Recommended 1992	Not Recommended
HIGHWAYS, STREETS & BRIDGES					
Town Maintenance	\$ 368,300	\$ 353,809	\$ 376,100	\$ 376,100	\$ —
General Highway Department Expenses	229,680	229,264	282,992	222,992	60,000
Street Lighting	12,000	12,003	12,000	12,000	—
SANITATION					
Solid Waste Disposal	268,000	267,896	227,000	227,000	—
Town Dumps	72,855	56,872	71,906	71,906	—
HEALTH					
Health Department	16,705	15,200	15,105	15,105	—
Hospitals and Ambulances	—	—	—	—	—
Animal Control	11,800	18,899	18,050	18,050	—
Vital Statistics	60	34	60	60	—
WELFARE					
General Assistance	8,000	4,338	8,000	8,000	—
Old Age Assistance	—	—	—	—	—
Mediation Program	300	275	300	300	—

PURPOSES OF APPROPRIATION (RSA 31:4)	Actual Appropriations 1991	Actual Expenditures 1991	Selectmen's Budget 1992	Budget Committee	
				Recommended 1992	Not Recommended
CULTURE AND RECREATION					
Library	\$ 55,270	\$ 56,670	\$ 60,000	\$ 60,000	\$ —
Parks and Recreation/Rec. Com.	33,015	32,395	37,005	37,005	—
Patriotic Purposes	300	0	300	300	—
Conservation Commission	—	—	—	—	—
DEBT SERVICE					
Principal of Long-Term Bonds & Notes	30,000	30,000	30,000	30,000	—
Interest Expense—Long- Term Bonds & Notes	33,000	33,003	32,000	32,000	—
Interest Expense—Tax Anticipation Notes	261,000	200,441	167,500	167,500	—
Interest Expense—Other Temporary Loans	—	—	—	—	—
Fiscal Charges on Debt	—	—	—	—	—
CAPITAL OUTLAY					
Library Expansion	—	—	475,000	475,000	—
4x4 highway truck	20,000	20,628	—	—	—
Dump Truck	—	—	60,000	60,000	—
OPERATING TRANSFERS OUT					
Payments to Capital Reserve					
Funds: (See attached list/details)	32,000	32,000	110,000	60,000	50,000

PURPOSES OF APPROPRIATION (RSA 31:4)	Actual Appropriations 1991	Actual Expenditures 1991	Selectmen's Budget 1992	Budget Committee	
				Recommended 1992	Not Recommended
MISCELLANEOUS					
Town Forest	\$ 1,000	\$ —	\$ 3,000	\$ 3,000	\$ —
Hlth, Life, Disability, Dental	152,300	160,278	171,850	171,850	—
Municipal Sewer Department	—	—	—	—	—
Municipal Electric Department	—	—	—	—	—
FICA, Retirement					
& Pension-Contributions	106,600	92,596	104,000	104,000	—
Insurance	183,300	152,551	176,087	176,087	—
Unemployment Compensation	3,000	—	3,000	3,000	—
TOTAL APPROPRIATIONS	\$3,085,400	\$2,941,824	\$3,663,335	\$3,538,335	\$ 125,000

SOURCES OF REVENUE

TAXES

	Estimated Revenues 1991	Actual Revenues 1991	Selectmen's Budget 1992	Estimated Revenues 1992
Resident Taxes	\$ —	\$ —	\$ —	\$ —
National Bank Stock Taxes	—	—	—	—
Yield Taxes	1,000	5,024	2,000	2,000
Interest and Penalties on Taxes	80,000	177,263	130,000	130,000
Inventory Penalties				
Land Use Change Tax	25,000	44,013	25,000	25,000

INTERGOVERNMENTAL REVENUES STATE

Shared Revenue—Block Grant	50,000	147,956	50,000	50,000
Highway Block Grant	98,000	98,081	103,000	103,000
Railroad Tax	—	—	—	—
State Aid Water Pollution Projects	—	—	—	—

PAYMENT IN LIEU OF TAXES

State-Federal Forest Land/ Recreation Land/Flood Land	40	32	30	30
Other (MS-1, p. 2, lines 20-22)	—	—	—	—
Other Reimbursements	—	—	—	—

INTERGOVERNMENTAL REVENUES FEDERAL

LICENSES AND PERMITS

Motor Vehicle Permit Fees	500,000	547,190	500,000	500,000
Dog Licenses	4,000	5,545	4,000	4,000
Business Licenses, Permits and Filing Fees (Bldg. Permits)	31,000	39,275	31,000	31,000

SOURCES OF REVENUE	Estimated Revenues 1991	Actual Revenues 1991	Selectmen's Budget 1992	Estimated Revenues 1992
CHARGES FOR SERVICES				
Income from Departments	\$ 75,000	\$ 87,645	\$ 70,000	\$ 70,000
Rent of Town Property	250	445	270	270
Library Gifts	—	—	124,697	124,697
MISCELLANEOUS REVENUES				
Interests on Deposits	130,000	136,775	110,000	110,000
Sale of Town Property	5,000	9,687	5,000	5,000
Cable T.V.	1,000	13,510	10,000	10,000
Sale of Tax Deeded Property	-0-	2,121	-0-	-0-
OTHER FINANCING SOURCES				
Proceeds of Bonds and Long-Term Notes	—	—	—	—
Income from Water and Sewer Departments	—	—	—	—
Withdrawals from Capital Reserve	20,000	20,628	220,640	220,640
Withdrawals from General Fund Trusts	—	—	—	—
Income from Trust Funds	5,000	7,217	5,000	5,000
Fund Balance	125,000	—	300,000	300,000
TOTAL REVENUES AND CREDITS	1,150,290	1,342,407	1,690,637	1,690,637
Total Appropriations			1991	1992
Less: Amount of Estimated Revenues, Exclusive of Taxes			\$ 3,081,400	\$ 3,538,335
Amount of Taxes to be Raised (Exclusive of School and County Taxes)			1,150,290	1,690,637
			1,931,110	1,847,698

MELANSON, GREENWOOD
& COMPANY, P.A.

CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITORS' REPORT

Board of Selectmen
Town of Hollis, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Hollis, New Hampshire, as of and for the year ended December 31, 1990 as listed in the table of contents. These financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The Town does not maintain a record of its general fixed assets and, accordingly, a statement of general fixed assets, required by generally accepted accounting principles, is not included in the financial statements.

As described in Note 1 (F), the Town recognizes property tax revenues on the accrual basis in the General Fund, which is not in conformity with generally accepted accounting principles. Generally accepted accounting principles require recognition of property taxes on the modified accrual basis. Town officials believe, and we concur, that application of this accounting principle would give a misleading impression of the Town's ability to meet its current and future obligations.

In our opinion, except for the effects of the omission of a statement of general fixed assets as discussed in the third paragraph and the recognition of property taxes on the accrual basis discussed in the fourth paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Hollis, New Hampshire, as of December 31, 1990, and the results of its operations, and cash flows for the Nonexpendable Trust Fund for the year then ended in conformity with generally accepted accounting principles.

Melanson, Greenwood & Company

Nashua, New Hampshire
May 29, 1991

TOWN OF HOLLIS, NEW HAMPSHIRE

Combined Balance Sheet - All Fund Types
and Account Group

December 31, 1990

	Governmental Fund Types		Fiduciary Fund Types		Account Group		Totals)
	General		Trust		Long-term Debt	(Memorandum Only)	
ASSETS							
Cash and cash investments	\$ 1,447,812		\$ 734,901		\$ -	\$ 2,182,713	
Marketable securities	-		488,559		-	488,559	
Taxes receivable	2,072,539		-		-	2,072,539	
Prepaid and other assets	222		-		-	222	
Amount to be provided for judgement payable	-		-		125,000	125,000	
Amount to be provided for retirement of general long-term debt	-		-		445,000	445,000	
Total Assets	\$ 3,520,573		\$ 1,223,460		\$ 570,000	\$ 5,314,033	
	\$ 3,520,573		\$ 1,223,460		\$ 570,000	\$ 5,314,033	
LIABILITIES AND FUND EQUITY							
Liabilities:							
Vouchers payable	\$ 36,220		\$ 9,527		\$ -	\$ 45,747	
Due to school district	3,021,005		-		-	3,021,005	
Deferred tax revenue	-		-		-	-	
Judgement payable	-		-		125,000	125,000	
Other liabilities	64,562		-		-	64,562	
General obligation bonds payable	-		-		445,000	445,000	
Total Liabilities	3,121,787		9,527		570,000	3,701,314	
Fund Equity:							
Fund balances:							
Reserved for endowments	-		488,559		-	488,559	
Reserved for continuing appropriation	27,295		-		-	27,295	
Unreserved	371,491		725,374		-	1,096,865	
Total Fund Equity	398,786		1,213,933		-	1,612,719	
Total Liabilities and Fund Equity	\$ 3,520,573		\$ 1,223,460		\$ 570,000	\$ 5,314,033	
	\$ 3,520,573		\$ 1,223,460		\$ 570,000	\$ 5,314,033	

The notes to the financial statements are an integral part of this statement.

TOWN OF HOLLIS, NEW HAMPSHIRE

Combined Statement of Revenues, Expenditures and
Changes in Fund Balances - All Governmental
Fund Types and Expendable Trust Funds

For the Year Ended December 31, 1990

	Governmental Fund Types	Fiduciary Fund Expendable Trust	Totals) (Memorandum Only)
	General		
Revenues:			
Taxes	\$ 9,115,625	\$ -	\$ 9,115,625
Licenses and permits	619,996	-	619,996
Intergovernmental	264,346	-	264,346
Charges for services	109,933	4,049	113,982
Interest	209,221	72,977	282,198
Miscellaneous	16,061	118,109	34,170
Total Revenues	10,335,182	195,135	10,530,317
Expenditures:			
Current:			
General government	517,525	1,871	519,396
Protection of persons and property	908,830	-	908,830
Highways and streets	688,406	-	688,406
Health, welfare and sanitation	489,918	-	489,918
Library and recreation	70,523	68,671	139,194
Capital outlay	285,513	307,730	593,243
Debt service	324,673	-	324,673
Assessments	7,094,416	-	7,094,416
Miscellaneous	264,048	9,651	273,699
Total Expenditures	10,643,852	387,923	11,031,775
Excess of Revenues Over (Under) Expenditures	(308,670)	(192,788)	(501,458)
Other Financing Sources (Uses):			
Operating transfers in	282,931	223,033	505,964
Operating transfers out	(210,111)	(257,658)	(467,769)
Total Other Financing Sources (Uses)	72,820	(34,625)	38,195
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	(235,850)	(227,413)	(463,263)
Fund Balance - January 1, 1990	634,636	952,787	1,587,423
Fund Balance - December 31, 1990	\$ 398,786	\$ 725,374	\$ 1,124,160

The notes to the financial statements
are an integral part of this statement.

TOWN OF HOLLIS, NEW HAMPSHIRE

Statement of Revenues and Other Sources,
and Expenditures and Other Uses -
Budget and Actual - General Fund

For the Year Ended December 31, 1990

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
Revenues and Other Sources:			
Taxes	\$ 8,812,859	\$ 9,115,625	\$ 302,766
Licenses and permits	625,000	619,996	(5,004)
Intergovernmental	266,473	264,346	(2,127)
Charges for services	124,500	109,933	(14,567)
Interest	165,000	209,221	44,221
Miscellaneous	8,000	16,061	8,061
Transfers - in	325,000	143,632	(181,368)
Other sources	<u>243,028</u>	<u>243,028</u>	(-)
Total Revenues and Other Sources	10,569,860	10,721,842	151,982
Expenditures and Other Uses:			
Current:			
General government	519,550	502,240	17,310
Protection of persons and property	907,352	908,830	(1,478)
Highways and streets	701,575	692,906	8,669
Health, welfare and sanitation	486,072	476,315	9,757
Library and recreation	36,801	36,779	22
Capital outlay	115,000	116,782	(1,782)
Debt service	314,773	324,673	(9,900)
Assessments	7,094,416	7,094,416	-
Miscellaneous	282,051	268,448	13,603
Transfers - out	<u>112,270</u>	<u>120,111</u>	(7,841)
Total Expenditures and Other Uses	<u>10,569,860</u>	<u>10,541,500</u>	<u>28,360</u>
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ <u>-</u>	\$ <u>180,342</u>	\$ <u>180,342</u>

The notes to the financial statements
are an integral part of this statement.

TOWN OF HOLLIS, NEW HAMPSHIRE

Statement of Revenues, Expenses and Changes in Fund Balance
All Non-Expendable Trust Funds

For the Year Ended December 31, 1990

Operating Revenues:

Dividends and interest	\$ 44,067
Capital gains and donations	<u>22,795</u>
Total Operating Revenues	66,862

Other Financing Sources (Uses):

Operating transfers - out	(38,195)
Reinvestment	(3,467)
Service charges	<u>(2,405)</u>

Total Other Financing Sources (Uses) (44,067)

Net Income 22,795

Fund Balance, January 1, 1990 465,764

Fund Balance, December 31, 1990 \$ 488,559

Statement of Cash Flows
All Non-Expendable Trust Funds

For the Year Ended December 31, 1990

Net income	\$ 22,795
Cash, December 31, 1989	<u>465,764</u>
Cash, December 31, 1990	\$ <u><u>488,559</u></u>

The notes to the financial statements
are an integral part of this statement.

TOWN OF HOLLIS, NEW HAMPSHIRE

Notes to Financial Statements

1. Summary of Significant Accounting Policies

The accounting policies of the Town of Hollis as reflected in the accompanying financial statements for the year ended December 31, 1990 conform to generally accepted accounting principles for local government units, except as indicated hereinafter.

The Town of Hollis, New Hampshire (the Town), for financial reporting purposes, includes all funds and account groups relevant to its operations. The combined financial statements, presented herein, do not include agencies which are not controlled by the Town. An example of such an agency is the Hollis School District.

The more significant accounting policies of the Town are summarized below:

(A) Fund Accounting

For reporting purposes, the financial activities of the Town are accounted for through the use of several funds and a long-term debt group of accounts. Each fund is a separate accounting entity with self-balancing accounts. The following types of funds and account groups are used by the Town:

Governmental Funds

The General Fund is used to account for all financial activities of the Town, except those required to be accounted for in another fund. Most revenues and expenditures of a general governmental nature are accounted for in this fund.

Fiduciary Funds

Trust Funds are used to account for assets held by the Town in a trustee capacity. These include expendable trust funds, and non-expendable trust funds. Expendable trust funds allow for both the principal and earnings to be spent for particular purposes, whereas non-expendable trust funds allow only the earnings to be spent. The Town maintains the following expendable trust funds:

Cemetery Trust
Library
Conservation Commission
Capital Reserve
Nichols Expendable Trust

In addition, the Town maintains the following non-expendable trust funds:

Common Trust Funds:
High School
Library
Public Welfare
Cemetery
Nichol's Fund

Account Groups

General Long-Term Debt Group of Accounts - to account for the unmatured principal on long-term general obligation indebtedness.

(B) Basis of Accounting

The accrual basis of accounting is used for property taxes and the Town's nonexpendable trust funds. The modified accrual method of accounting is used for all other governmental fund types and expendable trust funds. Under the modified accrual method, revenues are recorded when susceptible to accrual (i.e., measurable and available to finance the Town's operations) and expenditures, other than interest on long-term debt, are recorded when the liability is incurred.

(C) Fixed Assets

Property, plant and equipment acquired or constructed for general government services are recorded as expenditures in the fund incurring the expenditure. Generally accepted accounting principles require that such assets be accounted for in a "general fixed assets group of accounts". The Town does not maintain such an account group.

(D) Budgetary Data

General budget policies

The Town's budget is originally prepared by the Selectmen's Administrative Assistant with the cooperation of the various department heads. It is then submitted to the Budget Committee, in accordance with the Municipal Budget Law. After reviewing the budget, the Committee holds a public hearing for discussion.

The final version of the budget is then submitted for approval at the annual Town meeting. After the budget is approved at the Town meeting, it is compiled on the statement of appropriation and sent to the State in order to establish the property tax rate.

The Selectmen cannot increase the total of the approved budget, however, they have the power to reclassify its components when necessary.

(E) Assets, Liabilities and Fund Equity

Cash Investments

Cash investments consist primarily of certificates of deposit and other short-term liquid investments.

Marketable Securities

Investments in marketable securities are carried at cost. At December 31, 1990, the market value of these investments approximated \$517,700.

Vouchers Payable

Vouchers payable consists of all unpaid bills at December 31, 1990. These were all paid in January, 1991.

Due to School District

The total school district assessment for the period July 1, 1990 through June 30, 1991 was \$6,234,360. The school district is paid in monthly installments. As of December 31, 1990, a total of \$3,213,355 was paid, leaving a balance of \$3,021,005 to be paid through June 30, 1991.

Fund Equity Reserved for Continuing Appropriations

This account represents the unexpended appropriations for specific expenses. (See detail at footnote 2 (C)).

Fund Equity Reserved for Endowments

This represents the principal of the nonexpendable trust fund investments. The balance cannot be spent for any purpose, however, it may be invested and the earnings transferred to other funds to be spent.

(F) Revenues, Expenditures and Transfers

Property Taxes

Property Tax Calendar

The following is a summary of the property tax calendar used for the 1990 property tax levy:

October, 1990:

The tax rate for the tax year April 1, 1989 through March 31, 1990 was determined by the New Hampshire Department of Revenue. After the rate was set, the warrant was prepared and the bills were sent to the taxpayers.

December, 1990:

Tax payments were due. All delinquent accounts after this date were charged 12% interest.

March, 1991:

Notices are sent to all taxpayers with delinquent accounts.

April, 1991:

Date of tax lien procedure. The Town purchases all the delinquent accounts by paying the delinquent balance, recording costs and accrued interest. The accounts that are lienied by the Town will be reclassified from property taxes receivable to unredeemed tax liens receivable. After this date, delinquent accounts will be charged interest at a rate of 18%.

If the taxes are still unpaid after two years and one day, the Town will be deeded the property.

Property Tax Revenue Recognition

Property tax revenue equals the total actual tax commitment less abatements and refunds of property taxes for the period of January 1, 1990 through December 31, 1990. This method of recognition is contrary to generally accepted accounting principles which requires property tax revenue be recognized on the modified accrual basis of accounting. Town officials believe that the application of the modified accrual basis of accounting would give a misleading impression of the Town's ability to meet its current and future obligations.

Taxes Collected for Others

The Town collects property taxes for the Hollis School District and the County of Hillsborough. Payments to the other taxing units are normally made throughout the year. The ultimate responsibility for the collection of taxes rests with the Town.

An analysis of the 1990 property tax levy is presented below:

	Amount <u>Levied</u>	%
Town of Hollis	\$ 2,031,295	22.3 %
Hollis School District	6,248,510	68.4
Hillsborough County	<u>845,906</u>	<u>9.3</u>
Total	\$ <u>9,125,711</u>	<u>100.0 %</u>

Tax Anticipation Notes/Short-Term Borrowing

During the year the Town borrowed \$5,000,000 in tax anticipation notes with an average interest rate of 7%. An additional \$1,000,000 was borrowed in March for a period of 48 days. All notes were repaid prior to December 31, 1990.

Vacation, Sick Leave and Other Compensated Absences

Town employees are entitled to 6 days personal leave with pay. At the end of each year, unused personal days will be redeemed according to a set schedule. Employees earn vacation as they provide services. At the end of each year, the unused earned vacation time lapses.

The cost of vacation and sick leave benefits is accounted for as an operating expenditure when paid. At December 31, 1990 there were approximately 20 employees covered by the above provisions.

Assessments

The 1990 assessments consists of the following:

Hollis School District	\$ 6,248,510
Hillsborough County	<u>845,906</u>
	\$ <u>7,094,416</u>

Debt Service

Debt service expenditures consist of interest on short-term borrowings, and principal and interest on maturing long-term debt.

Interfund Transactions

The accompanying financial statements reflect numerous transactions between the various funds. These transactions represent operating transfers and do not constitute revenues nor expenditures of the funds.

Total Columns on Combined Statements

Total columns on the combined statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations or changes in financial position in conformity with generally accepted accounting principles. Such data is also not comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

Collateralization of Cash Balances

The carrying amount of the Town's deposits with financial institutions was \$2,182,713 and the bank balance was \$2,219,017. The bank balance is categorized as follows:

Amount collateralized or insured by the FDIC and FSLIC	\$ 2,158,462
Uncollateralized	<u>60,555</u>
Total Bank Balance	\$ <u>2,219,017</u>

2. Detail Notes on All Funds and Account Groups

(A) Assets

Taxes receivable

Taxes receivable consists of the following classifications:

Property taxes:	
1990 levy	\$ 1,507,632

Unredeemed taxes:	
1989 levy	\$ 432,381
1988 levy	<u>132,526</u>
	<u>564,907</u>

Total taxes receivable	\$ <u>2,072,539</u>
------------------------	---------------------

(B) Liabilities

Pension plan obligations

All full-time employees of the Town are covered under the State of New Hampshire Retirement System. Contributions are deducted at rates according to employment category.

The Town's contribution for normal costs of the plan is based upon an actuarial valuation of the entire State. Since the actuarial valuation is performed on the entire State plan, the amount, if any, of the excess of vested benefits over pension fund assets for the Town of Hollis is not available. The Town does not have a liability for past service costs. The Town's expense for the year for the State plan was \$36,112. Additional pension disclosures, required by generally accepted accounting principles, were not available for presentation.

General Obligation Bond Payable

The Town has an outstanding bond payable issued in June 1987. The bond is payable over twenty years with the interest rate varying (5.40% to 8.25%). The principal payment for the next five years will be \$30,000 per year.

Balance December 31, 1989	\$ 475,000
Maturing principal payment	(30,000)
Balance December 31, 1990	\$ <u>445,000</u>

(C) Fund Equity

Reserved for continuing appropriations

The following is a summary of general fund appropriations and reserves to be carried forward to 1991:

Recreation	\$ 7,536
Water study	6,000
Town forest	4,400
Patriotic purposes	1,248
Library expansion	1,275
Dumps-stickers	600
Surface treatment	4,500
Capital expense	484
Volunteer Day	952
Scholarship fund-Ruth Wheeler	<u>300</u>
Total	\$ <u>27,295</u>

(D) Budget Basis of Accounting

The budget appearing on page 4 of the financial statements consists of the balances from the approved statement of appropriations.

The actual revenues and expenditures were adjusted to reflect the same basis of accounting as the budget. The following is a summary of adjustments made to the actual revenues and expenditures:

	<u>Revenues and Other Sources</u>	<u>Expenditures and Other Uses</u>
As reported on page 3 of the accompanying financial statements.	\$ 10,618,113	\$ 10,853,963
To record other sources	243,028	-
To book prior year appropriation carryforwards	(139,000)	(339,758)
To book current year appropriation carryforwards	(<u>299</u>)	<u>27,295</u>
As reported on page 4 of the accompanying financial statements	\$ <u>10,721,842</u>	\$ <u>10,541,500</u>

TAX COLLECTOR'S REPORT
SUMMARY OF TAX ACCOUNTS
FISCAL YEAR ENDED DECEMBER 31, 1991
TOWN OF HOLLIS
-DR.-

	Levies of:		
	1991	1990	Prior
Uncollected Taxes—Beginning of Fiscal Year:			
Property Taxes	-	\$1,501,451.73	\$ -
Resident Taxes	-	-	-
Land Use Change Tax	-	6,180.00	-
Yield Taxes	-	-	-
Taxes Committed to Collector:			
Property Taxes	\$9,334,960.00	-	-
Resident Taxes	-	-	-
National Bank Stock Taxes	-	-	-
Land Use Change Tax	16,037.50	20,500.00	-
Yield Taxes	-	5,380.17	-
Added Taxes:			
Property Taxes	-	9,092.00	-
Resident Taxes	-	-	-
Overpayments:			
a/c Property Taxes	13,093.66	647.40	-
a/c Resident Taxes	-	-	-
Interest Collected on Delinquent Taxes			
Costs Collected	3,205.45	53,669.74	-
	7,540.83	-	-
TOTAL DEBITS	\$9,374,837.44	\$1,596,921.04	\$0

TAX COLLECTOR'S REPORT
SUMMARY OF TAX ACCOUNTS
FISCAL YEAR ENDED DECEMBER 31, 1991
TOWN OF HOLLIS
-CR.-

	Levies of:		
	1991	1990	Prior
Remitted to Treasurer During Fiscal Year:			
Property Taxes (includes overpayment)	\$8,016,425.64	\$1,510,658.54	-
Resident Taxes	-	-	-
Land Use Change Tax	16,037.50	26,680.00	-
Yield Taxes	-	5,024.17	-
National Bank Stock Tax	-	-	-
Interest on Taxes	3,205.45	53,669.74	-
Miscellaneous Costs	7,540.83	-	-
Abatements Allowed			
Property Taxes	6,303.00	532.59	-
Resident Taxes	-	-	-
Yield Taxes	-	-	-
Uncollected Taxes—End of Fiscal Year:			
Property Taxes	1,325,325.02	-	-
Resident Taxes	-	-	-
National Bank Stock Tax	-	-	-
Land Use Change Tax	-	-	-
Yield Taxes	-	356.00	-
TOTAL CREDITS	\$9,374,837.44	\$1,596,921.04	

TAX COLLECTOR'S REPORT
SUMMARY OF TAX LIEN ACCOUNTS
FISCAL YEAR ENDED DECEMBER 31, 1991
TOWN OF HOLLIS
-DR.-

	Tax Lien on Account of Levies of:		
	1990	1989	Prior
Balance of Unredeemed Taxes Beginning of Fiscal Year:	-	\$432,381.29	\$132,525.61
Taxes Executed to Town During Fiscal Year:	\$794,916.83	-	-
Interest Collected After Lien Execution:	24,959.53	44,269.52	41,434.18
Redemption Costs:	1,809.00	834.00	836.50
TOTAL DEBITS	\$821,685.36	\$477,484.81	\$174,796.29
CR			
Remittances to Treasurer During Fiscal Year:			
Redemptions	\$414,226.33	\$258,418.32	\$120,712.23
Interest & Costs After Lien	26,768.53	45,103.52	42,270.68
Abatements During Year	290.49	1,082.31	1,156.42
Deeded to Town During Year	47.03	46.61	44.58
Unredeemed Taxes End of Year	380,352.98	172,834.05	10,612.38
Unremitted Cash			
TOTAL CREDITS	\$821,685.36	\$477,484.81	\$174,796.29

TREASURER'S REPORT

As was the case in 1990, the 1991 cash flow was negatively influenced by delinquent tax collections. On April 3, 1991 the Town bought \$794,917 in tax liens from the tax collector compared with \$668,663 in 1990. Because of these past due tax payments the town needed to borrow \$600,000 on March 14, 1991 for 47 days at a cost of \$5,483 to carry expenses past Town meeting where approval to borrow tax anticipation notes was voted.

The amount of tax anticipation borrowing for 1991 remained at the 1990 level of \$5.0 million which provided adequate funding for Town operations through November. The borrowing rates were set at an open bidding which resulted in the total \$5.0 million going to one buyer at a 5.50% for the full 252 day period. The total cost of this borrowing was \$192,500 for the year. The tax anticipation notes dated April 14, 1991 were used to pay off the short term loan of \$600,000 and the balance of \$4.4 million was invested in a combination of certificates of deposit, U.S. Treasury Notes, and guaranteed repurchase agreements coming due each month from May through November. The investment maturities were matched to meet estimated cash needs of the Town, Hollis School District and Hillsborough County. The interest rates on the certificates of deposit and Treasury Notes averaged between 5.90% and 6.00% for a total interest earned of \$66,159 (maturities between 38 to 159 days). The table below reflects a comparative statement for 1990 and 1991 of the net cost of borrowing for the Town of Hollis:

	<u>1990</u>	<u>1991</u>
Tax Anticipation Notes Interest Cost	(\$250,250)	(\$192,500)
Short Term Note Interest Cost	(8,250)	(5,483)
Investment Interest Earned	109,954	66,159
Repurchase Account Interest Earned	<u>99,266</u>	<u>67,484</u>
Net Interest Cost	(\$49,280)	(\$64,340)

The table points out the fact that the 1990 cost of borrowing was \$15,060 (\$64,340 minus \$49,280) less than 1991 even though borrowing interest rates were less in 1991. A more conclusive statement which could be made from this analysis would be that as long as the Town continues to borrow funds in anticipation of taxes at such a high dollar amount there will be a significant cost associated with this method of doing business. This cost could be reduced significantly or perhaps eliminated by going to twice-a-year (July 1st and December 1st) tax collection as provided by RSA 76-15.

Surplus for 1990 was \$371,491 which was sufficient enough for the Department of Revenue Administration to reduce the 1991 taxes by \$201,794. Any surplus available from 1991 operations for reducing the 1992 taxes can not be determined until the 1991 audit is complete.

Tax Liens bought by the Town in 1991 amounted to \$794,917 up from \$668,663 in 1990. At December 31, 1991 the amount of unpaid taxes for 1991, 1990, and 1989 were \$1,325,325, \$380,352, and \$172,834 respectively for a total of \$1,889,123 (there is an additional \$10,612 tax due for 1988). The 1990 total for unpaid taxes was \$2,066,358. Even though the total unpaid tax balance has decreased, the levels of delinquent taxes are much higher than the Town has historically experienced.

**STATEMENT OF BONDED DEBT
TOWN OF HOLLIS, NH
SHOWING ANNUAL MATURITIES OF
OUTSTANDING BONDS**

**Police Station (Bonds 1987)
Original Amount \$535,000**

Maturities	Amount	Maturities	Amount
1992	\$30,000	2000	\$25,000
1993	\$30,000	2001	\$25,000
1994	\$30,000	2002	\$25,000
1995	\$25,000	2003	\$25,000
1996	\$25,000	2004	\$25,000
1997	\$25,000	2005	\$25,000
1998	\$25,000	2006	\$25,000
1999	\$25,000	2007	\$25,000
			\$415,000

REVISED 1990

Richard R. Husk
Treasurer
20-Feb-92

**STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION**

Board of Selectmen
Town of Hollis

Your 1991 Tax Rate has been computed and set. The tax rate, its breakdown, the amount to be committed to the tax collector, the appropriations due other units of government, the amount of overlay, and the assesment used to calculate the tax rate are listed below as follows:

1991 Tax Rate and Commitment

1991 Tax Rate	21.36
1991 Amount of Tax to Be Committed to Tax Collector	9,332,356

1991 Tax Rate Breakdown

Units of Government	Tax Rates
Town/City	4.80
School	14.50
County	2.06
Combined Rate (Town/City, School & County)	21.36

Due Other Units of Government

Due School District	
Local	2,510,802
Regional	3,937,270
Due County	909,210

Other Pertinent Information

1991 Overlay	297,573
Net Valuation Used in Setting the Tax Rate	439,024,166

Date: 10/14/1991

Andrea Reid
Director

REPORT OF THE TRUST FUNDS OF THE TOWN OF HOLLIS DECEMBER 31, 1991

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	BALANCE BEGINNING OF YEAR	NEW FUNDS CREATED	GAINS OR (LOSSES) SALE OF SECURITIES	CAPITAL GAIN DIVIDENDS	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	%	INCOME RECEIVED	EXPENSES DURING YEAR	EXPENDED	BALANCE END OF YEAR
1873	MARY S FARLEY	HIGH SCHOOL	COMMON TRUST		21,499.30	9.89	217.33		21,726.52	20.54		1,818.63	134.42	1,689.53	15.21
1884	SAHUEL T WORCESTER	HIGH SCHOOL	COMMON TRUST		2,662.96	1.22	26.92		2,691.10	2.54		225.26	16.65	209.27	1.88
1916	LUCY E WORCESTER	HIGH SCHOOL	COMMON TRUST		1,251.23	0.58	12.65		1,264.45	1.20		105.84	7.82	98.33	0.89
1916	SARAH A WORCESTER	HIGH SCHOOL	COMMON TRUST		1,251.23	0.58	12.65		1,264.45	1.20		105.84	7.82	98.33	0.89
1917	FRANKLIN WORCESTER	HIGH SCHOOL	COMMON TRUST		57,842.37	26.60	584.71		58,453.69	55.25		4,892.89	361.65	4,545.56	40.93
1932	CLARA E CUTTER	HIGH SCHOOL	COMMON TRUST		1,126.36	0.52	11.39		1,138.26	1.08		95.28	7.04	88.52	0.80
1944	EMMA F VAN DYKE	HIGH SCHOOL	COMMON TRUST		6,754.59	3.11	68.28		6,825.98	6.45		571.37	42.23	530.81	4.78
1956	MARY F WILSON	HIGH SCHOOL	COMMON TRUST		4,505.46	2.07	45.54		4,553.08	4.30		381.12	28.17	354.06	3.19
1957	HENRY A WILSON	HIGH SCHOOL	COMMON TRUST		4,504.13	2.07	45.53		4,551.73	4.30		381.00	28.16	353.96	3.19
1967	LUCINDA F READ	HIGH SCHOOL	COMMON TRUST		971.90	0.45	9.82		982.17	0.93		82.21	6.08	76.38	0.69
	SUB-TOTAL				102,369.54	47.09	1,034.83		103,451.45	97.79		8,659.44	640.04	8,044.75	72.43
1980	RUTH E WHEELER	HOME ECONOMICS	COMMON TRUST		17,733.38	8.16	179.26		17,920.80	16.94		1,500.07	110.88	1,393.58	12.55
1988	JANE BALLARD MEMORIAL ARTIST PROGRAM	COMMON TRUST			19,448.97	1,528.16	196.60		21,173.73	18.58		1,645.19	121.60	1,528.40	13.76
	TOTAL HIGH SCHOOL FUNDS				139,551.89	1,583.40	1,410.69		142,545.98	133.31		11,804.70	872.52	10,966.73	98.74
1984	EVELYN RICE TRUST	SCHOOL SYSTEM	COMMON TRUST		1,719.82	0.79	17.39		1,738.00	1.64		145.48	10.75	135.15	1.22
1984	CP & LE BROWN	SCHOOL SYSTEM	COMMON TRUST		1,719.82	0.79	17.39		1,738.00	1.64		145.48	10.75	135.15	1.22
	TOTAL SCHOOL SYSTEM				3,439.64	1.58	34.77		3,475.99	3.28		290.96	21.50	270.30	2.43
1917	SARAH A WORCESTER	HOLLIS LIBRARY	COMMON TRUST		625.58	0.29	6.32		632.19	0.60		52.92	3.91	49.16	0.44
1917	FRANKLIN WORCESTER	HOLLIS LIBRARY	COMMON TRUST		11,424.11	5.25	115.48		11,544.85	10.92		966.37	71.43	897.77	8.08
1918	CHARLES W STRATTON	HOLLIS LIBRARY	COMMON TRUST		225.31	0.10	2.28		227.69	0.22		19.06	1.41	17.71	0.16
1927	LILLIAN WORCESTER	HOLLIS LIBRARY	COMMON TRUST		814.85	0.37	8.24		823.46	0.78		68.93	5.09	64.04	0.58
1931	JH & SP CUTTER MEM	HOLLIS LIBRARY	COMMON TRUST		360.46	0.17	3.64		364.27	0.34		30.49	2.25	28.33	0.26
1932	CLARA CUTTER	HOLLIS LIBRARY	COMMON TRUST		1,126.40	0.52	11.39		1,138.30	1.08		95.28	7.04	88.52	0.80
1939	JOSEPH P PARKER	HOLLIS LIBRARY	COMMON TRUST		1,126.40	0.52	11.39		1,138.30	1.08		95.28	7.04	88.52	0.80
1944	EMMA VAN DYKE	HOLLIS LIBRARY	COMMON TRUST		6,754.60	3.11	68.28		6,825.99	6.45		571.37	42.23	530.81	4.78
1950	RUTH C GOODWIN	HOLLIS LIBRARY	COMMON TRUST		1,126.36	0.52	11.39		1,138.28	1.08		95.28	7.04	88.52	0.80
1955	SILAS N SPAULDING	HOLLIS LIBRARY	COMMON TRUST		675.86	0.31	6.83		683.00	0.65		57.17	4.23	53.11	0.48
1956	MARY F WILSON	HOLLIS LIBRARY	COMMON TRUST		2,252.74	1.04	22.77		2,276.55	2.15		190.56	14.09	177.03	1.59
1957	HENRY A WILSON	HOLLIS LIBRARY	COMMON TRUST		4,504.16	2.07	45.53		4,551.76	4.30		381.01	28.16	353.96	3.19
1963	ETTA M FLAGG	HOLLIS LIBRARY	COMMON TRUST		1,120.69	0.52	11.33		1,132.53	1.07		94.80	7.01	88.07	0.79

TOWN OF HOLLIS TRUST FUNDS DECEMBER 31, 1991

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	BALANCE BEGINNING OF YEAR	NEW FUNDS CREATED	GAINS OR (LOSSES) SALE OF SECURITIES	CAPITAL GAIN DIVIDENDS	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	%	INCOME RECEIVED	EXPENSES DURING YEAR	EXPENDED	BALANCE END OF YEAR
1967	LUCINDA F READ	HOLLIS LIBRARY	COMMON TRUST		971.89	0.45	9.82		982.16	0.93		82.21	6.08	76.38	0.69
1974	LEILA PARKER	HOLLIS LIBRARY	COMMON TRUST		455.70	0.21	4.61		460.52	0.44		38.55	2.85	35.81	0.32
1980	DANIEL H GOODWIN	HOLLIS LIBRARY	COMMON TRUST		1,771.08	0.81	17.90		1,789.80	1.69		149.82	11.07	139.18	1.25
1987	N & P CONIARIS	HOLLIS LIBRARY	COMMON TRUST		8,275.05	3.81	83.63		8,360.49	7.90		699.82	51.73	650.14	5.85
	SUB-TOTAL				43,609.28	20.06	440.83		44,070.17	41.68		3,688.92	272.66	3,427.06	30.85
1980	CHARLES ZYLONIS	LITHUANIAN	COMMON TRUST		44,758.39	20.59	452.45		45,231.43	42.77		3,786.12	279.85	3,517.35	31.67
	TOTAL LIBRARY FUNDS				88,367.67	40.65	893.29		89,301.60	84.45		7,475.04	552.51	6,944.41	62.52
1984	TO	GIFTS/PERPETUAL													
1984	CEMETERY FUNDS	CARE CEMETERY	COMMON TRUST		73,471.01	33.79	742.70		74,247.50	70.20		6,214.94	459.37	5,773.74	51.98
1985	THELMA K. POLLARD		COMMON TRUST		447.12	0.21	4.52		451.85	0.43		37.82	2.80	35.14	0.32
1985	MARTHA O BYERS		COMMON TRUST		223.56	0.10	2.26		225.92	0.21		18.91	1.40	17.57	0.16
1985	FREDERICK A &														
1985	BARBARA A WOODBURY		COMMON TRUST		111.77	0.05	1.13		112.95	0.11		9.45	0.70	8.78	0.08
1985	EDMUND LILEY		COMMON TRUST		223.56	0.10	2.26		225.92	0.21		18.91	1.40	17.57	0.16
1985	EDWARD ANDERSON		COMMON TRUST		111.77	0.05	1.13		112.95	0.11		9.45	0.70	8.78	0.08
1985	KEITH W HERRILL &														
1985	MEREDITH M FALT		COMMON TRUST		447.12	0.21	4.52		451.85	0.43		37.82	2.80	35.14	0.32
1985	M JOSEPHINE STILES		COMMON TRUST		223.56	0.10	2.26		225.92	0.21		18.91	1.40	17.57	0.16
1985	GSP/GEORGE SPRAGUE		COMMON TRUST		447.12	0.21	4.52		451.85	0.43		37.82	2.80	35.14	0.32
1985	LUENE L SCHOPEN		COMMON TRUST		223.56	0.10	2.26		225.92	0.21		18.91	1.40	17.57	0.16
1985	STEPHEN CHARTIER		COMMON TRUST		447.12	0.21	4.52		451.85	0.43		37.82	2.80	35.14	0.32
1985	ARTHUR & HARY JANE VEIGA		COMMON TRUST		447.12	0.21	4.52		451.85	0.43		37.82	2.80	35.14	0.32
1985	MARY D WILLIAMS		COMMON TRUST		111.77	0.05	1.13		112.95	0.11		9.45	0.70	8.78	0.08
1986	CHARLES & FRANCINE L HOWE		COMMON TRUST		407.47	0.19	4.12		411.78	0.39		34.47	2.55	32.02	0.29
1986	FRANCIS W & BARBARA WOOD		COMMON TRUST		407.47	0.19	4.12		411.78	0.39		34.47	2.55	32.02	0.29
1986	CHARLES M & SYLVIA RAYMOND		COMMON TRUST		814.95	0.37	8.24		823.56	0.78		68.94	5.10	64.04	0.58
1986	LEO & EVELYN LUTZ		COMMON TRUST		407.47	0.19	4.12		411.78	0.39		34.47	2.55	32.02	0.29
1986	SHEILA RICHARDSON		COMMON TRUST		407.47	0.19	4.12		411.78	0.39		34.47	2.55	32.02	0.29
1986	BENICE FROST		COMMON TRUST		814.95	0.37	8.24		823.56	0.78		68.94	5.10	64.04	0.58
1986	ELIZABETH WOODS		COMMON TRUST		305.60	0.14	3.09		308.83	0.29		25.85	1.91	24.02	0.22
1986	BETTY JANE MURRAY		COMMON TRUST		407.47	0.19	4.12		411.78	0.39		34.47	2.55	32.02	0.29

TOWN OF HOLLIS TRUST FUNDS DECEMBER 31, 1991

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	BALANCE BEGINNING OF YEAR	NEW FUNDS CREATED	GAINS OR (LOSSES) SALE OF SECURITIES	CAPITAL GAIN DIVIDENDS	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	%	INCOME RECEIVED	EXPENSES DURING YEAR	EXPENDED	BALANCE END OF YEAR	
1986	LLOYD MACK		COMMON TRUST		101.87	0.05	1.03		102.95	0.10		8.62	0.64		8.01	0.07
1986	DANIEL W FACETT		COMMON TRUST		101.87	0.05	1.03		102.95	0.10		8.62	0.64		8.01	0.07
1987	HAROLD R & DOROTHY WARREN		COMMON TRUST		156.72	0.07	1.58		158.38	0.15		13.26	0.98		12.32	0.11
1987	GEORGE & RUTH CLARK		COMMON TRUST		78.36	0.04	0.79		79.19	0.07		6.63	0.49		6.16	0.06
1987	CHARLES E AND NANCY L BELL		COMMON TRUST		313.44	0.14	3.17		316.75	0.30		26.51	1.96		24.63	0.22
1987	LAWRENCE & CAROLYN LINGLEY		COMMON TRUST		156.72	0.07	1.58		158.38	0.15		13.26	0.98		12.32	0.11
1987	RALPH & KATHRYN HARDY		COMMON TRUST		235.09	0.11	2.38		237.57	0.22		19.89	1.47		18.47	0.17
1987	BERTRAND R & JACQUELINE W SOMMER		COMMON TRUST		313.44	0.14	3.17		316.75	0.30		26.51	1.96		24.63	0.22
1987	PAUL & KAREN BOSQUET		COMMON TRUST		313.44	0.14	3.17		316.75	0.30		26.51	1.96		24.63	0.22
1987	RICHARD A & DEBRA L HARDY		COMMON TRUST		313.44	0.14	3.17		316.75	0.30		26.51	1.96		24.63	0.22
1987	JOSEPH W & BARBARA S ROCK		COMMON TRUST		313.44	0.14	3.17		316.75	0.30		26.51	1.96		24.63	0.22
1987	RICHARD E DUNCAN		COMMON TRUST		78.36	0.04	0.79		79.19	0.07		6.63	0.49		6.16	0.06
1987	LOUIS A & EUNICE B OWENS		COMMON TRUST		626.88	0.29	6.34		633.51	0.60		53.03	3.92		49.26	0.44
1987	KATHLEEN F FOWLER		COMMON TRUST		235.09	0.11	2.38		237.57	0.22		19.89	1.47		18.47	0.17
1988	EDMUND LILEY		COMMON TRUST		68.29	0.03	0.69		69.01	0.07		5.78	0.43		5.37	0.05
1988	KENNETH R & BEATRICE I BENNETT		COMMON TRUST		409.74	0.19	4.14		414.07	0.39		34.66	2.56		32.20	0.29
1988	CHARLES C., JR. & LUCIE B BEEBE		COMMON TRUST		273.16	0.13	2.76		276.05	0.26		23.11	1.71		21.47	0.19
1988	RICHARD J BEARCE		COMMON TRUST		546.74	0.25	5.53		552.52	0.52		46.25	3.42		42.97	0.39
1989	LEON D., JR. & MARTHA W. DAVIS		COMMON TRUST		272.74	0.13	2.76		275.62	0.26		23.07	1.71		21.43	0.19
1989	JUDITH J. KELLEY		COMMON TRUST		272.74	0.13	2.76		275.62	0.26		23.07	1.71		21.43	0.19
1989	PAUL & JANET FIMBEL		COMMON TRUST		272.74	0.13	2.76		275.62	0.26		23.07	1.71		21.43	0.19
1989	HELEN M. WALTERS		COMMON TRUST		68.19	0.03	0.69		68.91	0.07		5.77	0.43		5.36	0.05
1989	MARILYN WEHRLE		COMMON TRUST		136.37	0.06	1.38		137.81	0.13		11.54	0.85		10.72	0.10
1989	ARTHUR WHITTY		COMMON TRUST		272.74	0.13	2.76		275.62	0.26		23.07	1.71		21.43	0.19
1989	LYDIA SCHELLENBERG		COMMON TRUST		136.37	0.06	1.38		137.81	0.13		11.54	0.85		10.72	0.10
1989	ELIZABETH G. & RICHARD B. DRISKO		COMMON TRUST		272.74	0.13	2.76		275.62	0.26		23.07	1.71		21.43	0.19
1989	BARBARA SPAULDING HATFIELD		COMMON TRUST		545.49	0.25	5.51		551.26	0.52		46.14	3.41		42.87	0.39
1990	HOWARD & JOAN COLE		COMMON TRUST		260.00	0.12	2.63		262.75	0.25		21.99	1.63		20.43	0.18
1990	LORIMER GRAVES		COMMON TRUST		260.00	0.12	2.63		262.75	0.25		21.99	1.63		20.43	0.18
1990	DONALD JACOBS		COMMON TRUST		260.00	0.12	2.63		262.75	0.25		21.99	1.63		20.43	0.18
1990	ANNE M. JACOBS		COMMON TRUST		260.00	0.12	2.63		262.75	0.25		21.99	1.63		20.43	0.18
1990	JASON CROCK		COMMON TRUST		260.00	0.12	2.63		262.75	0.25		21.99	1.63		20.43	0.18
1990	JOSEY MCMILLAN		COMMON TRUST		520.00	0.24	5.26		525.50	0.50		43.99	3.25		40.86	0.37

TOWN OF HOLLIS TRUST FUNDS DECEMBER 31, 1991

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	BALANCE BEGINNING OF YEAR	NEW FUNDS CREATED	GAINS OR (LOSSES) SALE OF SECURITIES	CAPITAL GAIN DIVIDENDS	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	%	INCOME RECEIVED	EXPENSES DURING YEAR	EXPENDED	BALANCE END OF YEAR
1990	DANA GOODWIN		COMMON TRUST		260.00	0.12	2.63		262.75		0.25	21.99	1.63	20.43	0.18
1990	REGINALD CHAMBERLAIN		COMMON TRUST		260.00	0.12	2.63		262.75		0.25	21.99	1.63	20.43	0.18
1990	RODMAN L. LEAVELL		COMMON TRUST		260.00	0.12	2.63		262.75		0.25	21.99	1.63	20.43	0.18
	SUB-TOTAL				90,395.29	41.58	913.78		91,350.45		86.39	7,646.54	565.31	7,103.72	63.96
1973	VIOLA BROCKLEBANK		COMMON TRUST		3,528.48	1.62	35.67		3,565.77		3.37	298.47	22.06	277.29	2.50
	TOTAL CEMETERY FUNDS				93,923.77	43.20	949.45		94,916.42		89.76	7,945.01	587.37	7,381.01	66.45
1906	JESSIE RIDEOUT		PUBLIC WELFARE COMMON TRUST		1,260.27	0.58	12.74		1,273.59		1.20	106.61	7.88	99.04	0.89
1934	ELIA M SMITH		PUBLIC WELFARE COMMON TRUST		225.31	0.10	2.28		227.69		0.22	19.06	1.41	17.71	0.16
1951	CHARLES H FARLEY		PUBLIC WELFARE COMMON TRUST		2,252.45	1.04	22.77		2,276.26		2.15	190.53	14.08	177.01	1.59
	TOTAL PUBLIC WELFARE FUNDS				3,738.03	1.72	37.79		3,777.54		3.57	316.20	23.37	293.76	2.64
1984	NICHOLS FIELD HORSE RING	RECREATION	COMMON TRUST		1,707.42	0.79	17.26		1,725.47		1.63	144.43	10.68	134.18	1.21
	SUB-TOTAL GENERAL FUNDS				330,728.42	1,671.33	3,343.25		335,743.00		316.00	27,976.34	2,067.95	25,990.39	234.00
1989	CHARLES J. NICHOLS FUND	INDIVIDUAL			157,830.62	3,144.99	0.00		160,975.61		0.00	13,690.36	1,110.39	12,579.97	0.00
	TOTALS				488,559.04	4,816.32	3,343.25		496,718.61		316.00	41,666.70	3,178.34	38,570.36	234.00

REPORT OF TRUST AND CAPITAL RESERVE FUNDS OF THE TOWN OF HOLLIS ON DECEMBER 31, 1991

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REPORT OF COMMON TRUST FUND INVESTMENTS OF THE TOWN OF HOLLIS DECEMBER 31, 1991

COMMON TRUST FUND INVESTMENTS TOWN OF HOLLIS DECEMBER 31, 1991

SHARES OR UNITS	DESCRIPTION OF INVESTMENT	BALANCE BEG OF YEAR	PURCHASES	PROCEEDS FROM SALES	GAINS OR LOSSES	BALANCE END OF YEAR	BALANCE BEG OF YEAR	INCOME DURING YEAR	INCOME EXPENDED	BALANCE END OF YEAR
GENERAL FUND										
30000	US TREASURY BONDS 7.5% 11/15/16	25,237.50	0.00	28,293.75	3,056.25	0.00		2,097.15		
8000	COMMONWEALTH EDISON 6.25 2/01/98	7,880.00	0.00	0.00	0.00	7,880.00		500.00		
50000	MICHIGAN BELL TEL 9.6% 10/01/98	49,568.50	0.00	0.00	0.00	49,568.50		4,800.00		
20000	NEW ENGLAND POWER 9.5% 7/1/2008	0.00	20,679.00	20,966.00	287.00	0.00		654.45		
50000	SOUTHERN WE TELEPHONE 9.625% 12/01/10	50,006.00	0.00	0.00	0.00	50,006.00		4,812.50		
50000	WISCONSIN BELL 8% 07/01/14	42,651.00	0.00	0.00	0.00	42,651.00		4,000.00		
100000	FIRST NH BANK C/D 7.4% 6/12/91	100,000.00	0.00	100,000.00	0.00	0.00		3,741.11		
400	ALLEGHENY POWER SYSTEMS INC	16,470.00	0.00	0.00	0.00	16,470.00		1,268.00		
200	ALLERGAN INC	0.00	3,963.00	0.00	0.00	3,963.00		18.00		
200	AMERICAN HOME PRODUCTS	2,586.30	0.00	0.00	0.00	2,586.30		475.00		
100	AMERICUS TRUST (GE PRIME)	0.00	6,440.00	0.00	0.00	6,440.00		50.38		
280	BELLSOUTH	5,213.10	0.00	0.00	0.00	5,213.10		767.20		
350	DUKE POWER	3,668.74	0.00	0.00	0.00	3,668.74		588.00		
200	EXXON	2,570.84	0.00	0.00	0.00	2,570.84		536.00		
1915.61	FINANCIAL IND INCOME FUND	0.00	20,152.12	0.00	0.00	20,152.12		152.12		
100	GENERAL ELECTRIC CO	0.00	7,125.00	0.00	0.00	7,125.00		0.00		
200	GLAXO HOLDINGS PLC	0.00	5,037.50	0.00	0.00	5,037.50		0.00		
100	LOCKHEED CORP	0.00	4,237.50	0.00	0.00	4,237.50		50.00		
600	POTOMAC ELECTRIC POWER	14,289.00	0.00	0.00	0.00	14,289.00		1,164.00		
580.552	SCIDDER INTERNATIONAL FUND	0.00	20,000.00	0.00	0.00	20,000.00		0.00		
1085.776	WELLINGTON FUND	0.00	20,000.00	0.00	0.00	20,000.00		0.00		
	FEDERATED SHORT-TERM GOVERNMENTS	7,943.00	133,500.00	87,600.00	0.00	53,843.00		2,302.43		
	PRINCIPAL CASH ON HAND	2,666.44	4,271.33	6,914.37	0.00	61.40		0.00		
	TOTAL GENERAL FUND	330,728.42	245,405.45	243,774.12	3,343.25	335,743.00	316.00	27,976.34	28,058.34	234.00

TOWN OF HOLLIS TRUST FUNDS DECEMBER 31, 1991

COMMON TRUST FUND INVESTMENTS TOWN OF HOLLIS DECEMBER 31, 1991

SHARES OR UNITS	DESCRIPTION OF INVESTMENT	BALANCE BEG OF YEAR	PURCHASES	PROCEEDS FROM SALES	GAINS OR LOSSES	BALANCE END OF YEAR	BALANCE BEG OF YEAR	INCOME DURING YEAR	INCOME EXPENDED	BALANCE END OF YEAR
NICHOLS FUND										
25000	BELL TEL PA 8.785# 7/15/15	24,625.00	0.00	0.00	0.00	24,625.00		2,187.50		
50000	GENERAL TEL OF CALIF 8.5% 4/1/07	47,371.50	0.00	0.00	0.00	47,371.50		4,250.00		
50000	GENERAL TEL OF MIDWEST 8.125% 7/1/07	45,722.50	0.00	0.00	0.00	45,722.50		4,062.50		
25000	MICHIGAN BELL TEL 8.625% 2/01/10	24,471.00	0.00	0.00	0.00	24,471.00		2,156.26		
15000	SOUTHERN BELL TEL 8.25% 4/15/16	0.00	14,615.25	0.00	0.00	14,615.25		(65.31)		
	FEDERATED SHORT TERM GOVTS	15,600.00	3,100.00	14,600.00	0.00	4,100.00		1,099.41		
	PRINCIPAL CASH	40.62	29.74	0.00	0.00	70.36		0.00		
	TOTAL NICHOLS FUND	157,830.62	17,744.99	14,600.00	0.00	160,975.61	0.00	13,690.36	13,690.36	0.00
	GRAND TOTAL	488,559.04	263,150.44	298,374.12	3,343.25	496,718.61	316.00	41,666.70	41,748.70	234.00
Name of Bank Fleet Bank-NH										
Fees Paid \$3,178.24 From Income Yes										

TOWN OF HOLLIS, NEW HAMPSHIRE

Comparative Statement of Appropriations and Expenditures For Year Ending December 31, 1991 (Unaudited)

Title	Approp	Expenditures	Unexpended Balance	Overdrafts
General Government				
Town Officers Salaries	25,000	25,559		559
Town Office Expenses	261,953	232,856	29,097	
Tax Collector Expenses	21,601	20,898	703	
Town Clerk Expenses	10,484	9,873	611	
Planning and Zoning	75,500	73,312	2,188	
Legal Council	20,000	54,569		34,569
Cemeteries	8,151	7,417	734	
Town Bldgs & Grounds	77,501	70,356	7,145	
Election & Registration	2,000	1,406	594	
General Govt. Total	502,190	496,246	41,072	35,128
Public Safety				
Police Reimbursables	-0-	-0-	-0-	-0-
Police Dept.	345,380	354,446		9,066
Communications	135,580	137,797		2,217
Radio Maint. Contract	12,950	12,948	2	
Fire Dept.	139,650	121,134	18,516	
Building & Septic Inspector	52,600	51,590	1,010	
Public Safety Total	686,160	677,915	19,528	11,283

Title	Approp	Expenditures	Unexpended Balance	Overdrafts
Highways, Streets & Bridges				
Road Rebuilding	157,080	151,956	5,124	3
Street Lighting	12,000	12,003		
Highway Maintenance	372,800	358,309	14,491	
General Maintenance	72,600	77,307		4,707
Hwy. Streets & Bridges Total	614,480	599,575	19,615	4,710
Sanitation				
Solid Waste Disposal	268,000	267,896	104	
Town Dumps	73,455	57,473	15,982	
Sanitation Total	341,455	325,369	16,086	
Health				
Health Department	22,705	19,549	3,156	
Animal Control	11,800	18,899		7,099
Vital Statistics	60	34	26	
Health Total	34,565	38,482	3,182	7,099
General Assistance				
Public Welfare	8,000	4,338	3,662	
Mediation Program	300	275	25	
General Assistance Total	8,300	4,613	3,687	

Title	Approp	Expenditures	Unexpended Balance	Overdrafts
Cultural and Recreation				
Conservation Commission	-0-	-0-		
Recreation	40,446	39,852	594	
Nichols Improvement Fund	-0-	-0-	-0-	-0-
Library	55,270	56,670		1,400
Parks and Playground	105	80	25	
Patriotic Purposes	1,548	216	1,332	
Cultural & Recreation Total	97,369	96,818	1,951	1,400
Debt Service	324,000	263,444	60,556	
			60,556	
Capital Outlay	21,903	20,628	1,275	
			1,275	
Capital Reserve	32,000	32,000		
Insurance	186,300	152,551	33,749	
			33,749	
Employee Benefits				
Life & Disability	17,000	17,978		978
NHMA Health Ins. Trust	56,800	60,500		3,700
Matthew Thornton Plan	66,900	69,468		2,568
Social Security (Town)	55,000	47,312	7,688	
Social Security Medicare	15,600	18,621		3,021
NH Retirement (Town)	36,000	26,671	9,329	
Dental Plan	11,600	12,332		732
Employee Benefits Total	258,900	252,882	17,017	10,999

Title	Approp	Expenditures	Unexpended Balance	Overdrafts
Miscellaneous				
Municipal Assoc.	-0-	-0-		
Town Forest	1,000	-0-	1,000	
Town Forest (encumbered)	4,400	1,275	3,125	
Miscellaneous Total	5,400	1,275	4,125	-0-
Grand Total	3,113,022	2,961,798	221,843	70,619
Source of Revenue	Budgeted Revenue	Actual Revenue	Budget Deficit	Budget Excess
Taxes				
Interest & Costs	80,000	178,559		98,559
Land Use	25,000	42,718		17,718
Yield Tax	1,000	5,124		4,124
Over Payments	-0-	13,741		13,741
Total Taxes	106,000	240,142	-0-	134,142
Intergovernmental Revenues				
Shared Revenues	50,000	147,956		97,956
Forest Land	40	32	8	
Highway Block Grant	98,000	98,081		81
Total Intergovernment	148,040	246,069	8	98,037

Title	Budgeted Revenue	Actual Revenue	Budget Deficit	Budget Excess
Licenses & Permits				
Town Clerk	505,000	561,875		56,875
Building & Septic Inspectors	31,000	37,392		6,392
Total Permits	536,000	599,267	-0-	63,267
Charges for Departmental Service				
Town Administration	13,000	21,648		8,648
Police	15,000	20,509		5,509
Planning & Zoning	2,000	2,778		778
Dump Fees	15,000	19,544		4,544
Recreation	6,000	6,645		645
Miscellaneous	37,250	46,680		9,430
Total Departmental	88,250	117,804	-0-	29,554
Miscellaneous Revenues				
Interest Income	130,000	136,730		6,730
Sale Town Property	10,000	11,808		1,808
Trust Fund Interest	5,000	7,217	-0-	2,217
Total Miscellaneous	145,000	155,755	-0-	10,755

Title	Budgeted Revenue	Actual Revenue	Budget Deficit	Budget Excess
Other Financing Sources				
Proceeds of Bonds and Long Term Notes	-0-	-0-		628
Withdrawal from Capital Reserve	20,000	20,628		
Fund Balance	125,000	201,794		76,794
Total Other Sources	145,000	222,422	-0-	77,422
Grand Total	1,168,290	1,581,459	8	413,177

	Unexpended Revenue Excess	Overdraft Revenue Deficit	Budget Surplus/ (Deficit)
General Fund Budget Summary			
Appropriations	221,843	70,619	151,224
Revenues	413,177	8	413,169
Budget Surplus/Deficit	635,020	70,627	564,393
Less: Encumbered Funds Charged to 1991			-21,035
Total			543,358

TOWN CLERK
JANUARY 1, 1991 THROUGH DECEMBER 31, 1991

DOG LICENSES

Received for:

1030	1991 Licenses	\$ 5,552.00
	Total	<u>5,552.00</u>
57	Dog Fines @ \$15.00	<u>855.00</u>
	Total	6,407.00

Paid to Richard R. Husk, Treasurer 6,407.00

AUTOMOBILE PERMITS

Received for 6,693 Automobile Permits	\$ 547,183.00
Paid to Richard R. Husk, Treasurer	547,183.00

MISCELLANEOUS COLLECTIONS

Received for 4 Filing (Election) Fees @ \$1.00:	\$ 4.00
Received for 35 Marriage Licenses for State @ \$33.00	1,155.00
Received for 26 DC, MC, BC for State @ \$6.00	156.00
Received for 106 Parking Violations: (01-91 thru 05-91)	
99 @ 10.00	990.00
2 @ 20.00	40.00
4 @ 25.00	100.00
1 @ 50.00	50.00
Received for Boat Permits	1,883.68
Received for 21 Bounced Check Fines @ 10.00	210.00
Received for Municipal Fees	5,405.00
Total	<u>\$ 9,993.68</u>

OTHER REVENUES COLLECTED

Received for Titles, Marriage Licenses, Death Certificates, Marriage Certificates, Birth Certificates, UCC, and Dredge & Fill Permits	
Total	\$ 5,916.65
Paid to Richard R. Husk, Treasurer	\$ 5,916.65

Respectfully submitted,
Nancy B. Jambard
Town Clerk

**STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION**

Dear Mr. Walker

Following is a notice showing the amounts of State Highway Block Grant Aid that may be available to your City/Town in 1992. The January and April payments are set amounts and should not change. The April payment is adjusted to reflect the actual State gas tax revenues and motor vehicles fees collected in Fiscal Year 1991. The July and October payments are based on estimated revenues and could possibly change.

State Highway Block Grant Aid available to Hollis during calendar year 1992 is estimated as follows:

Highway Block Grant Aid

Chapter 235, of the Revised Statutes Annotated, as amended, provides block grant aid payments for the maintenance, construction and reconstruction of Class IV and V highways.

January Payment	\$ 20,722.46
April Payment	19,724.96
July Payment	31,472.38
October Payment	31,472.38
Total	<u>\$ 103,392.18</u>

If there are any questions concerning State Aid Programs, please contact this office.

If your City/Town is interested in raising funds for construction or reconstruction of Class I, II, and III Highways, matching State funds on a limited basis are available. For further information please contact my office.

James A. Moore, Administrator
Bureau of Municipal Highways

HOLLIS FIRE DEPARTMENT

This year's call load has run about the same as last with 195 calls. The largest number of calls always seems to be false alarms. Your alarm system or smoke detectors are one of your best protections against loss. Please check your alarms and keep them working properly.

Through two generous donations and fund raisers put on by your Fire Department, we were able to purchase a set of air bags (rescue equipment) to be carried on our rescue truck.

Our training programs for both fire and ambulance are never ending and are getting more expensive every year. To those of you who participate and donate your time and talents, I thank you.

The last few years we were unable to do much about water hole maintenance. This year we started a maintenance program that included a new emergency ramp at Silver Lake. Brush has been cut around a number of water holes and a new fence installed at the water hole at Worcester Road and Lawrence Lane. Some of the dry hydrants have become inoperable and are due to be repaired next summer. Temporary access to the water has been provided in these cases.

As time goes on we find ourselves involved with more legal matters, paperwork, and reports than ever before. This takes time and patience to complete and I appreciate the time everyone has spent helping on this.

Our building, vehicles, and equipment are in good condition thanks to our maintenance programs and the firefighters that help with these programs.

REMINDER: Your house number could save your life!

Respectfully submitted,
Edward A. Chamberlain, Chief

HOLLIS FIRE DEPARTMENT

Calls	Total
Airplane Crash	1
Brush, grass, woods	6
Chimney	2
Dumpster	1
Electrical	4
False Alarms	43
False Reports	3
Fire Alarm Activation	11
Hazardous Material	0
Illegal Burn	10
Lost Persons	0
Motor Vehicle Fires	5
Motor Vehicle Accidents	42
Mutual Aid Given	15
Mutual Aid Received	18
Oil Burner Problems	9
Smoke Checks, Buildings	4
Smoke Checks, Outside	7
Service Calls	12
Stove Fires	1
Structure Fires	9
Wires Down/Arcing	10
Wood Stove Problems	0

HOLLIS AMBULANCE SQUAD

Due to the loss of several members of the Ambulance Squad, we initiated a campaign by fliers and cable television notice to recruit new members. As a result, we now have four new enthusiastic EMTs.

This past June, we had an opportunity to use the cardiac defibrillator to its fullest extent. A patient was revived from a cardiac arrest.

The members of the Ambulance Squad are constantly striving to improve their existing skills and learn new techniques that will help patient care. In addition to the twice monthly training meetings, we have participated in the Fire Department's mass casualty drill. A number of our group have also participated in EMS conferences and seminars. This year three of our Advanced First Aiders got their EMT certification and four of our EMTs became certified with the cardiac defibrillator.

During 1991, we responded to a total of 199 calls, with 144 patients transported to the hospital. The calls included:

- 120 Medical Emergencies
- 39 Motor Vehicle Accidents
- 40 Miscellaneous

I would like to thank the members of the squad for their great dedication to the squad and what we try to provide, the best possible emergency medical care for the people in Hollis. They are always willing to give their time, day or night, to answer a call.

I would also like to thank those people who have shown us such great support this year, either through contributions, letters, or contributing in some way to the Fire Department fund raisers.

Sincerely,
Jeanne M. Cleveland
Captain, Hollis Ambulance Squad

TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER

1991 was a very dry and busy year for the New Hampshire Forest Fire Service as well as local fire departments due to our increase in the number of fires. Our three major causes of fires in New Hampshire burned approximately 150 acres for an average fire size of one-third acre.

Primarily, the local fire department is responsible for extinguishing these fires. Keeping the average fire size this small is a tribute to early detection by citizens, our fire tower lookout system and the quick response of our trained local fire departments.

In every municipality, there is a Forest Fire Warden and several Deputy Wardens that are responsible for directing suppression action on wildland fires, working with other fire department members under the direction of the N.H. Forest Fire Service to make sure that all fire department members are properly trained and equipped for suppressing wildland fires. Forest Fire Wardens and Deputy Wardens receive specialized training each year, presented by the N.H. Forest Fire Service, to keep their skill level and knowledge of forest fire laws up to date.

The local Warden and selected Deputy Wardens are also responsible for issuing burning permits for any open burning that is to be done in their community. In New Hampshire, any open burning, except when the ground is completely covered with snow, requires a written fire permit prior to lighting the fire. Before doing any open burning, it is recommended that you contact your local fire department to see if a permit is required and to save your community the cost of sending fire equipment on a false alarm. Any person violating the permit law (RSA 224:27) shall be guilty of a misdemeanor.

Please help your local Warden and fire department by requesting a fire permit before kindling a fire, be understanding if they tell you it is not a safe day to burn and help keep New Hampshire green! Thank you for being fire safe.

Forest Fire Statistics – 1991

	Town	State
Number of Fires	6	450
Acres Burned	2	150
Fire/Smoke Spotted From Federal Hill Tower	6	
Reported From Other Sources	7	
Logging Complaints	2	

Edward A. Chamberlain,
Forest Fire Warden
Robert D. Nelson, Chief,
Forest Protection

HOLLIS TOWN FOREST REPORT

This was a busy year on the Hollis Town Forest. An inventory and ten year management plan was completed on the Big Dickerman lot, utilizing cost-shares from the Federal government. Erosion control was put in on the Tyng Hill Road in Spaulding Park, allowing water to run off the road instead of running straight down the road, carrying soil with it. Work was also done to improve access for fire equipment across Parker Pond Brook on the road leading to Baxter Road.

A firewood thinning was performed on Tyng Hill producing 56 cords of firewood. On the south end of Dunklee Pond, a white pine shelterwood harvest was carried out producing 71,000 board feet of timber and 7 cords of firewood. Top dollar was received for the timber due to its excellent quality from years of management.

Howard Parkhurst cut 44.5 cord of firewood and 3,530 board feet of pine on the Wallingford Lot. This is Howard's 40th year of working on the Town Forest. Our thanks to Howard for his fine work over these years.

Income:

Timber Sale (Tapply Lumber)	\$ 8,024.40
Firewood Sale (Bill Hall)	852.50
Firewood & Timber (Howard Parkhurst)	693.10
	<u>9,570.00</u>

Expenses:

Roads and trails	1,274.75
Timber Sale Marking & Supervision by New England Forestry Foundation	641.95
	<u>1,916.70</u>

Net Income:	<u>7,653.30</u>
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Respectfully submitted
Steve Briggs
Craig Birch
Ted Chamberlain
Gary Chamberlain
Bill Burton
Arthur Woods

HOLLIS POLICE DEPARTMENT

Small town policing has always been an exciting challenge for those men and women who are willing to do it. During the past twenty-five years, many American citizens have chosen to live "unto themselves." Particularly in our larger cities, we have seen the decline in that experience of "community"—of living and working together and being somewhat responsible to and for one another in our day to day existence. But, even the cities are learning an important lesson that we in New England small towns such as Hollis have always known, but sometimes are prone to forget; that lesson is that when we talk to and care for one another, the entire community benefits.

For example, in mid-October of this past year, our town was struck with a rash of residential burglaries in which thousands of dollars in personal property was stolen. In an attempt to effectively fight against this, our department put out a request on our local cablevision channel asking that citizens be aware of strangers and suspicious activity in their neighborhoods, and to report such to the Police Department immediately. Within one week, and after receiving numerous calls, we were able to apprehend two subjects, and we have not had a single residential burglary since the arrests.

It is important for all of us to remember that the police, as hard as we try, cannot significantly impact crimes of opportunity, such as residential burglaries and vandalism, without help from our citizens. We can certainly advise you on the steps that can be taken to protect your persons, your homes and your property, but we cannot have a police officer on every corner. Our own Town of Hollis is particularly vulnerable to these types of crimes, since many homes sit well off the roadways and hidden from view.

But, what we can do, police and citizens together, is watch out for one another. Be aware of strange vehicles in your neighborhood; watch for suspicious persons and activity. If something or someone doesn't look exactly right, call the police. It only takes us a few minutes, at most, to respond and verify that everything in your neighborhood or at your neighbor's house is as it should be.

Our department stands ready and eager to offer suggestions or supply materials to assist you in getting your neighborhood involved as the "eyes and ears" of your police department. It is our pleasure to be of service to you, constantly striving to make and keep the Town of Hollis crime-free and safe for all.

Respectfully submitted,
Richard H. Darling
Chief of Police

SUMMARY OF POLICE ACTIVITY

1991

	1987	1988	1989	1990	1991
Requests for Service	2,834	3,117	3,672	4,154	4,299
Response to Alarms	433	468	483	586	559
Motor Vehicle Accidents					
Without Injury	153	194	180	133	144
With Injury	31	34	35	19	17
With Fatality	2	0	1	0	1
Burglaries	37	21	36	32	37
Thefts	67	47	79	71	91
Rape/Sexual Assault	7	3	3	4	4
Narcotics Investigations	29	40	77	70	91
Assault	27	15	17	20	9
Domestic Violence	43	45	39	53	90
Runaway/Missing Persons	19	22	12	12	22
Alcohol Related Offenses					
D.W.I.	59	31	30	34	40
Possession/Juvenile	70	79	68	78	86
Transportation/Juvenile	46	59	16	23	35
Protective Custody/Juvenile	145	211	60	48	39
Arrests					
Felonies	41	69	23	57	58
Misdemeanors	96	117	134	160	187
Violations	1,019	901	565	779	843
Juveniles	137	153	131	136	130

PUBLIC WORKS DEPARTMENT

The Public Works Department, in its on-going commitment to reduce salt, has made major changes this year. The first change is a reduced application. This is done by mixing sand with salt. The second change was to expand the list of no salt streets. This list is now as follows: Apple Lane, Baldwin Lane, Baxter Road, Black Oak Drive, Cameron Drive, Cleasby Lane, Clinton Drive, Crestwood Drive, Dalkeith Road, Deer Run Road, Eastman Lane, Farm Pond Lane, Federal Hill Road from #48 to Milford Town Line, Fieldstone Drive, Flint Pond Drive, Forrence Drive, Fox Den Road, French Mill Road, Gilson Road, Glenice Drive, Hickory Lane, Hideaway Lane, Juniper Lane, Love Lane from school exit to end of pavement, Maple Knoll Drive, Mendelssohn Drive, Oakwood Drive, Old Runnells Bridge Road, Orchard Drive, Patch Road, Plain Road, Powers Road, Ridge Road, Sherwood Drive, Shipley Drive, Southgate Road, Spaulding Lane, Springvale Drive, Summer Lane, Toddy Brook Road, Winding Valley Road, and all dirt roads. These roads receive NO SALT at all. They receive sand only after snow removal operations have been completed. The negative aspects to this approach are the icy conditions in the cold weather, sand residue, silting of streams and dust in warm weather.

This past year saw the Department of Public Works reverting to road oiling programs on some roads, shim coating on others and overlaying yet others. The oil will preserve the roads for a short time by sealing cracks in the asphalt to keep water out of the road base.

Shimming levels and fills holes and creates a crown, keeping the water from ponding and entering the road base wherever a base has been installed. This is done prior to installing a finish coat of asphalt. The finish coat may be installed directly after shimming or in the following year. Overlay or finish asphalt is installed on a road with a good riding surface with few potholes or on a road that has been reconstructed or shimmed. Finish coats of asphalt were applied to Plain Road and Drury Lane this year. Shim coats were applied to the following streets: Federal Hill Road from Wood Lane to Silver Hill, Ridge Road from Route 122 to Brown Lane, Rocky Pond Road culvert area near Wood Lane, Wheeler Road from Cameron Drive to Pierce Lane, and Witches Spring Road from Route 122 to South Merrimack Road.

The oiling program for 1991 was applied to the following streets: Dow Road from Jewett Lane to the Massachusetts State Line, Jewett Lane, Twiss Lane, Blood Road, Glenice Drive and Fire Station parking lot, Hayden Road from Federal Hill Road to Rocky Pond Road, Old Runnells Bridge Road, Gilson Road and Worcester Road.

The Pine Hill Road reconstruction project was completed from Nartoff Road to the Nashua city line. This included application of the finish coat of asphalt, loam and seed.

Drainage was installed at the intersection of Wood Lane and Federal Hill Road. This work was done to eliminate icing and flooding conditions in this area.

The roadside mowing program continued to be accomplished at a higher rate, again, due to the continuity of this program. 63.99 miles were completed in both directions for a total of 127.98 miles.

TRANSFER STATION AND SUMP DUMP

The transfer station had another successful year. The town uses the co-mingle system. This means the mixed metal, plastic containers and glass containers are collected in one bin eliminating the extra bins for separated items.

The newspaper at the present time is being sent to a farmer who, in turn, is shredding the paper for bedding. The corrugated cardboard continues to be shipped to a container recovery. Tires were shipped three times this year with the fees collected covering the cost of disposal the scrapmetal also was shipped three times, with the revenue covering the cost of disposal.

I would like to thank the residents of Hollis, town employees, hired contractors and volunteers for their assistance and cooperation in 1991. During the calendar year of 1991, 459 work orders were completed, many of them requested by a concerned citizenry (missing signs and potholes being the most commonplace). If you have any complaints or work requests, please call the Public Works Garage at 465-2246. When calling, please give your name, address, telephone number, and the location and specific problem being addressed. This will enable us to handle such matters by urgency and in a timely manner.

Respectfully submitted,
Arthur Leblanc, Director

COMMUNICATIONS CENTER

With the economy in the shape it is, department heads and town officers have come under close scrutiny when it comes to budgeting. The Communications Center was certainly not exempt from this, and has had to find ways to reduce costs to deal with level-funded budgets. With fixed costs such as electricity and equipment rising, department heads have had to find innovative ideas to reduce costs while maintaining the level of services that our residents have become accustomed to. The Communications Center has taken these steps by adding part-time people to our staff to reduce overtime costs, filling one full-time position with part-time people, thus reducing the cost of benefits, and strict maintenance of our equipment to assure it lasts as long as possible. The idea of providing dispatch services for the Town of Brookline came to light, which would provide some \$25,000.00 in revenue to the town coffers without adding any personnel. We are presently involved in negotiations with the Town of Brookline to achieve this goal.

I would like to remind our residents who have alarm systems in their homes that the Communications Center has the capability to monitor their alarms for a fee of \$85.00 per year. Many homeowners have taken advantage of this, and their alarms are monitored by our dispatchers.

I look forward to providing another year of top quality services to our residents for the lowest possible cost.

Respectfully
Russell S. Ux
Director of Communications

BUILDING DEPARTMENT

Three hundred seventy-two (372) building permits were issued in 1991. Revenue collected from all permit fees totaled \$28,442.

Construction of new single family homes has increased over the past year with thirty-nine (39) new homes being constructed in 1991 as compared with twenty-seven (27) homes in 1990. This marks a 44 percent increase in new home starts. The competitive pricing of contracts along with the stabilization of land costs and low interest loans has made building a new home attractive.

Hollis continues to remain a desirable and sought after rural community to live in.

Listed below are the type of permits issued over the past three years:

Residential	1989	1990	1991
Single family residence	26	27	39
Foundations	-	3	3
Additions	57	22	22
Renovations/Remodel	10	13	17
Barns	5	3	5
Garage	14	8	7
Porch/Sunroom	10	10	16
Deck	5	10	15
Repair/Structural	-	2	1
Demolition	4	5	2
Roofs	-	6	3
Storage/Shed	7	7	8
Mobile Homes	-	1	-
Swimming Pools			
Inground	4	4	5
Above ground	4	2	3
Gazebo	-	-	1
Tennis Court	-	-	1
Chimneys/fireplaces	3	5	4
Woodstove	7	2	4
Electrical	77	89	86
Mechanical	5	32	39
Plumbing	33	49	48
Permit Applications	-	7	10
Permit Renewals	-	-	7
Permit Amendments	-	-	2

RESIDENTIAL/ CONTINUED	1989	1990	1991
Town of Hollis			
High School Repair	-	-	1
Ever Ready Firehouse	-	-	1

Commercial—Non Residential

Business/Office	4	1	-
Tenant Space	5	3	1
Service Utility Building	1	2	-
Retail/Store	-	1	-
Storage	-	2	3
Additions	2	3	-
Renovations/Remodel	2	5	-
Signs	4	6	5
Electrical	6	20	7
Mechanical	-	5	2
Plumbing	4	5	3
TOTAL	320	367	372

Single-family residence permits distribution by month:

Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
0	1	1	2	3	5	4	4	5	9	2	3

Respectfully submitted,
Richard C. Jones,
Building Inspector

ANIMAL CONTROL DEPARTMENT

The Animal Control Department saw an increase in the complaints handled in 1991. The numbers are 835 in 1991 as compared to 792 in 1990, 782 in 1989 and 510 in 1988. There were many changes in the Department in 1991. The animal control officer's position was changed from full time to part time. This meant there was not an animal control officer available all the time. Some people may have found when they had a stray dog in their yard, there was no one available to respond and pick up the dog. The cruisers weren't always available at that particular moment and the people had to hold onto the dog for awhile or transport it themselves to the Town Kennel and have an officer meet them there with a key.

The actual numbers were about the same as 1990. More dogs than before were picked up and were not wearing their current dog licenses. I urge dog owners to have their dog licensed and to put their current tags on. If a dog doesn't have a tag, I must comply with the state and town laws and impound the dog in the Town Kennel until the owner calls and can come pick up the dog.

The kennel facility housed approximately 94 dogs, of which 20 were adopted out and the rest reunited with their owners.

The State Department of Agriculture gave the kennel excellent ratings on their twice a year surprise inspections.

The Animal Control Department will continue to enforce the Town/State Leash Law throughout 1992. We will also try to prevent any unnecessary injury to residents and their animals.

I would like to once again thank the residents of Hollis for their cooperation. And, let's have a good 1992.

Respectfully submitted,
Jayne Reed
Animal Control Officer

BREAKDOWN OF COMPLAINTS-1991

Dogs at large	283
Nuisance	76
Lost dogs	109
Impounded dogs	94
Injured dogs	13
Attack on domestic animals	9
Adoption	20
Cruelty	5
Dog bites	8
Cat bites	1
Unlicensed dogs	296
Service calls	17
Lost cats	27
Found cats	20
Injured cats	20
Domestic nuisance	17
Wildlife	49
Other	16
 TOTAL	 1,080

**SCHEDULE OF TOWN PROPERTY
AS OF DECEMBER 31, 1991**

DESCRIPTION	VALUE
Town Hall, Lands and Buildings	\$545,738.00
Furniture and Equipment	60,000.00
Libraries, Lands and Buildings	250,000.00
Furniture and Equipment	268,603.00
Police Department, Land and Buildings	600,000.00
Equipment	65,000.00
Fire Department, Land and Buildings	371,543.00
Personal Property	5,000.00
Highway Department, Land and Buildings	143,325.00
Personal Property	15,000.00
Always Ready Engine Company	
Building	50,400.00
Personal Property	100.00
Nichols Field Shelter Building	36,750.00
Salt Shed Building	21,000.00
Dog Shelter Building	8,500.00
Parks, Commons, Playgrounds, other town lands, 365 acres	3,599,000.00
Schools, Lands, Buildings, Equipment, 37 acres	6,811,400.00
Town Forest, 456 acres	738,600.00
Hildreth and Birch, -L/O Fire Department	10,000.00
Conservation Commission Land, 275 acres	1,467,235.00
All Other Property and Equipment:	
Civil Defense Equipment	4,000.00
	\$15,071,194.00

HOLLIS PLANNING BOARD

1991 saw the departure of Fred Leipziger and Ben Bustinduy, two long-time members of the planning board. Their resignations were accepted with regret, and we thank them for their many hours of service to the community through their membership on the planning board. Nanci Mitchell and Carl Hills accepted appointments as alternates to the planning board; we welcome the energy and fresh ideas that new members bring to the planning process.

Jay Minkarah, our planner from the Nashua Regional Planning Commission, left in the fall to begin his studies in law school. Jay served as our "circuit rider" for several years, and we will miss his experience and expert advice. Mark Archambault has replaced Jay as our part-time circuit rider, and has immediately immersed himself in work on several important zoning amendments for this year's town meeting. Mark recently completed the Masters program in regional planning at U. Mass., Amherst, and has experience working as a planner in New England. We are fortunate to have someone with Mark's background onboard.

The planning board, in conjunction with the zoning board of adjustment, has been considering some significant amendments to the zoning ordinance for this year's town meeting. These include an amendment to allow for accessory dwelling units by special exception from the ZBA, as well as several major changes to govern alteration or expansion of nonconforming uses. In addition, a special committee chaired by planning board member Ann Caldwell was created to formulate a new and revised sign ordinance for Hollis. Special thanks are due to this committee (A. Caldwell, T. Stawasz, R. Hardy, L. Valley, J. Belanger, R. Clark, D. Hackett, P. Lubinsky, D. Birch, and D. Benner), who met twice a month from May through December to complete this ordinance. Few people realize the time, energy and thought that go into this process, and Hollis is indeed fortunate to have so many individuals who are willing to serve.

During the past year, the planning board approved two major subdivisions of more than 20 lots each. Coincidentally, both of these projects are at the site of former gravel excavations. It is interesting to note that the soils which are targeted for sand and gravel excavations are also ideal for septic systems, and therefore for residential development. One of these subdivisions was a large PUD (planned unit development) consisting of 42 lots plus open space. Although the planning board was pleased with the configuration of this project, particularly the large amount of contiguous open space, a number of abutters disagreed with the planning board's interpretation of several provisions of the zoning ordinance and are appealing the board's decision to approve the plan.

The planning board officially adopted the 1991 Master Plan in October. We thank everyone who served on the Update Committee for their tremendous efforts over a two-year period. This is the most comprehensive Master Plan Hollis has ever produced, and it will serve us well in the coming years.

Respectfully submitted,
John Singer, Chairman
Tom Jambard, Vice-Chairman
Susan Durham
Aram Marderosian
Ann Caldwell
Ed Makepeace
Jim Belanger,
Ex-Officio for the Selectman

Alternates:
Nanci Mitchell
Carl Hills

Staff:
Mark Archambault,
NRPC Planning Consultant
Virginia Mills, Assistant Planner

HOME HEALTH & HOSPICE CARE HOLLIS SERVICES

Home Care Program—These are the Visiting Nurses, Physical, Speech and Occupational Therapists, and Home Health Aides that care for those recovering from illnesses and hospitalization. Hollis Town funds are used to pay for medically-necessary services for those who have no insurance and cannot afford to pay. Usually these are families who work and earn just enough to disqualify themselves from state aid.

Hospice Program—Provides Nurses, Therapists, Home Health Aides, Social Workers, Bereavement Counselors and volunteers to patients who are dying and their families. The focus is to enable patients to stay in their homes as long as possible. When cure is not possible, pain control and supportive care are the goal. Town funds support this program for those in Hollis who have no way to pay.

Child Care Program—This includes child health maintenance, immunizations, nutritional counseling and dental care for low-income Hollis children. Most of these children, who are at or below the poverty level, have no other source of care. We regularly find children 3–4 years old who have received no medical care or immunization because of financial constraints. This program is partially funded (30%) by the State. The rest must come from Town and United Way funds.

Dental Program—This program, designed to provide free dental exams, fluoride treatments and x-rays for low-income children aged 3–6, was shut down by the state in July of 1990 due to budget cuts. We are working hard to continue this vital service to our children through our own fund raising, United Way and Town funds.

Homemaking Program—This is a service for Hollis low-income elderly. It is designed to give clients enough homemaking help and support with shopping and meal preparation to enable them to stay independent in their own homes and out of an institution. It is also partially funded through the State (60%), but Town funds, United Way and clients themselves are needed to keep the program alive.

HHHC also provides free or minimal-cost clinics for adults. Blood pressure, sugar testing and flu shots are some of the services provided. Flu shot requests have once again increased from 1990. We also have office hours available for those who are unable to attend regularly-scheduled clinics.

HOLLIS CONSERVATION COMMISSION

The Town of Hollis Conservation Commission received two gifts of land this year. One, 1.73 acres given by Patricia P. Coughlin, is located on the north side of Merrill Lane and is to be held and managed as open space in perpetuity. The other, 4.5 acres given by Sam Tamposi, is located off Federal Hill Road. We wish to thank both individuals and would like to encourage conservation-minded individuals to consider gifts or easements to the town if they wish to preserve their land in open space or restrict it to forestry or agricultural uses in the future.

Early in the year the Commission endorsed the Flint Pond Association's application for a Federal Grant to study the problems with the weed growth in the pond, by writing a recommendation to New Hampshire DES Commissioner Varney that the Association should be considered for such a grant. If Federal funding for "Clean Lakes" continues, the DES Commissioner has said he will be submitting a Phase I grant request for Flint Pond in either 1992 or 1993.

A Flint Brook Management Plan has been completed for the land along the Greenway, and a trail was started in June in the newly acquired Rideout-Ranger land along the Nashua River by the Hollis Boy Scouts and their fathers, under the guidance of the Commission's members.

The Commission sponsored a Hollis Area High School student to attend the week-long conservation seminar at the Society for the Protection of New Hampshire Forests' Land Use Workshop.

The Commission financed the purchase of 300 disease-resistant "Liberty Elm" tree seedlings, for the Hollis Boy Scouts project. The Scouts picked up the seedlings, arranged with the Beaver Brook Association to plant them in a nursery on Beaver Brook property and will care for them until they reach six feet, and then will sell them to private landowners. This was an Eagle Scout project and was envisioned as a way to both introduce a disease-resistant elm tree into the area and to raise money for their troop in the future. The Town of Hollis is to receive ten of these trees for roadside planting.

On October 19th a volunteer work party, arranged by members Peter Baker and Craig Birch, finished cutting the trail on the Rideout-Ranger land. On October 26th, members led a well-attended public hike along the Flint Brook Greenway, from the Rideout Memorial Stone on Route 130 to the Nashua River, and then continued along the Rideout-Ranger trail (part of the Nashua River Greenway) to the boundary of the Lone Pine Hunter's Club. As hikers lunched and rested on the bluff overlooking the Nashua River, watching canoeists paddle up and down the river, all agreed they were happy that future generations would be able to enjoy the same experience on a beautiful fall day. Member Frank Holt recorded the hike on videotape.

In December, our long-serving member, David Sherman, resigned from the Commission. He has been an invaluable and forward thinking servant to the Town, commissioning an aquifer identification study to be done by the Nashua River Watershed Association, long before the State and Federal studies were done. The study's accuracy was confirmed years later by the USGS study. The Town owes him a vote of thanks for a job well done. The Commission will miss him.

David Orde, Chairman
Claire Goulder
Craig Birch
Vaughan Pitman
Peter Baker
Frank Holt
Mary Leipziger
John Lombard, Alternate

CEMETERY COMMISSION

The Members of the Cemetery Commission attended monthly meetings at which they dealt with operation of the Town Cemeteries.

During the annual inspection tour of the five cemeteries, the commission members prepared a list of damaged monuments, lots that needed reseeding, shrubs that required pruning, and damaged trees.

A replacement flag pole was installed at the Pine Hill Cemetery in May.

Town records indicate that seven lots were purchased this year and that the Department of Public Works prepared seventeen grave sites for burial.

Respectfully submitted,
James Seager, Chairman
Mary Auer
Nancy Bell
Owen O'Neil
Jeff Snow

TRUSTEES OF THE HOLLIS SOCIAL LIBRARY

A community's interest in and commitment to its citizenry is often noted by the quality of its institutions. In 1991 the struggle continued to provide the community with quality library services in a building long ago outgrown. It is to the credit of Director Janet Sherwood and her staff that such cramped quarters were, in fact, the home of a vibrant and productive library program.

To provide space for participants every time a library event was held, it was necessary for staff and volunteers to move heavy book bins, rearrange tables, take down book displays, borrow chairs, and figure out what small surface might best hold a coffee pot or perhaps refreshments for the children at a story hour. Finding the space for any children's craft activity, doing book preservation or new book processing, or allowing for the reasonable use of the computer took further ingenuity. Yet, the commitment to library service was strong enough that this time-consuming and arduous procedure occurred for 69 story hours, 6 special programs for children, 4 Friends of the Library meetings, 5 evening book discussions, 10 book mending sessions, 10 programs for the Scouts and the Hollis Preschool, 4 holiday programs, and a financial information seminar. The community is fortunate to have people who care enough to make these things happen despite the difficulties.

The Friends of the Library group, under the capable and enthusiastic leadership of President Jana Stopas, is now 135 strong. It is of immense support both as a volunteer corps, with over 800 hours donated in 1991, and in the funding of projects, programs, and book purchases. The Friends group has raised over \$5,000 for the Library Expansion Fund, as well. All are invited to join this organization that has become invaluable to the library and to the community.

The Library sponsored the Eagle Scout project of Joe Ogradowczyk, which inventoried and classified the collection of materials related to genealogical research. The handsome result is a 12 page brochure listing town histories, genealogies, and military rosters, available at the Library.

After reassessing library needs and looking at current population data, the Board of Trustees determined that a 4,000 square foot addition would serve the people of Hollis comfortably into the 21st century. The architectural firm of Galliher & Baier, of Simsbury, Connecticut, was chosen from 20 respondents to design the space at a cost of no more than \$500,000 for the complete project. The Library Building Committee, chaired by Cathy Hallsworth, includes James Conway, Dorothy Hackett, Shirley Hemming, Edward Lehoullier, and Judy Zivic, as well as Library Director Janet Sherwood and Trustees Howard Bigelow, Betsy Hornik, and Jan Squires.

Two donations of \$25,000 each were given to the Library Expansion Fund with the hope that this would result in approval of the project by the town. We wish to express the sincerest thank you for these extremely generous gifts. We also thank each and every one who has responded so kindly in the past to our private fund raising and to the request from the Library Fund for the Third Century, organized by Dick Drisko, Dick Husk, Fred Lyford, and Jon Schoonmaker. Their immediate goal was to find a way to add private dollars to the Library Expansion Fund that would match the existing Capital Reserves, a public/private partnership.

As we write this, the library funding is still growing, and the support is stronger than ever for the project. We look forward to reporting continued good news at Town Meeting.

Betsy Hornik, Chairman
Howard Bigelow
William Geraci
Susan Howes
Diane Hoyt
Jan Squires
Eleanor Whittemore

HOLLIS SOCIAL LIBRARY

Annual Financial Report

OPERATING ACCOUNTS

Receipts		Expenditures	
Bal. 1/1/91	\$2,093.16	Wages & Taxes	\$26,877.82
Town Allocation	55,270.00	Books	15,954.12
Fines	2,905.90	Periodicals	1,689.21
Gifts	1,861.27	PSNH	1,046.77
Sale of books	455.28	Heat	1,233.63
Miscellaneous	178.31	Phone	493.63
Transfers	1,456.00	Equip./Supplies	1,686.36
Interest	411.75	Repairs/Maintenance	1,818.00
		Miscellaneous	1,663.14
		Programs	288.58
Totals	\$64,640.66	Totals	\$52,751.26

Balance (checkbook 1/1/92)	\$11,889.40	
(Outstanding 1/1/92: 4th quarter program)		8,836.99
Final balance 1991		\$3,052.41

SAVINGS ACCOUNTS

Balance Forward 1/1/91 **\$4,708.12**

Trust funds & gifts	8,672.83	
Trans. fr. CD	4,541.78	
Interest	358.23	\$18,280.96
Transfer to Nashua Public Library		
Zylonis Fund		-\$4,282.29
Transfer to Operating Account		
(repairs & maintenance)		-1,465.00
Computer		-2,417.00
Expansion expenses		-2,173.00

Balance 12/31/91 **\$7,943.67**

Certificate of Deposit Matured November 1991:	\$7,041.78
Transfer to Savings	-4,541.78
New C.D. "The Betty Reilly Fund"	2,500.00

HOLLIS SOCIAL LIBRARY

1991

Circulation

	1986	1991
Adult Fiction	8,254	10,817
Adult Non-Fiction	2,349	4,202
Periodicals	2,175	3,003
Juvenile Fiction	5,947	13,030
Juvenile Non-Fiction	1,236	2,568
Audio & Video Cassettes	0	512
Totals	19,961	34,132

Acquisitions

Adult	652	Withdrawals	343
Juvenile	360		

Interlibrary Loan

Loaned	106
Borrowed	374

Children's Services

Programs	69
Participants	984

HOLLIS HISTORIC DISTRICT COMMISSION

The Hollis Historic District Commission has reviewed many applications for new signs and alterations and improvements of several buildings within the District in 1991.

We wish to acknowledge the many years of advice and assistance John Balfour has given us. We all wish him well in his retirement from our board.

Respectfully submitted
Hollis Historical District Commission
Candace Dochstader
Dorothy Hackett
Henry Hills
Joe Cohen

ZONING BOARD OF ADJUSTMENT

Under authority granted by New Hampshire law, the Hollis Zoning Board of Adjustment (ZBA) has the power to (1) hear and decide administrative appeals; (2) grant variances from the terms of the zoning ordinance; and (3) grant special exceptions conforming to the provisions of the Hollis zoning ordinance. The Hollis ZBA typically meets on the second Thursday of each month to decide cases which are presented.

The ZBA is a quasi-judicial board which functions under very specific guidance established both by Hollis ordinance and New Hampshire law. The ZBA attempts to weigh the benefits and restrictions which the Hollis zoning ordinance imposes upon our community. The aim is to assure that landowners may derive the maximum benefit from their property while the public good is protected.

During 1991, the following cases were decided by the ZBA:

Variances	Total Applications	Granted	Denied
Setback waivers	5		
Non-conforming uses	11		
Signs	<u>1</u>		
TOTAL	17	12	5

<u>Special Exceptions</u>	Total Applications	Granted	Denied
Recreational Use	1		
Home Occupations	<u>7</u>		
TOTAL	8	6	2

Administrative Appeals	Total Applications	Granted	Denied
<u>TOTAL</u>	1	0	1
GRAND TOTALS	26	18	8

Respectfully submitted,

Ralph Nicosia-Rusin, Chairman
 Roger Saunders, Vice-Chairman
 Phyllis Turner-Aston, Member
 Endicott Peabody, Member
 Samuel Zingales, Member

John Andruskiewicz, Alternate
 Ruth Clark, Alternate
 Martha Davis, Alternate
 Roger Parsons, Alternate
 William Pasko, Alternate

CHARLES J. NICHOLS FUND

The present membership on the Governing Committee of the Nichols Fund, established in 1985 and amended May 10, 1989, consists of: David April, Chairman, representing the Recreation Commission; Richard B. Drisko, Congregational Church of Hollis; Mary Jane Merritt, Hollis Colonial Garden Club; Shirley Cohen, Beaver Brook Association and Richard Walker, Selectmen's representative.

Money Market Account

Ending Balance 12/31/90	\$ 27,036.08	
Add: Audit Adjustment	1,692.86	
Beginning Balance 1/1/91		\$ 28,728.94

Receipts

Interest Earned	\$ 1,328.49	
Nichols Trust Payments	9,434.98	
Transfer in—CD Maturity	36,821.91	
Gift Private Donation	3,500.00	
		\$ 51,085.38

Payments

Morin's Landscaping	\$ 17,545.00	
Gate City Fence	2,796.00	
Skillings & Sons	6,000.00	
Hollis Construction	1,368.84	
Checkbook Charges	5.00	
Transfer Out—Passbook Acc't.	50,000.00	(\$77,714.84)
Ending Balance 12/31/91		<u>2,099.48</u>

Passbook Account

Beginning Balance 1/1/91	0.00	
Transfer in—MMA 9/20/91	50,000.00	
Interest Earned	738.10	
Ending Balance 12/31/91		<u>\$ 50,738.10</u>

Certificate of Deposit

Balance 1/1/91	35,000.00	
Interest Earned	1,821.91	
Transfer Out—MMA 8/5/91	(36,821.91)	
Ending Balance 12/31/91		<u>0.00</u>

Nichols Fund Trust Account

Beginning Cash 1/1/91	15,640.62	
Beginning Portfolio Balance 1/1/91 (book value)	142,190.00	
Total Beginning Fund Balance	157,830.62	
Reinvestment Funds 1991	3,144.99	
Ending Cash 12/31/91	\$ 4,170.36	
Ending Portfolio to Bal. 12/31/91 (book value)	156,805.25	
Total Ending Balance		<u>\$ 160,975.61</u>

SUPERVISORS OF THE CHECKLIST

As a result of the 1991 verification of the voters list which occurs every ten years ending with a one, approximately 350 names of voters who had not voted in the 1988 Presidential Election, the General Elections or a Town Meeting were removed.

As of October 1, 1991, the total number of voters, deducting these removals, was as follows:

Republicans 1748; Democrats 813; Libertarians 3; Undeclared 737—a total of 3301 voters.

Since October 1st, there have been 60 new registrations: Republicans 15; Democrats 5; Libertarians 1; Undeclared 39;— making a total of 3361 registered voters.

Kathryn F. Hardy
Judy McCoy
Lydia Schellenberg
January 7, 1992

HOLLIS SENIOR CITIZENS ASSOCIATION, INC.

1991-1992

A Community Asset

Membership-Eligibility

Membership is open to anyone who attained the age of 55.

Meetings

Meetings are held each Thursday at the Hollis Fire Department.

Officers 1991-1992

President:	Philip J. McLaughlin
Vice-President:	Bernard R. Twitchell
Treasurer:	Paul L. Baker
Asst. Treasurer:	Frederick Q. Gemmill
Secretary:	Pauline McLaughlin
Asst. Secretary:	Dorothy Twitchell

Purpose

To provide:

1. Opportunity for members to meet in an environment conducive to the fostering of friendships, conviviality, amusement, carefree hours and cultural interests.
2. A reservoir of warm, caring friends, ever available during times of need.
3. A conduit through which members have opportunity to engage in community activities.
4. A medium for the exchange of ideas and information on matters which affect seniors.

Profile of Talents

The members of the Hollis Seniors participate in every aspect of the life of our very special town. Hollis benefits from the members' life and work experience in high technology, art, architecture, business management, writing, science, farming, parenting—in fact, all the professions.

Appreciation

The Hollis Senior are appreciative of the cooperation of the Board of Selectmen and Fire Department in continuing to provide facilities for our weekly meetings.

Jackie R. Wright

It is noted with sadness that Jackie Wright, wife of State Representative George Wright, and longtime member and Treasurer of the Hollis Seniors, died June 8, 1991 following a long illness.

Respectfully Submitted,
Philip J. McLaughlin, President

ANNUAL REPORT

NASHUA REGIONAL PLANNING COMMISSION

This past year was a difficult yet productive one for NRPC and its member communities. It is heartening to see that while the pace of development has slowed considerably in our region, local leaders have recognized that now is the time to be planning and investing in our future. I am pleased to submit to the Hollis Town Report a brief summary of our key accomplishments for 1991.

Planning Board Training

We conducted four workshops, aimed at the needs of our local planning board members but open to all interested parties in the region, on the following topics: Stormwater Management, Wetland Delineation, Open Space Zoning and Erosion and Sedimentation Control.

Nashua Area Transportation Study

Considerable progress was made on the development of a comprehensive highway plan for the region with the collection of exhaustive traffic and household survey data, a thorough inventory of existing conditions, plus the calibration of a sophisticated transportation model used for future projections.

1990 Census

With the completion of the federal decennial census, and in our role as a Regional Data Center for the U.S. Bureau of the Census, we equipped the agency to more quickly respond to the information needs of our communities and began the organization and distribution of the first series of Census data.

Merrimack River

We completed another phase in our Merrimack River Corridor Management Program working with the four riverfront communities to evaluate local regulations on stormwater management, erosion control, wetland protection, groundwater management and shoreland protection. In addition, we developed and implemented a volunteer river water quality monitoring program, and we prepared and distributed educational materials on household water pollution reduction.

Major Transportation Projects

We continued to work with local, state and federal officials to spur the implementation of this region's most significant highway projects including the Everett Turnpike widening, the Circumferential Highway and the Route 101A Bypass. NRPC also contributed to the preparation of the environmental impact statements for both the Circumferential and 101A, and we encouraged and coordinated public participation for the projects.

Solid Waste

In pursuit of a long range intermunicipal solution to the problem of municipal solid waste disposal, we worked with both the regional Solid Waste Management District and the City of Nashua to investigate the feasibility of an integrated waste management project; and we established our agency as liaison between our communities and the Governor's Recycling Program.

Household Hazardous Waste Collection

In conjunction with the Solid Waste Management District, our staff conducted two very successful events: a Spring "paint only" collection in Nashua and a comprehensive collection at four sites around the region in the Fall.

Regional Historic Resources

Recognizing the wealth of historic buildings and sites found in our communities as well as the threat to their preservation, we completed an historic resources assessment of the region and produced a report that also includes local histories and a description of local architectural styles.

Heritage Trail

In 1988, the idea of a continuous trail from Massachusetts to Canada was formally authorized by the N.H. Legislature; and over the course of the last year NRPC has been working both as a member of the state's Heritage Trail Advisory Committee and with our interested communities to plan for local trail segments along the Merrimack River.

Geographic Information System

To enhance our capacity for computer based mapping and information management, we continued to invest in our G.I.S. through the creation of additional data layers including road networks, land use, zoning, Census boundaries and aquifer resources.

Traffic Count Program

With counters at over 100 locations, we maintained a regional traffic count system to provide the most accurate and current data to meet local, state and regional needs.

Local Land Use Fees

We conducted and published our annual survey of the municipal building and development fees assessed by the region's communities, a popular document among local officials and members of the development community.

Regional Groundwater Resources

We completed a study of the high yield aquifers in the region and focused on those ground water resources that extend beyond municipal boundaries to encourage an intermunicipal approach to their long term

protection. We were also very involved with the Department of Environmental Services in developing the statewide Wellhead Protection Program.

Regional Economic Development

Given the critical need to expand employment opportunities in the region and to enhance the local property tax base, NRPC assisted the City of Nashua and the Nashua Area Chamber of Commerce in formulating an economic strategic plan for the region and in fostering a regional economic partnership involving all of our communities.

Flood Plain Management

In conjunction with the NH Office of Emergency Management, we provided assistance to a number of communities participating in the National Flood Insurance Program including assessments of flood prone areas, reviews of current regulations and suggested revisions to existing ordinances.

Hollis Special Projects

While we continued to provide part-time professional planning assistance to the Town through our "circuit rider" program, the most significant accomplishment of the past year was the completion of the Hollis Master Plan Update.

Let me close by adding a note of thanks and recognition to our Commissioners from Hollis: Ann Caldwell and Ed Makepeace; and by expressing my gratitude for this opportunity to communicate directly with the people of Hollis through the Town Report.

Respectfully submitted,
Don E. Zizzi
Executive Director

DEPARTMENT OF SUBSURFACE DISPOSAL SYSTEMS

A total of 37 permits for new septic systems were issued in 1991, as were 13 permits for septic repairs. These numbers are very close to the amount of permits issued in 1990.

There are several new state regulations that apply to designs for new septic systems. These include larger tank sizes, depending upon the number of bedrooms; identification of hydric A and B soils; and a 75' protective radius around the well. Residents are reminded that septic plans expire four years after the date of approval, and will need to be renewed at both the Town and State level.

As has been our policy for several years, the Town of Hollis has suspended all septic testing and installation of new systems for the period of mid-December through mid-March. This is due to the severe weather and ground conditions encountered during this time of year. Repairs for failed systems are considered to be an emergency and are exempt from this policy. For immediate attention to failed systems, residents should call the planning office.

Respectfully submitted,
Robert W. Rimbach, R.S., C.H.O.

SOUHEGAN REGIONAL LANDFILL

Great news at the Amherst Transfer Station. We have long awaited this change. The "Old Landfill (dumping area) Section" has been permanently closed, capped (plastic lining, sand-mix cover, loam), graded and ready for seeding. The entire recycling center for Amherst will be relocated in this area by spring.

The answer to the garbage dilemma lies not in a disposal technology, but in changing the paradigm from disposal to reuse. We recycling proponents say the Federal government could do much more to boost supplies of secondary materials and demand for them, thus closing the recycling loop. Let us hope the Resource Conservation and Recovery Act (RCRA), designed to ensure safe disposal of everything from industrial hazardous waste to household trash, is re-authorized soon. In the meantime, reduce, reuse and recycle.

Recycling Update, 12 months. Amherst, Brookline, Hollis, Mont Vernon.

Recycling: 16% not including used oil, tires, metal scrap, compost.

Newspaper: Taken by Knoxland Dairy Farm in Weare, N.H., shredded for animal bedding by farmer. 524 tons (12 tons a week)

Corrugated Cardboard: Taken to the Container Corp., 101A, for recycling. 156 tons (3 tons a week). Hope to increase this. Please take advantage of the opportunity to use the recycling bin for your corrugated, NOT the compactor.

Co-mingling: (Glass, plastic, tin and aluminum food containers) taken to BFI in Hooksett, N.H. for recycling. 520 tons (10 tons a week). \$12 a ton plus transportation = \$38.

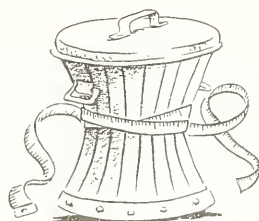
Trash: Taken to the incinerator in Penacook, N.H. 6,800 tons at \$50 a ton plus transportation = \$70.

WE CANNOT AFFORD NOT TO RECYCLE!

Jean Pituck
Recycling Education
Amherst, N.H.

**Recycling is
working.**

**But we need
your help.**



SOUHEGAN REGIONAL RECYCLING DISTRICT



Corrugated Cardboard



- Must be brown corrugated, dry and flattened.
- Brown paper bags may be included (clean, dry).
- Plastic tapes should be removed.

X Do not include waxed or plastic lined boxes.

Newspapers



- Clean, flat and dry preferably in paper grocery bags.

X No glossy inserts or magazines.

Co-mingles

Mixed metal, plastic containers, and glass containers collected in one bin.

Metal Cans



- Metal (aluminum, steel, tin) beverage and food cans.
- Remove paper labels.
- Cans should be crushed or flattened.
- Clean aluminum TV, muffin trays and foil.

X No aerosol cans.

Glass



Glass food and beverage containers; all colors.

- Remove all caps, lids.
- Rinse out foods, empty all liquids.

X No broken glass, flat glass, ceramics or earthenware, pyrex, tumblers, light bulbs and opaque glass.

Plastics

Containers for beverage, soda, water, milk, shampoo, detergents, bleach, etc.



- Remove all caps, lids.
- Rinse out food, milk, etc.
- Plastics should be flattened.
- Drain oils thoroughly.



X No drinking cups.
X No clear plastic bags.
X No flower pots.
X No toys.
X No rigid or soft foam material.
X No hazardous wastes.



Key Words are
Reduce • Reuse
Recycle

OFFICE OF SELECTMEN
TOWN OF HOLLIS

February 19, 1992

Mr. Hollis Nichols
16 Pepperell Road
Hollis, N. H. 03049

Dear Mr. Nichols:

This year 1991 finally saw the dream of adequate playing fields for the town becoming a reality. The additional land south of the original Nichols Field has two cut diamonds and the Recreation Commission looks forward to full utilization in 1992. You must take as much pride as we do in the milestone.

There is no way that this could have become a reality without your generosity and unfailing support through the Nichols Fund. With over one thousand youngsters enrolled in the Little League and Babe Ruth baseball program alone there would have been a great number of youngsters who would not have had the opportunity to participate.

Looking back to the original gift of the playing area behind The Block, you and yours have been a cornerstone in the recreational activities over upwards of three-quarters of a century. Very few towns are so fortunate as to have this type of long-time interest in the youth activities.

We, as a Board, want you to be fully cognizant of our deep appreciation and on behalf of the town may we convey to you our sentiments of a job well done.

Sincerely,
Richard Walker
Philip Mercer
James Belanger
Selectmen of Hollis

THE CHARACTER OF HOLLIS

I often wonder, of what we speak
with our words, both wild and meek
When we tell, of what we've seen
Oh what I say, do those words mean

CHAR AC TER, not bad to say
its meaning on minds, it can play
While traveling, from lip to ear
Did it mean, what you did hear

Is character, a physical thing
what to mind, does that word bring
Is it landscape, or is it view
What does that word, mean to you

Some may say, it's geo-graph-ic
sights and scenes, so pan-or-amic
We all view it, so diff-erent-ly
I feel it's town, person-al-ity

So if you talk, of Hollis today
which words will you, choose to say
Will you speak of, its geo-graphy
or of plain folk, like you and me

There was a man, we should all know
who settled here, in wind and snow
He built a cabin, with trees and mud
had to do it,— 'twas in his blood

He was the first, our history said
with wife and family, to be fed
He labored and worked, for many hours
His name you know, was Peter Powers

What did he bring, to our fair town
did he make us, world renown
Or did he just, in his own way
bring us character, day by day

Were I here as, his-tor-ian
I could speak, of famous men
And the success, of their lives
due mostly to, hard working wives

So without much, further ado
let me tell you, how I view
How your and my, person-al-ity
puts character in, this comm-un-ity

Our town meeting, preserves the past
some with bomb scares, but no blast
Make up your minds, come out and vote
should you win, careful—don't gloat

For sure as taxes, come next year
same issue can bite you, in the rear
Please be kind, when you prevail
to your friends, whose views did fail

For there is really, no wrong or right
the voting majority should not make light
Of neighbors with, losing point of view
with just a few votes, it might have been you

Issue and event, many years of learning
makes Hollis character, just worthwhile earning
From widening roads, with chain saw or plow
will it be noticed, a hundred years from now

Or will we leave, to others who follow
in years to come, with problems of tomorrow
An innermost feeling, of love and brotherhood
as a Hollis legacy, we know we should

We are here tonight, for joy and laughter
so forget your problems, and remember after
Tonight is over, when I hope you've forgotten
how my attempt at rhyme, was so damn rotten

Have you ever seen, such a driving force
of whom do I speak, why Cally of course
She begs and pleads, and gets her way
as you can see, by the events of today

When we rehearsed, I left this out
I didn't want Lingley, to cry and shout'
No brass band here, but let's just pause
and give this lady, a round of applause

PAUSE AND RECOGNIZE CALLY

For those of you, na-tive folk
now rest assured, no fun I poke
One character, I knew by golly
was known to me, as old Fran Tully

Remember when, as only Fran could
his sleep was interrupted but good
That damn snow plow, with outstretched wing
over the bank, did old Fran fling

No scream no sound, did old Fran make
how could he when, he never did wake
You or I, to heaven would go
But old Fran was good, to 50 below

Then there was a democrat named Nick
he was right once, about tricky Dick
Like a salmon, I think of him
up the political, stream did swim

His pol-it-ics, were easy to see
ideas and views, he gave for free
But no matter, his political view
he was a friend, to me and you

He helped us with, our gro-cer-ies
and handed out, cooking rec-ipes
He told me once, of a dusty can
No extra charge, my good man

Alas old Nick, gone from us now
he changed Hollis, and I know how
One could not walk, into his day
and not be changed, in some small way

We need them all, both serious and comics
Basil teaches us, truck stop economics
Knows how to cure, ills of the country
learned at 55 MPH, from good buddy CB

As town official, he'd do just fine
I can hear him now, breaker breaker one nine
Pedal to the metal, keep smokey away
gotta get to Hollis, town meetin' today

And what other town, can dare to say
would they admit it, or just move away
If they had a man, of the same sort
an exact copy of, our very own Mort

Now every actor, needs a stage
and Mort is good, at showing rage
With axe in hand, and press at foot
Into the chain saw, that axe he put

Axe that loader tire, as big as a fort
had it blown, there'd be no more Mort
And in his front yard, he holds so dear
He's be fertilizer, that is what I fear

Now as radical, as Mort might be
in his actions, we should all see
He deserves respect, for waging the fight
Even if we know, he seldom is right

Our volunteer firemen, respond to call
but Tom Stawasz, he sometimes falls
Off his course, and I have proof
remember Tom's truck, sitting on its roof

Herm Stickney hunting, baiting the deer
spreading the corn, worked without fear
So intent while, a hundred yards away
watched buck and doe, no venison today

Police cars—canoes, and even those who hike
it made no difference, as I hoped it might
Stay on your guard, duck and be fast
when that bird shot, came whizzing past

From two town folk, who liked to see
all of their land, free of you and me
Ready, Aim, Fire, you were at your best
When shot at by, Amie Stoddard or Frank West

One of our Fire Chiefs, named Don McCoy
I remember one day, when he had no joy
As driving instructor, Don was kind
Drove off with tractor, leaving trailer behind

Then there's big John, Sgt. of police
doing house checks, upholding the peace
Sprained his ankle, just the other day
when a Chihuahua, chased him away

You know our cruiser, on its roof did stop
an intricate move, by Barney the cop
On police car doors, a new logo to offer
dog over dolphin, Chihuahua John & Flipper

In years gone by, I heard a myth
about a person, maiden name of Smith
You have to really, get up early
If you expect, to deal with Shirley

She's an advocate, of the common man
good of community, works hard as she can
Vowing almost yearly, at town meeting
her last words, we are now hearing

From paving and plowing, to water and trash
We aim our frustrations, at one guy we lash
Abuse him accuse him, give him what for
but need a favor, his help we implore

White haired by nature, or is it the job
hears complaints and those insults we lob
He endures this, but let me be frank
God broke the mold, on Arthur LeBlanc

Budget committee chairman, Mrs. Gemmill's son Fred
he adds, divides, on his figures don't tread
Says speaking is power, but writing has strength
A short note from Fred, is ten pages in length

I know a good man, whose income varies
a town distinction, he now does carry
A real cow crossing, his is the last
piles of milk money, they are shrinking fast

But Woody maintains, this 'lectric fence
and makes a killing, at others expense
Cause when through it, cars come crashing
those insurance men, they take a bashing

Who do you know, in year thirty three
still wants to serve, for you and me
Just one more term, says Granpa Walker
not ready just yet, for that old rocker

Running town hall, seems just the thing
for a lady, known as Weezy King
How dis-con-certing, at times to be
number four, on a board of three

Did you know, Flint Pond has a mayor
self proclaimed, not elected I wager
Always loudly spoken, his words not vague
free with opinions, would you meet Geo Sprague

I can't leave out, our own police chief
he works day and night just to get relief
His boss has trained him very well you see
no, not the selectmen, his wife Sandy

Then there is one, we call Whittemore
better known as, husband of Eleanor
He is short-stout, but never ever pale
he does the farming, at our Brookdale

But don't forget, Betty and Stub
forgetting them, I know would rub
Stub the wrong way, and then I'm sure
for my reputation, there'd be no cure

Let's not overlook those, who lead the fight
for us in Concord, like George Wright
He agrees with you, I've heard him say
even though he votes, just the other way

Among those friends, that we have lost
we can count, Wilkins and Frost
Warren and Howitt, are gone now
and so is Jeff, and Charlie Dow

And I know that, there are others
whom I forget, our sisters 'n brothers
For they have, all fought the fight
now it's our turn, to do what's right

But while each, of them were here
they contributed, 'twas very clear
As each of us, in our own way
will change tomorrow, from to-day

Many stories, there are to tell
about some folks, that we knew well
Some for praise, and some for fun
and some on how, the town is run

Our character grows, from a seed
is it people, or is it deed
That our neighbors, will talk about
what will our reputation shout

Perhaps the issues with which we deal
are the cause, of how we feel
But all in all, that forms a part
of how we feel, deep in our heart

Is paving Rideout, Road the issue
or is it all, that yellow tissue
That lines the banks, of Federal Hill
to keep scrub brush, from the kill

Although cunning, and at times wily
trying to protect, our poison ivy
Alas we can't keep, tomorrow's flowers
the same as those, of Peter Powers

We always need, to look ahead
to take control, and not be led
Today tomorrow, needs our hours
if we are, to make it ours

It must never be, just you or me
we know it can't, be earned for free
It will take, much toil and fuss
to make the changes, work for us

Either born here, or from away
we all bring change, day by day
We all know, what we prefer
and that forms, our char-ac-ter

So muckle on, to your ideas
put away, unfounded fears
Make a difference, and be proud
the water's fine, and so's the crowd

Be yourself, no more we ask
unlike the liquid, in a flask
We are different, you and me
so show the world, let them see

How you and I, in our own way
by our actions, and what we say
Even though, our neighbors frown
we add character, to this old town

Jim Belanger

TOWN MEETING MARCH 12, 1991
TOWN ELECTIONS

The meeting was called to order by Moderator James Squires at 7:00 A.M. for voting on the following subjects:

1. To choose all necessary Town Officers for the year ensuing.

RESULTS: Treasurer—1 Yr.—Richard R. Husk

Selectman—3 Yrs.—James P. Belanger

Fire Ward—3 Yrs.—Arthur Woods

Town Forest Committee—3 Yrs.—Craig H. Birch and George R. "Bill" Burton

Trustee of the Trust Funds—3 Yrs.—Richard B. Birch

Trustee of the Trust Funds—1 Yr.—John A. Lumbard

Budget Committee —3 Yrs.—Thomas H. Enright and William J. Pasko

Budget Committee—1 Yr.—Frederick Q. Gemmill

Library Trustee —3 Yrs.—J. Howard Bigelow and Diane H. Hoyt

2. To conduct other business by official ballot.

Polls closed at 7:12 P.M. The vote was announced at 10:30 P.M. and the meeting was recessed until Wednesday, March 13, 1991 at 7:30 P.M. in Walters Auditorium at the Hollis Area High School.

Ballots cast—1053 Absentee Ballots —Town—21.

Total Number on Checklist 3630.

A True Copy of Record—Attest:
Nancy B. Jambard
Town Clerk

TOWN MEETING MARCH 13, 1991

The meeting was reopened at 7:30 P.M. by Moderator James Squires in Walters Auditorium. Sharon Zarin, accompanied on the piano by Carol Hatch, led the High School Chorus in the singing of "America the Beautiful." Barbara Pressly, the Senator from our district in Concord, spoke to us briefly about her role in Concord and what we could do to make her job easier. Call her and give our opinions. Representative George Wright gave us some cheerful news on how 51.9 million dollars was to be cut from the budget that was to come to the towns/cities.

ARTICLE 5 — Motion was made by Philip Mercer to see if the Town will raise and appropriate the sum of \$101,000 to be placed in capital reserve funds for the following purposes:

A. Front End Loader	4,000
B. Ambulance	8,000
C. Grader	9,000
D. Highway Garage Expansion	4,000
E. Town Hall Expansion	4,000
F. Tennis Courts (2)	15,000
G. Fire Truck	15,000
H. Ladder Truck (Used)	1,000
I. 4x4 Highway Truck	4,000
J. 4 WD Util. Truck (Forestry)	3,000
K. Diesel Dump Truck 1	7,000
L. Diesel Dump Truck 2	7,000
M. Diesel Dump Truck 3	7,000
N. Rescue Van (Fire)	7,000
O. Water Tanker (Fire)	1,000
P. New Recreation Land	2,500
Q. New Cemetery Land	2,500

Seconded by James Belanger. Amendment by James Belanger to amend the ARTICLE to raise and appropriate the sum of \$2,000 to be placed in capital reserve funds for the 4x4 Highway Truck only. Seconded by Philip Mercer. Carried as amended to put only \$2,000 in capital reserve funds.

ARTICLE 6 — Motion by Philip Mercer to see if the Town will raise and appropriate the sum of \$30,000 to be placed in Capital Reserve for the purpose of Library Expansion, or take any other action relative thereto. Seconded by Betsy Hornik. CARRIED.

ARTICLE 7 — Motion by James Belanger to see if the Town will authorize the Selectmen to withdraw \$20,000, plus accumulated interest to date of withdrawal, from the 4x4 Highway Truck Capital Reserve Fund and to expend these funds to purchase a replacement 4x4 Highway Truck, said fund to be discontinued after the transfer, any

excess funds to be placed in a new Capital Reserve Account for a future 4x4 Highway Truck, or take any other action relative thereto. Seconded by Philip Mercer. CARRIED.

ARTICLE 14 — Motion by James Belanger to raise such sums of money as may be necessary to defray town charges for the ensuing year and make appropriations of the same. Seconded by Philip Mercer. The sum went from \$3,081,400 to \$3,111,400 (\$30,000 for library expansion). AMENDMENT #1 — Motion by John "Jack" Singer to amend the Planning Board budget to be increased by \$10,000. Seconded by Ann Caldwell. Amendment — DEFEATED. (\$3,111,400). AMENDMENT #2 — Motion by David Sherman to move to amend as follows: that the Conservation Commission appropriation be restored to \$30,000 as recommended by the Selectmen. Seconded by John Lumbard. Motion to move the question by Richard Bonati. Seconded by James Belanger. Carried to move question. Hand vote on Amendment of \$30,000. YES — 136. NO — 238. DEFEATED. (\$3,111,400). AMENDMENT #3 — Motion by James Belanger to reduce the budget by \$16,000 (retirement fund). Seconded by Philip Mercer. Motion to move the question by Richard Bonati. Seconded by Philip Mercer. Carried to move question. Hand vote on Amendment #3—reduce by \$16,000. YES — 202. NO — 165. CARRIED. (\$3,095,400). AMENDMENT #4 — Motion by Morton Goulder to reduce the budget by \$300,000 (\$2,795,400) Seconded by Harold Alpaugh. YES— 69. NO — 265. DEFEATED. (\$3,095,400). AMENDMENT #5— Motion by Barbara Schwartz to reduce the budget by \$10,000, with the intent of making the dog officer position part-time. Seconded by Rebecca Spitz. Hand vote on Amendment #5 — YES—157. NO— 140. CARRIED. (\$3,085,400). Motion by Claire Bois to reduce the budget by \$150,000. Seconded by Charles Hildreth. Hand vote on Amendment #6 — YES—124. No—205. Amendment #6 DEFEATED. (\$3,085,400) ARTICLE 14 CARRIED as Amended. (\$3,085,400).

Motion by James Belanger to reconsider ARTICLE 14. Seconded by Philip Mercer. DENIED. Motion by Philip Mercer to adjourn to 7:30 P.M. March 14, 1991 to consider other Warrant Articles. Seconded By Betsy Hornik. CARRIED. Adjourned at 10:58 P.M.

A True Copy of Record —Attest:
Nancy B. Jambard
Town Clerk

TOWN MEETING MARCH 14, 1991

The meeting was reopened at 7:30 P.M. by Moderator James Squires in Walters Auditorium.

ARTICLE 1— Motion by James Belanger to hear reports of Selectmen and other Town Officers and Committees. Seconded by Frederick Q. Gemmill. CARRIED.

ARTICLE 2— Motion by James Belanger to see if the Town will authorize the Selectmen to borrow money in anticipation of taxes, or take any other action relative thereto. Seconded by Philip Mercer. CARRIED.

ARTICLE 3— Motion by James Belanger to see if the Town will vote to authorize the Conservation Commission to retain the unexpended portion of its previous appropriations and its 1991 appropriation, said funds to be placed in a special conservation fund in accordance with the procedures set forth in RSA 36-A:5, or take any other action relative thereto. Seconded by Philip Mercer. CARRIED.

ARTICLE 4— Motion by James Belanger to see if the Town will vote to authorize the Board of Selectmen to apply for, accept and expend money from the state, federal or another governmental unit or a private source which becomes available during the year in accordance with the procedures set forth in RSA 31:95-b, or take any other action relative thereto. Seconded by Philip Mercer. CARRIED.

ARTICLE 8— Motion by James Belanger to see whether the town will vote to authorize the Board of Selectmen to enter into an agreement at their discretion with the owners of the proposed Rocky Pond subdivision relative to the acceptance of a non-transferable license for purposes of use as a town boat ramp and access to Rocky Pond or take any other action relative thereto. Seconded by Philip Mercer. Motion by John Anderson to amend any agreement to have the cost of building roads the burden of the builder. Seconded by Peter Lewis. Frank Durham made a motion to move the question. Seconded by Frederick Q. Gemmill. CARRIED. Amendment DEFEATED. Motion by Frank Durham to move ARTICLE 8. Seconded by George Clark. CARRIED. ARTICLE 8—CARRIED.

ARTICLE 9— Motion by James Belanger to see whether the Town will vote to authorize the Selectmen to convey any real estate acquired by the town by tax collector's deed. Such conveyance may be by deed following a public auction, or the property may be sold by advertised sealed bids, or may be otherwise disposed of as justice and the equities of the situation, in the discretion of the Selectmen, may require, pursuant to RSA 80:42 or take any other action relative thereto. Seconded by Richard Walker. Peter Stauble moved the question. Seconded by Michael Harris. Move question—CARRIED. ARTICLE 9 CARRIED.

ARTICLE 10— Motion by Paul Phelan to see whether the Town will vote, pursuant to its authority as set forth in RSA:231:43, to discontinue and abandon the road known as "Wheat Lane" which connects NH Route 122 with South Merrimack Road and is more particularly described in a petition filed with the Selectmen and dated May 17, 1990. (This matter has been placed on the warrant by petition.) Seconded by David Phelan. DEFEATED.

ARTICLE 11— Motion by Nancy Tichanuk to vote to authorize the town to declare a three-year moratorium on the tarring of any gravel roads or widening of any scenic roads. (This matter has been placed on the warrant by petition). Seconded by Peter Stauble. AMENDMENT by Endicott Peabody to: 1. get the public sense of the meeting. 2. hold a public hearing with the Selectmen. Seconded by James Belanger. Peter Stauble motioned to move the question. Seconded by Gerald Hornik. CARRIED to move question. ARTICLE 11 CARRIED as AMENDED.

ARTICLE 12— So Moved by John Lumbard — Whereas the upper section of Rocky Pond Road is adjacent to irreplaceable wildlife resources, and Whereas the townspeople living along Hayden and Rocky Pond Roads are concerned about the dramatic increase in rapidly moving traffic that would result from paving the upper section of Rocky Pond Road, the undersigned hereby petition the Selectmen of the Town of Hollis to designate the road to be a scenic road and establish a resolution that it will never be paved. Seconded by Richard Walker. Motion to amend by John Lumbard—strike language after and establish a resolution that it will never be paved. Seconded by Richard Walker. Peter Stauble moved amendment. Seconded by Frederick Q. Gemmill. Move question CARRIED. AMENDMENT CARRIED. Peter Stauble moved ARTICLE 12 as Amended be MOVED. Seconded by Gerald Hornik. Move question for ARTICLE 12. CARRIED. ARTICLE 12 as AMENDED CARRIED.

ARTICLE 13 — Motion by Robert Labednick to enact the following By-Law. No person shall fire or discharge any firearms or explosives of any kind within the limits of any highway, park, or other public property except with the written permission of the Board of Selectmen; or any private property of another, except with the written consent of the owner or legal occupant thereof; provided, however, that this By-Law shall not apply to the lawful defense of life or property nor to any law enforcement officer acting in the discharge of his duties. Any person violating this By-Law shall be punished by a fine of not more than \$100. (This matter has been placed on the warrant by petition.) Seconded by Shirley Cohen. Placed on the Table by James Belanger. Seconded by Philip Mercer. CARRIED to place on Table.

Motion by Frederick Q. Gemmill to adjourn this meeting. Seconded by Gerald Hornik. CARRIED. Meeting adjourned at 10:20 P.M.

A True Copy of Record—Attest:

Nancy B. Jambard
Town Clerk

Sworn in after Meeting:

James Belanger—Selectman

William Pasko—Budget Committee

Frederick Q. Gemmill—Budget Committee

Thomas Enright—Budget Committee

BIRTHS

Date, Place of Birth, Child's Name, Father's Name, Mother's Name

1990

December 30 Stoneham, Massachusetts, Christopher
James Bohling, Stephen Paul Bohling, Sandra
Gwendolyn Milton.

1991

January 1 Nashua, N.H., Marielle Elise Fibish, Sanford
Lee Fibish, Lynne Carol Simonfy.

January 15 Nashua, N.H., Christopher James Pelletier,
Michael Arthur Pelletier, Sandra Louise Hobden.

February 3 Nashua, N.H., Laura Eliot Lumbard, John
Ashmore Lumbard, Anne D'Arcy Russell.

February 5, Nashua, N.H., Olivia Shahrzad Movafaghi,
Shahriar Movafaghi, Mona Therese Robitaille.

February 15 Nashua, N.H., Antoinette Robey Oot, Robert
Francis Oot, Carol Walser Robey.

February 27 Nashua, N.H., Samantha Beth Ebner, Peter
Robert Ebner, Marsha Amy Matzkin.

February 28 Nashua, N.H., Nicolle Paige Ouellette, Robert
A.J. Ouellette, Jr., Lisa Jacqueline Willett.

February 28 Nashua, N.H. Sarah Ashley Lemoine, Lawrence
Paul Lemoine, Sr., Catheren Ann Berube.

March 24 Nashua, N.H., Wilson Cooper Mason, Todd
Michael Mason, Lori Jean Geddes.

March 26 Nashua, N.H., Tawny Leigh Chilton, James
Edward Chilton, Patricia Helen Currier.

March 26 Nashua, N.H., Brian James Quigley, James
William Quigley, Maryanne McCann.

March 30 Matthew Thomas Richardson, Harvey Frederick
Richardson, Pamela Sue Rowell

March 30 Nashua, N.H., Katelyn Julia Woods, James
Arthur Woods, Tracy Lynn Pitarys.

April 7 Nashua, N.H., Alexandra Lee Lorden, Dana
John Lorden, Kristen Lee McCabe.

April 12 Nashua, N.H., Hannah Ruth Knowles,
James Rowell Knowles, Debra Ruth Snyder.

April 19 Nashua, N.H., Tess Olivia Gillis, Clifford
Joseph Gillis, Jr., Mary Frances Hayward.

April 22 Nashua, N.H., Sean Michael Davidson,
Stephen Mark Davidson, Caroline Sweeney.

May 8 Nashua, N.H., Eric James MacDonald, Bruce
Alan MacDonald, Mary Lou Brady.

May 30	Manchester, N.H., Baby Girl Harris, Peter Sanford Harris, Denita Crane.
June 16	Nashua, N.H., Dillon David Howard, Sean Marshall Howard, Linda Jean Wheeler.
June 19	Nashua, N.H., Matthew James Casazza, Joseph A. Casazza, Linda J. Clark.
June 20	Nashua, N.H., Nathanael Stephen Chartier, Stephen McKay Chartier, Judith Anne Lalmond.
June 25	Nashua, N.H., Kathryn Marie Wood, Bobby Lee Wood, Marie Louise Monks.
June 26	Nashua, N.H., Brendan Alexander Greenwald, Evan Richard Greenwald, Kelly Ihlefeld.
June 29	Nashua, N.H., Erik Winthrop Doty, Lawrence Charles Doty, Lauri Victoria Szawlowski.
July 10	Nashua, N.H., Tanner Bourgeois Keefe, Raymond Clifford Keefe, Lori Jean Laderoute.
July 11	Nashua, N.H., Jordan Thomas Cote, John Mark Cote, Lorri Lynn Fluet.
July 12	Nashua, N.H., Sara Kathryn Schmidt, Michael Paul Schmidt, Cheryl Lynn Dawson.
July 15	Nashua, N.H., Caroline Anne Booth, Antony Robert James Booth, Sarah Beth Ellis.
July 29	Nashua, N.H., Brian William Angevine, William Stanton Angevine, Roxanne Marie Lachance.
August 2	Nashua, N.H., Riley Shawn Rodgers, Eric Shawn Rodgers, Heidi Marie Bunker.
September 9	Nashua, N.H., Ariel Henrietta Adams, Michael William Adams, Joanne Sue Decelle.
September 26	Nashua, N.H., Hannah Corzilius Shall, David Clifford Shall, Susan Paulena Corzilius.
September 26	Nashua, N.H., Adam Nicholas Mazialnik, Michael John Mazialnik, Donna Lee Paton.
October 3	Nashua, N.H., Ellen Flannery Major, Brian Edward Major, Jody Diana Van Zilen.
October 9	Manchester, N.H., Chiara Marie Secules, Michael Dean Secules, Jody Ann Dugdale.
October 15	Nashua, N.H., Brittany Pearson Stamp, David Pearson Stamp, Sandra Hazard Leavell.
October 16	Nashua, N.H., Michelle Leigh Butler, Timothy Edward Butler, Kim-Ellen Schombert.
October 17	Nashua, N.H., Jacob Soifert, Ronald Craig Soifert, Maria Amelia Moitoso.
November 9	Nashua, N.H., Randi Kaila Bellavance, Samuel John Bellavance, Gabrielle Golden.
November 11	Nashua, N.H., Daniel David McInnis, Michael Charles McInnis, Terrie-Anne McManus.

December 17 Nashua, N.H., Peter Richard Bishop, Leo Gerald
Bishop, Susan Kay Oetking.
December 29 Nashua, N.H., Michael Philip Bianco, James
Michael Bianco, Martha Mary Blais.
December 30 Nashua, N.H., John Clark Plummer, Jr.,
John Clark Plummer, Sr., Patricia Loman.

Nancy B. Jambard, Town Clerk

DEATHS

**Date, Place of Death, Name of Deceased,
Age, Place of Birth, Place of Burial**

1991

January 5	Hollis, N.H., Mary M. Macleod, 67, Dover, Mass., Lincoln Cemetery, Lincoln, Mass.
January 7	Nashua, N.H., Donna L. Briggs, 43, Fitchburg, Mass., Hillside Cemetery, Townsend, Mass.
January 27	Nashua, N.H., Roland J. Levesque, Sr., 69, Nashua, N.H., Woodlawn Cemetery, Nashua, N.H.
February 3	Nashua, N.H., Howitt R. Warren, 78, Amherst, N.H., North Cemetery, Hollis, N.H.
March 22	Nashua, N.H., Gloria N. Bezil, 61, Nashua, N.H., St. Louis de Gonzague Cemetery, Nashua, N.H.
April 1	Nashua, N.H., Violet A. Burns, 87, Kennebunk, Maine, East Cemetery, Hollis, N.H.
April 2	Hollis, N.H., Dorothy Irene Swain, 73, Castine, Ohio, Willowview Cemetery, Dayton, Ohio.
May 10	Hollis, N.H., Arthur F. Veiga, 57, Falmouth, Mass., East Cemetery, Hollis, N.H.
May 23	Nashua, N.H., Robert Ronald Drouin, 49, Nashua, N.H., St. Louis, de Gonzague Cemetery, Nashua, N.H.
June 8	Nashua, N.H., Pauline A. Mullins, 47, New York, N.Y., Calvary Cemetery, New York, N.Y.
July 1	Nashua, N.H., John William Koster, 37, Kenosha, Wis., East Cemetery, Hollis, N.H.
July 2	Hollis, N.H., Charles Francis Morgan, 71, Wilmont, N.H., Concord Crematorium, Concord, N.H.
July 16	Hollis, N.H., Mildred Lund, 71, Columbia, N.H., East Cemetery, Hollis, N.H.
July 30	Hollis, N.H., Raymond M. Farris, 68, Nashua, N.H., St. Louis de Gonzague, Nashua, N.H.
August 6	Hollis, N.H., Alice Fournier, 85, Greenville, N.H., St. Louis de Gonzague, Nashua, N.H.
August 30	Nashua, N.H., Roy Lewis Wilkins, 64, Brookline, N.H., East Cemetery, Hollis, N.H.
September 14	Nashua, N.H., Bertha E. Duncan, 90, Lynn, Mass. East Cemetery, Hollis, N.H.

September 14	Hollis, N.H., Warren Stanley Cooper, 69, Dumont, N.J., Concord Crematorium, Concord, N.H.
September 18	Nashua, N.H., Virginia B. Aceti, 66, Meriden, Conn., Concord Crematorium, Concord, N.H.
October 30	Hollis, N.H., Bernice Lovejoy Clark Frost, 88, Hollis, N.H., East Cemetery, Hollis, N.H.
November 7	Nashua, N.H., Kenneth Hird, 67, Methuen, Mass., Elmwood Cemetery, Methuen, Mass.
December 10	Nashua, N.H., Carl C. Ascher, 74, Brooklyn, N.Y., Wellwood Cemetery, Pinelawn, L.I., N.Y.
December 11	Hollis, N.H., Lucie B. Beebe, 79, Germany, Linwood Crematory, Haverhill, Mass.
December 18	Nashua, N.H., Francis F. Glines, 89, Nashua, N.H., Edgewood Cemetery, Nashua, N.H.
December 20	Hollis, N.H., Catherine Mary Marcum, 69, Nashua, N.H., St. Patrick Cemetery, Hudson, N.H.
December 23	Nashua, N.H., Charles E. Johnson, 67, Boston, Mass., V.A. National Cemetery, Bourne, Mass.

Nancy B. Jambard, Town Clerk

MARRIAGES

Date, Place of Marriage, Names of Groom and Bride, By Whom Married

January 19	Nashua, N.H., Walter Lubbe, Michele Maris Paris, T. Joseph McDonough, Rev. Msgr.
February 2	Hollis, N.H., Hans Peter Reed, Jayne Alicia Belanger, James Belanger, Justice of the Peace.
February 14	Nashua, N.H., William Darrell Chilton, Junior, Cheryl Ann Angus, Marguerite L. Ross, Justice of the Peace.
March 9	Nashua, N.H., Domenico Medici, Shannon Joy Martin, Benjamin Cardinale, Minister.
March 23	Portsmouth, N.H., Christopher Perry, Elizabeth Ellen Hanley, Eileen Foley, Justice of the Peace.
March 30	Hollis, N.H., Theodore Michael Vail, Joanne Lois Legere, R. Karen Walker, Justice of the Peace.
April 15	Hollis, N.H., Ronald E. Michaud, Susan L. Lane, Colin Campbell, Pastor.
April 20	Hollis, N.H., Todd Samuel Zingales, Elizabeth Dean Eastman, John A. Terry, Pastor.
April 20	Hollis, N.H., Brian William Sullivan, Christine Mary Manoleros, John A. Terry, Pastor.
June 16	Temple, N.H., Edmond F. Courtemarche, Carmela Dastoli Larcom, Carleen Mitchell Stevens, J.P.
June 22	Hollis, N.H., Charles George Waldman, Gitte Sophie Carlson, James B. Meyers, Justice of the Peace.
June 22	Nashua, N.H., Richard Hutchinson Austin, III, Susan Mary Dion, Rev. John Horan, Catholic Priest.
June 22	Hollis, N.H., John "Jake" Straw Balfour II, Rebecca Maylee Leonard, John A. Terry, Pastor.
June 22	Nashua, N.H., Michael David Care, Lucille Marie Ciampa, Gregory V. Clark, Associate Pastor.
June 29	Hollis, N.H., Paul Leo Plante, Elizabeth Ann Desautels, Dennis M. Drake, Justice of the Peace.
June 29	Hollis, N.H., David M. Holden, Victoria M. Ledoux, Rev. Kenneth A. Fiery, Minister.
June 29	Hollis, N.H., James John Savoy, Katherine Jane Tupper, Nancy Grant, Justice of the Peace.

June 29	Nashua, N.H., Timothy Paul Ingram, Jodie Marie Hughey, James P. Belanger, Justice of the Peace.
July 3	Hollis, N.H., Peter Anthony Beebe, Karrie Kaye Quante, Rev. Robert W. Odierna, Rector.
July 13	Nashua, N.H., Gary Raymond Fraser, Sandra Lee Lesko, Maurice G. Laliberte, Priest.
July 20	Nashua, N.H., John David Ditullio, Lynn Ann Favour, Rev. Rocco C. Memolo, Roman Catholic Priest.
July 27	Hollis, N.H., Jonathan Nelson Towle, Laura Gail Ricard, John A. Terry, Pastor.
August 3	Hollis, N.H., Winston Kedrick Norway, Junior, Gale Robin Dalrymple, Stanley J. Morton, Sr., Justice of the Peace.
August 3	New Durham, N.H., Jason Andrew Stone, Maria E. Freni, Gwendolyn M. Jones, Justice of the Peace.
August 18	Hollis, N.H., Kevin Rupert Powers, Susan Marie Leriche, Alan C. Archambault, Justice of the Peace.
August 24	Hollis, N.H., William Lewis Brown, Geetha Marigowda, Dennis M. Drake, Justice of the Peace.
August 25	Nashua, N.H., Robert Earl Pratt, Debra Anne Massicotte, Brian P. Andrews, Justice of the Peace.
August 26	Hollis, N.H., Derek Russell Sharp, Amy Beth Delay, James Belanger, Justice of the Peace.
August 31	Merrimack, N.H., John Daniel Post, Denise Rose Bessey, D.S. Dharmapalan, Elder.
September 7	Holderness, N.H., John Michael Swaney, Louann Jerszyk, Sidney Lovett, ordained UCC Clergyman.
September 14	Hudson, N.H., Mark Lewis Chilton, Ann Marie Highet, Constance A. Ryan, Justice of the Peace.
September 20	Hollis, N.H., Vernon Larry Edmonson, Romel Alicia Lacks, James Belanger, Justice of the Peace.
September 21	Hollis, N.H., Kenneth Mark Begin, Cheryle Lynn Nickerson, John A. Terry, Pastor.
September 28	Hollis, N.H., Paul Joseph Mager, Ellen Louise Jansen, John A. Terry, Pastor.
October 5	Nashua, N.H., Timothy Scott Walker, Lisa Ann Clark, W. Ralph Bruce, Clergyman.
October 10	Hollis, N.H., Philip Fletcher Scott, Brenda Anne Nelson, William E. Beane, Justice of the Peace.

October 11	Bretton Woods, N.H., Joseph Thomas Roderick, Bernadette Ferguson, Geoffrey L. Cotter, Justice of the Peace.
November 15	Hudson, N.H., Armand Antone Deluca, Rumi Shiroki Spence, Rev. Jeffrey B. Kress, United Methodist Minister.
November 23	Hollis, N.H., Steven Pratt Briggs, June Louise Servis, John A. Terry, Pastor.
December 1	Hollis, N.H., Bernard James Peabody, Dorothy Lorraine Loveley, James Belanger, Justice of the Peace.
December 7	Hollis, N.H., Ronald Henry Richard, Linda Patterson Ovens, Dennis M. Drake, Justice of the Peace.

Nancy B. Jambard, Town Clerk

**HOLLIS SCHOOL DISTRICT SCHOOL OFFICERS
1991-92**

Hollis School Board

Mr. Michael Harris	Term Expires 1992
Mrs. Mary Ford	Term Expires 1993
Mrs. Kathy Pasko	Term Expires 1993
Mrs. Judy Gromer	Term Expires 1994
Mrs. Nancy Riley	Term Expires 1994

Mr. Philip J. Dahlinger	Superintendent of Schools
Mr. Ronald C. Chapman	Business Administrator
Mrs. Mary Anne Byrne	Special Education Director
Mrs. Wendy Enright	Clerk
Mr. Loring Clark	Treasurer
Dr. James Squires	Moderator
Hollis Police Department	Truant Officer

HOLLIS SCHOOL DISTRICT WARRANT
The State of New Hampshire

To the inhabitants of the School District in the Town of Hollis in the County of Hillsborough, State of New Hampshire, qualified to vote upon District Affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE WALTERS AUDITORIUM, HOLLIS/BROOKLINE HIGH SCHOOL IN THE TOWN OF HOLLIS ON MONDAY, THE NINTH DAY OF MARCH, 1992, AT 7:30 O'CLOCK IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS:

1. To hear the reports of Agents, Auditors, Committees or Officers chosen, and pass any vote relating thereto.
2. To choose Agents and Committees in relation to any subject embraced in this warrant.
3. To see if the District will accept the provisions of RSA 198:20-b providing that any School District at an annual meeting may adopt an article authorizing indefinitely, until specific recision of such authority, the School Board to apply for, accept and expend, without further action by the School District, money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year.
4. To see what sum of money the District will vote to raise and appropriate to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 1992-93 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and fringe benefits.
5. To see what sum of money the District will vote to raise and appropriate to fund the increase in cost items relative to support staff salaries and fringe benefits for the 1992-93 school year which resulted from good faith negotiations with the support staff, and which represents the negotiated increase over last year's salaries and fringe benefits.
6. To see if the District will vote to raise and appropriate \$3,302,160 for the support of schools, for the payment of salaries and benefits for School District officials, employees, and for the payment for the statutory obligations of the District.

7. To transact any other business which may legally come before said meeting.

Given under our hands and seals at said Hollis this thirteenth day of February, 1992.

Kathleen M. Pasko
Mary Ford
Judith Gromer
Michael Harris
Nancy Riley
SCHOOL BOARD

A True Copy of Warrant - Attest:

Kathleen M. Pasko
Mary Ford
Judith Gromer
Michael Harris
Nancy Riley
SCHOOL BOARD

SCHOOL WARRANT
The State of New Hampshire

Polls Open at 7:00 A.M. - Will Not Close Before 7:00 P.M.

To the inhabitants of the School District in the Town of Hollis
qualified to vote in District Affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE FIRE STATION
IN SAID DISTRICT ON THE TENTH DAY OF MARCH, 1992, AT
SEVEN O'CLOCK IN THE MORNING TO ACT UPON THE
FOLLOWING SUBJECTS:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Treasurer for the ensuing year.
4. To choose a member of the School Board for the ensuing three
years.
5. To choose a member of the School Board for the ensuing year.

Given under our hands and seals at said Hollis this thirteenth day
of February, 1992.

Kathleen M. Pasko
Mary Ford
Judith Gromer
Michael Harris
Nancy Riley
SCHOOL BOARD

A True Copy of Warrant - Attest:

Kathleen M. Pasko
Mary Ford
Judith Gromer
Michael Harris
Kathleen M. Pasko
SCHOOL BOARD

SCHOOL DISTRICT ANNUAL MEETING MARCH 11, 1991

The annual meeting of the Hollis School District was called to order at 7:30 P.M. March 11, 1991, at Hollis Area High School by Moderator Jim Squires. Students from the fourth grade at Hollis Elementary School sang "America the Beautiful" as a patriotic tribute to those who lost their lives in the Persian Gulf War. Dr. Squires outlined the rules of the meeting.

The original warrant was given to the School District Clerk at the beginning of the meeting.

ARTICLE 1: Mary Ford moved to hear the reports of agents, auditors, committees or officers chosen be accepted as printed in the Town Report. Seconded by Roxanne Gross. Article PASSED by teller card vote.

ARTICLE 2: Kathy Pasko moved to table this article. Seconded by Marilyn Learner. PASSED by teller card vote.

ARTICLE 3: Mary Ford moved to see if the District will authorize the School Board to make applications for and receive in the name of the District such advances, grants and aids, or other funds for educational purposes as may now or thereafter be forthcoming from the United States Government or the State of New Hampshire, or from any other state or private agency, and to expand the same in accordance with RSA 198:20-b. Seconded by Marilyn Learner. PASSED by teller card vote.

ARTICLE 4: Marilyn Learner moved to raise and appropriate \$20,724 to cover the accumulated deficit in the Hollis School District Lunch Program. Seconded by Kathy Pasko. Marilyn Learner explained that there is still a deficit in the lunch program and attempts are being made to address this problem. Possibly raising lunch prices and/or limiting selections to the children's favorites are options being considered to insure a more profitable program.

Ed McDuffee, of the Hollis Taxpayers' Association moved to amend the article to read "to raise and appropriate 0 dollars...." Seconded by Dave Dawson.

The amendment was DEFEATED by teller card vote. 168 No/104 Yes.

The original motion to appropriate \$20,724 PASSED by teller card vote. 183 Yes/ 100 No.

ARTICLE 5: Kathy Pasko moved that the District raise and appropriate \$118,226 to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 1991-1992 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and fringe benefits.

Mike Harris, chairman of the School Board, explained that Article 5 included the amount needed to fund the regular step increase along with the salary schedule increases and benefit increases represented in the 1991-1992 renegotiated HEA contract. The renegotiated contract shows a salary schedule increase of 2.75%. (Effective 6% because current year schedule began in January)

Tom Hildreth, chairman of the Budget Committee, explained that if the entire budget for the School District was approved as presented it would represent a tax rate of \$23.09 with an increase of \$2.19 or 10.5% over 90-91. He then gave a brief history of the tax rates over the last ten years showing an average of 8.4% per year. The Budget Committee recommended an overall budget for the district of \$3,124,510 for 91-92. This figure is \$172,345 less than the School Board budget because the Budget Committee does not recommend Articles 5 and 6. Mr. Hildreth explained that even if Article 5 were to be defeated the teachers would still receive a 3% increase over the salary they are receiving in the current year.

Nana Crowley moved an amendment to "raise and appropriate \$59, 113 to fund the increase in cost items relative to professional staff salaries...." Seconded by George Wright. Discussion followed.

There was general concern and confusion over exactly what increase the teachers would be getting with and without approval of the Article 5. Moderator Squires felt that it was important that the voters understood the reason the teachers would received the 3% increase regardless of the outcome of the motion. Tom Hildreth explained that the 3% increase was the result of when the renegotiated contract that was approved in December took effect. Mike Harris explained that the increase that the town approved last year was a dollar figure and since negotiations weren't completed until Dececeember 1990, the increases were doubled in the second half of the year to cover the months missed rather than given in a lump sum retroactively. General concern was expressed from the voters that any increase would now be added onto an already elevated base.

Peter Stauble moved the question. Seconded by George Wright. The amendment to Article 5 was DEFEATED by teller card vote.

Moderator Squires explained that a written request with 5 signatures was submitted for a ballot vote on the original article. Polls opened at 9:30 P.M. and closed at 10:10 P.M. Article 5 was DEFEATED. 273 No / 130 Yes.

ARTICLE 6: Roxanne Gross moved that the District raise and appropriate \$32,208 to fund the increase in cost items relative to support staff salaries and fringe benefits for the 1990-1991 year which resulted from good faith negotiations with the support staff, and which represents the negotiated increase over last year's fringe benefits. Seconded by Mike Harris.

Ms. Gross explained that in renegotiations with support staff the dollar amount authorized by the voters last year, which translated into a 5% raise, was given to the staff in a lump sum retroactively. There is no 3% increase as a carry over to 1991-1992 as there was with the professional staff. Discussion followed on how to provide a 3% increase to equal that of the professional staff.

John Baker proposed an amendment to "raise \$7,400 to fund support staff increases." Seconded by Mr. Peabody. Amendment DEFEATED by teller card vote. 247 No / 80 Yes

Article 6 as originally stated was DEFEATED. 204 No/118 Yes.
PETITION to rename the "White Building"

Kathy Pasko read a non-binding resolution to rename the "White Building" after Mary Farley:

Be it hereby resolved that the first high school building, the "White Building," be officially named the "Farley Building", in honor of Mary Sherwin Farley, who donated the sum of \$10,000 to the town, the annual interest of which to be used for the support of the town high school.

The resolution was PASSED by teller card vote.

ARTICLE 6: After much confusion determining a final figure for this article, Moderator Squires made a request that, in the future, the School Budget figures be printed together with the Budget Committee figures as they are for the town.

Tom Hildreth of the Budget Committee moved that the District raise and appropriate \$3,056,658 for the support of the schools for the payment of salaries of School District officers and agents, and for the payment of statutory obligations of the District.

Mr. Hildreth explained how he arrived at this final figure. Starting with the base figure that the Budget Committee had recommended for the school budget of \$3,124,510 he subtracted \$20,724 that had been approved in Article 4 for the lunch program. He then subtracted the \$47,127 the district no longer needed to pay for employees retirement due to recent legislation. The new bottom line figure was \$3,056,658.

Mike Harris proceeded to explain the budget but was interrupted by requests from the voters to hurry along due to the late hour.

Dick Benoti asked to move the question. Seconded. Moderator Squires asked that the Budget Committee be given a chance to speak first. Following a brief request from Tom Hildreth that the School Board further explain some figures, the voters voiced a desire to move the question. Moderator Squires complied. The motion passed by teller card vote.

Article 7 was PASSED by teller card vote.

Mike Harris expressed appreciation and thanks to outgoing School Board member Roxanne Gross and Marilyn Learner for their time on the board.

A motion was made to adjourn the meeting and it was seconded.
The meeting was adjourned at 11:25 PM.

Respectfully Submitted,
Wendy Enright
School District Clerk
Hollis School District

HOLLIS SCHOOL DISTRICT BUDGET

	Budgeted SY 90-91	Actuals SY 9091	Adopted SY 91-92	Proposed 92-93	Budcom Recommend
1100 Regular Instruction	\$ 1,221,237	\$ 1,182,414	\$ 1,275,171	\$ 1,304,205	\$ 1,292,556
1200 Special Education	296,801	234,714	337,951	456,133	456,133
1250 Gifted Education	70,936	71,034	72,394	74,627	74,627
1400 Co-Curricular	2,340	1,352	2,280	2,280	2,280
2120 Guidance	64,463	68,910	46,028	49,785	49,785
2130 Health	31,380	33,304	33,628	33,680	33,680
2190 Other Services	8	-0-	8	8	8
2210 Improv of Instruction	49,818	24,245	39,923	45,088	45,088
2220 Educational Media	56,254	56,083	65,431	69,678	69,678
2310 School Board Expense	34,630	15,832	59,835	56,111	56,111
2320 Office of Superintendent	123,440	98,383	125,884	137,089	137,089
2400 Office of Principal	155,005	152,610	152,849	160,795	160,795
2540 Operation of Plant	233,070	238,239	214,440	221,587	220,787
2550 Transportation	119,009	80,281	123,008	128,369	128,369
2560 Food Service	82,763	75,745	105,174	99,085	99,085
2900 Fringe Benefits	348,674	345,712	351,573	404,696	404,696
4600 Bldg & Site Improv	2,100	-0-	-0-	-0-	3,000
5000 Debt Service	75,238	75,238	71,825	68,413	68,413
GRAND TOTALS	2,967,436	2,754,095	3,077,382	3,311,607	3,302,160

HOLLIS SCHOOL DISTRICT REVENUE

	APPROVED by Div. of Rev. Admin. 1990-91	ACTUALS 1990-91	APPROVED by Div. of Rev. Admin. 1991-92	BUDCOM Recommend 1992-93
TOTAL APPROPRIATIONS				
Gross Budget	\$ 7,992,477	\$ 7,749,158	\$ 3,077,382	\$ 3,302,160
REVENUE AND CREDITS				
Unencumbered Balance	110,008	110,008	309,606	-0-
Catastrophic Aid	109,043	133,590	141,108	5,000
Foundation Aid	492	436	-0-	-0-
School Building Aid	32,298	33,518	33,518	32,022
School Lunch	262,576	191,319	77,348	99,085
Other State/Federal	15,000	49,436	-0-	3,400
Tuition	1,180,000	1,185,404	-0-	-0-
Trust Fund	-0-	10,275	-0-	-0-
Temporary Deposits	15,000	33,326	5,000	5,000
Vocational Ed Reimburs	2,500	-0-	-0-	-0-
Other Local	13,200	20,338	-0-	-0-
Driver Education	18,000	4,562	-0-	-0-
Sale of Notes or Bond	-0-	-0-	-0-	-0-
TOTAL REVENUE	\$ 1,758,117	\$ 1,772,212	\$ 566,580	\$ 144,507
DISTRICT ASSESSMENT	\$ 6,234,360	\$ 5,976,946	\$ 2,510,802	\$ 3,157,653

FINANCIAL REPORT OF THE HOLLIS SCHOOL BOARD

July 1, 1990 - June 30, 1991

REVENUE ALL FUNDS

Fund Equity July 1, 1990(Adjusted)		\$ 150,643.13
Local Receipts:		
Current Appropriations	\$ 6,265,369.00	
Tuition	1,185,404.45	
Earnings on Investments	33,326.01	
Lunch Program	168,802.25	
Permanent Funds & Endowment	10,275.00	
Driver Education	4,562.00	
Sale of Notes	-0-	
Other Local Revenue	27,904.95	
Total Local	<u>\$ 7,695,643.66</u>	
State and Federal		
Receipts:		
Foundation Aid	\$ 435.88	
Building Aid	33,518.02	
Vocational Education	-0-	
Catastrophic Aid	133,589.86	
Food and Nutrition	22,517.02	
Other State & Federal	57,087.88	
Total State & Federal	<u>\$ 247,148.66</u>	

TOTAL REVENUE ALL FUNDS \$ 8,093,435.45

TOTAL AMOUNT AVAILABLE ALL FUNDS

STATEMENT OF ANALYSIS OF CHANGES IN FUND EQUITY

TOTAL AVAILABLE ALL FUNDS		\$ 8,093,435.45
LESS GENERAL FUND		
EXPEDITURES	7,510,779.63	
LESS ALL OTHER FUND		
EXPENDITURES	<u>238,378.46</u>	
FUND EQUITY JUNE 30, 1991		\$ 344,277.36

BALANCE SHEET
Fiscal Year Ended June 30, 1991

ASSETS

General Fund	\$368,023.85	
Special Revenue Fund	14,187.88	
Food Service	-0-	
Total Assets		<u><u>\$382,211.73</u></u>

LIABILITIES

General Fund	\$30,930.05	
Special Revenue Fund	7,004.32	
Food Services	-0-	
Reserved	34,671.70	
Unreserved Fund Balance	<u>309,605.66</u>	
Total Liabilities/Fund Equity		<u><u>\$382,211.73</u></u>

STATUS OF SCHOOL NOTES AND BONDS

Indebtedness June 30, 1991 (Principal Only)	
Elementary School	\$130,000.00

CERTIFICATE

This is to certify that the information contained in this report was taken from the official records and is complete and correct to the best of my knowledge and belief. The accounts are kept in accordance with Section 17 of Chapter 71-A of the Revised Statutes Annotated and regulation Chapter Rev 1100, Financial Accounting for Local Education Agencies on file with the Administrative Procedures Act, and upon forms prescribed by the Department of Revenue Administration.

Kathleen Pasko
Michael Harris
Mary Ford
Nancy Riley
Judy Gromer

Philip J. Dahlinger
Superintendent of Schools
January 16, 1992

REPORT OF THE SCHOOL DISTRICT TREASURER
July 1, 1990 – June 30, 1991

Cash on hand, July 1, 1990	\$ 143,197.97
Received from Town of Hollis	\$ 6,265,369.00
Revenue from State/Federal Sources	247,148.66
Received from Tuitions	1,185,404.45
Received from Trusts	10,275.00
Received from Sale of Notes	-0-
Received from All Other Sources	<u>247,869.85</u>
Total Receipt	\$ 7,956,066.96
Total Amount Available for Fiscal Year	\$ 8,099,264.93
Less School Board Orders Paid	<u>7,801,570.34</u>
Cash on hand, June 30, 1991	<u><u>\$ 297,694.59</u></u>

Rebecca Spitz
School District Treasurer

The audit of all Hollis School District funds was conducted by Plodzik and Sanderson, Accountants and Auditors, Concord, New Hampshire.

TEACHER ROSTER

HOLLIS ELEMENTARY SCHOOL

Name	Experience	Assignment	College	Degree
Peggy McAllister	20	Principal	Fitchburg State	MEd
Sharon Reinig	15	Asst. Principal	Simmons	MS
Greg Ashley	5	Grade 3	Antioch (New England)	MEd
Claudine Augello	15	Grade 6	State Univ. of NY	MA
Kristen Bartlett	3	Grade 5	Rivier	BA
Jan Beech	10	Learning Center	Lesley College	MEd
Nadine Clark	18	Library	Univ. of RI	MLS
Patricia Collins	18	Special Needs/Primary	Fitchburg State	MA
Paul Curtis	21	Grade 6	Fitchburg State	BS
Peter Durso	9	Grade 3	Univ. Kansas	MEd
Sylvia Eggleston	19	Music	Syracuse Univ.	MEd
Maria Gagliuso	3	Guidance	Rivier	MA
Cheryl Grasso	4	Grade 3	Univ. of MA (Amherst)	BA
Phyllis Gray	22	Grade 1	Rivier	MEd
Constance Grimes	28	Grade 6	Rivier	MA
Ethelind Hanninen	8	Grade 1	Antioch (New England)	MEd
Linda Harris	19	Learning Center	Notre Dame	MEd
Anne Hoag	15	Grade 5	Seton Hill	BS
Mary Illingworth	6	Grade 5	Univ. of Virginia	BS
Carole Jackson	17	Grade 2	Worcester State	MEd
Anne Jasper	0	Readiness	Rivier	BA
Dennis Kane	12	Kindergarten	Univ. of MA (Amherst)	BA

June Keleher	14	SAIF	UNH	MEd
Karen Kelley	13	Grade 5	Antioch (New England)	BA
Susan Kilpatrick	17	Grade 2	Fitchburg State	MEd
Patricia Kittredge	16	Grade 1	Suffolk Univ.	BA
Joan Leonard	4	LD/Resource Room	Univ. of Virginia	BA
Rosemarie Leppanen	33	Grade 1	Fitchburg State	MA
Priscilla Levasseur	18	Readiness	Rivier	MEd
Sandra Lindahl	6	Guidance	Notre Dame	MEd
Cheryl Linscott	20	Grade 4	Plymouth State	MA
Janet MacFarland	13	Environmental Science	Univ. of MA (Amherst)	BA
Mary Magennis	15	Grade 4	Simmons	MA
Marlene Morgan	10	Speech Pathologist	Ohio Univ.	MA
Amy Oles	7	Learning Disabilities	Univ. of N. Iowa	BA
David Olszewski	6	Physical Education	Bridgewater State	BS
Cheryl Paradis	16	Grade 4	Keene State	BA
Leslie Russell	6	Art	RI School of Design	MA
Nancy Saunders	19	Grade 1	Newark State	BS
Carol Smiglin	15	Grade 2	Antioch (New England)	MEd
Mary Ann Smith	12	Grade 2	Antioch (New England)	MEd
Susan Smith	0	Computer	Whittier	BA
Linda Szabunka	18	Grade 4	Fitchburg State	BA
Dorothy Thistle	14	School Nurse	NE Baptist Hospital	BA
David Ward	15	Grade 6	Univ. of MA (Boston)	BA
Linda Watson	7	Reading	Rivier	MA
Sandra Winchell	8	Grade 3	Northern IL Univ.	BEd
Amy Ziminsky	11	Kindergarten	Antioch (New England)	MA

HOLLIS ELEMENTARY SCHOOL

PRINCIPAL'S ANNUAL REPORT— JANUARY 15, 1992

Helping a superb school on its quest for educational excellence continues to be an overriding goal of the staff at Hollis Elementary School. The ordinary fails to exist, as together we construct goals to better the education at Hollis Elementary School. Everyone is committed to doing the best job they can do and seeing to it that, as your children move through Hollis Elementary School, they are exposed to the most current and effective methods of education possible.

The Hollis School Board continues to ask critical questions about plans for change and supports leadership efforts toward making Hollis Elementary School better each year. Pilot programs are currently being conducted in various areas of the school. We have one sixth grade class that is not departmentalized and are investigating alternatives to assessment. We are in the process of integrating Whole Language into our reading approach. On-going analysis of these and other programs is being conducted.

This year's Annual Report is directed at supplying information about all of the programs in existence at Hollis Elementary School. We, your dedicated and loyal staff, maintain our professionalism, enthusiasm and high standards in order to serve as role models to your children.

Language Arts — An eclectic approach to reading is used at Hollis Elementary School. That is to say that we use three different basal systems (Scribner, Houghton Mifflin, and Ginn). Additionally, trade books, book studies and writing process, along with the integration of a whole language approach, are currently being used. The specific materials and approach are determined by individual teachers with the assistance of the reading specialists. There is no "one" program that is geared to meet the needs of all children, and by combining a variety of approaches in classrooms, children are able to learn how to read and comprehend in many different ways.

In the area of writing and grammar, instruction is given at all grade levels. In the primary grades, phonics is introduced, along with spelling. All grade levels emphasize writing both in the Language Arts area and through integration into all subject areas. Activities such as Young Authors and our own Publishing Center allow the children a creative outlet for expression and celebration of their writing.

Overall, Hollis Elementary School has been, and continues to be, moving away from a strict textbook/workbook approach. Rather, we are utilizing our varied resources to make education real, relevant and meaningful for each and every student.

Math—In grades kindergarten through four, math classes are taught in self-contained classrooms. The curriculum is geared so that any student can be taught with any one of three phases of the same topic. The child who needs a slower, more deliberate approach to a

concept is taught using the objectives in the "basic" strand of the curriculum. The "core" strand of the curriculum is utilized for the child on grade level and the "extended" strand of the curriculum is used for the child who has mastered certain concepts and can handle a more advanced approach to an individual topic. In grades five and six, students are grouped by whichever approach appears to meet their needs. These groups remain flexible, allowing for changes when necessary.

Additionally, an action plan developed by a district committee is in place, and we are in the process of following recommendations in order to be consistent with the National Standards of Mathematics.

Handwriting—Students are taught the "Rhinehart" method of handwriting in grades one through six. While in the past two years we have not subscribed to the Rhinehart plan which evaluates students periodically, all teachers are using these materials to instruct students in the various formations of letters and good handwriting skills.

Science—The science curriculum is undergoing change this current year in order to implement a curriculum that is more "process" oriented (the how to do, rather than mere acquisition of facts) and realistic for students to understand. We are arranging for inservice workshops to assist teachers in the implementation of this approach, and we will be working with area school districts in the sharing of costs, utilizing the monies we have all received through an Eisenhower Grant.

Social Studies—A revised curriculum in Social Studies was implemented over two years ago. Each grade level has a separate focus, beginning with the family in the primary grades and growing to world cultures in the sixth grade. Each grade level deals with current events on an ongoing basis and to a degree that is appropriate for each age group. Budget cut-backs in recent years have necessitated the purchase of publications such as *Weekly Reader* (a student oriented newspaper on current events) to be made by individual parents. Map skills and geography continue to be taught as part of the overall Social Studies program.

Health—Health is integrated as much as possible in both Science and Social Studies. The guidance department assists with the drug and alcohol education program in the school. They aid teachers by working in individual classrooms and dealing with the myriad of questions and issues that arise from this sensitive area. Sex education is a part of the curriculum for fifth and sixth grades, and the expertise of our nurse as well as staff members is utilized in this area. Disease prevention of all types is yet another sensitive area that we address at Hollis Elementary School.

Computer—All classrooms have at least one computer. Grades K-2 have the Apple 2e, while grades 3 through 6 have a Macintosh SE. We are in the process of distributing donated Decmates to individual

classrooms to assist students in utilizing the computer as a tool for school work. The emphasis of the computer program continues to be on teaching keyboard skills as well as word processing. All students in grades 3-6 receive at least one 45-minute instructional lesson in these areas in a lab setting. Our lab is equipped with 26 Decmate computers which have been donated to Hollis Elementary School. With the introduction of a full-time computer teacher, these students are also graded on their report cards for their computer work. The office, guidance, Learning Center and special education areas also have Macintosh computers available.

Special Education—Through the efforts of Mary Anne Byrne, our Special Education Director, and the competent staff at H.E.S., many students who ordinarily would have required out-of district programs have been able to stay at our school through the creation of in-district programs. These programs continue to provide a substantive plan that meets the needs of students at great savings to the school district. Through use of the three in-house programs and three special education aides, students' needs are being met according to law in the least restrictive environment. Related service staff, consisting of speech/language and occupational and physical therapy, provide support services as required. The Child Study Team, consisting of a classroom teacher, the Assistant Principal, a student evaluator and the special education teachers in the building, is to be congratulated for its efforts in being sensitive to the needs of children.

The administrators at Hollis Elementary School as well as the Special Education Director remain aware of the fiscal constraints in the community and strive to offer programs that are the least restrictive as required by law. We continue to look creatively at meeting students' needs within our building. Often what appear to be large budgetary increases are in fact due to circumstances beyond our control, such as new students moving into Hollis and/or students' needs being beyond what the district can reasonably meet. Also, the cost of keeping students in-district requires additional support with resulting additional costs.

Art—Under the direction of Leslie Russell, all students benefit from the opportunity to work with a wide variety of mediums. Children's talents are expanded upon as they not only develop skills, but learn about art history and the importance of art in our lives.

Music—Sylvia Eggleston, despite space constraints, is able to deliver a meaningful and worthwhile music program to the students at Hollis Elementary School. Students study music theory and history and also explore a variety of aspects of music, thus encouraging a true appreciation of music in the world today.

Physical Education—Physical education can often be a highlight

in any child's day at Hollis Elementary School. David Olszewski's talent and sincere interest in children are evident in the sensitive and caring way he encourages them to become active participants in his classes. David has recently written an article for a physical education journal and is considered a leader in the state in his area.

All students in grades readiness through six receive one forty-five minute class per week in art, music, and physical education.

Library/Media—While the physical space of the library seems inviting to the casual visitor at Hollis Elementary School, it has become the one place where every area of the school extends. Tutoring, classes, meetings, large and small group work and many school-related activities utilize the library. The program continues to facilitate the needs of the school and the community. Under the direction of Nadine Clark, the library serves as a key support to all areas of our curriculum. Because we have become more "process" oriented, Media Center resources have become a critical element for education at Hollis Elementary School. As new technology is introduced, Nadine insures that the library is kept up-to-date, so that the staff and students can be current in their instruction and instructional techniques.

Instrumental Music—Students in grades five and six are afforded the opportunity to receive instrumental instruction on an instrument of their choice during one forty-five minute period per week for each grade level. Because of Mr. Ferland's talent in this area, he is able to teach a wide variety of instruments to a number of children during such a short period of time. Numbers necessitated an additional Saturday morning class which Mr. Ferland instituted at no cost to the district.

Environmental Science—Flexible scheduling became a part of the Environmental Science program this past year in order to insure continuity and provide a meaningful experience for all children. Rather than meeting every other week, children now enjoy a concentrated period of time for five to six weeks, where a topic can be explored on a more regular basis. Janet MacFarland insures that students are well-schooled in issues of the environment, as well as animal protection.

Guidance—At the present time we have one full-time guidance counselor (Sandra Lindahl) and one part-time counselor (Maria Gagliuso) who together assist the staff and students at Hollis Elementary School in a number of ways. Educational programs are enhanced through their efforts. They help children to understand the need to get along with one another and to better cope with the myriad of societal problems that can affect a child and interfere with the educational process on a daily basis. Death, dying, divorce, terminal illness and a wide variety of other catastrophic events are dealt with in a sensitive and timely manner.

Learning Center—Linda Harris and Jan Beech serve as the

coordinators of this program. Every student is touched by the efforts of these two individuals. Their work is directed to students, to staff and to administration. They insure that resources are readily available for the teacher looking for innovations to make an impact on either a class or an individual. They research programs, provide direct services, teach demonstration lessons and meet on a biweekly basis with all classroom teachers. They also coordinate the OM, yearbook, Japanese internship, and Publishing House activities. Their impact is felt, needed and sincerely appreciated. The approach of the Learning Center has changed over the years from a strict identification procedure/pull-out program to a more liberal in/out program that allows flexibility for children to come and go to the Learning Center based upon needs and interests, as opposed to strict test scores and referral systems.

Readiness—This is a program designed to meet the needs of those students who benefit from more time before entering the structured rigors of an academic first grade program. Diminishing space forced us to create shared space in one classroom with a dividing wall to house two classes of readiness. While not ideal, the parents and staff worked together to create options for students in order to maximize the resources of the school. The space for readiness will remain as is, unless the population of a grade level permits us to have only three sections of a grade instead of the usual four sections. The program itself provides opportunity for children's areas of strength to be enhanced, while working specific areas of need to prepare them for the first grade experience. Thanks goes to Priscilla Levasseur and Annie Jasper for their patience and diligence in dealing with the lack of space.

The parent group, Hollis Elementary People (H.E.P.), and our trusted volunteers continue to assist us in the day-to-day operation of the school with their resources and physical presence, and we are truly grateful to them. Teachers and support staff cause learning to happen! Teachers are there, not merely to teach, but to assure that students learn. An experienced and well-educated staff continues to learn and to grow in an effort to better serve students' learning needs better.

Maintenance, kitchen and secretarial staff personnel provide a healthy and pleasant environment and serve student and staff needs in the interest of learning. Parents and students, respectively, are partners in the educational process and the benefactors of teaching efforts. Your efforts have helped to make Hollis Elementary School a superb school and will continue to make it better in the future.

As you can see, there are many key players in the total school effort. With all working together, we can keep this school strong and make it even stronger!

Respectfully submitted,
Peggy McAllister

SUPERINTENDENT'S REPORT

This 1991 Report includes information regarding the events and activities in which I have been involved for the past year.

Budgeting: Each year I initiate the processes that lead to the budgets that are voted upon in March at the Annual School District Meetings. By January we have developed preliminary budgets that are reviewed by the Finance Committee in Brookline, the Budget Committee in Hollis, and the Advisory Finance Committee of the Hollis/Brookline Cooperative School District. Public Hearings are held for each of the district's budgets prior to the respective March meetings.

In Brookline, a School District Budget of \$1,344,654 was approved by the voters on March 7, 1991. On March 11, 1991, a Hollis School District budget of \$3,077,383 was approved by the voters. On March 18 and 19, 1991, the voters in the Hollis/Brookline Cooperative School District approved a budget of \$5,461,614.

The 1992-93 School Administrative Unit #41 Budget, in the amount of \$348,533, was approved by the SAU #41 School Board on December 10, 1991.

During the past year the Cooperative School Board appointed a Budget Process Committee which was charged with recommending improvements in the budgeting process. The committee, consisting of Mary Norton, Nina Glastetter, Kathy Pasko, Claire Mick, Thelma Pollard, and Kathy Davis recommended improvements in the communications between the school board and the Advisory Finance Committee, the dissemination of more public information regarding proposed budgets, improvements to the actual budget format, and a more systematic, organized presentation format to the public for hearings and the Annual School District Meeting.

Curriculum Renewal Process: Our SAU #41 Curriculum Renewal Process calls for an examination of specified subject areas each year. In the 1990-91 school year we concluded committee reviews in Art, Computer Education, Library/Media, Music, and Physical Education. Technology (formerly Industrial Arts) continues to be reviewed. The Administrative Council, which consists of the administrators from the combined Districts, prepared an Action Plan for each completed subject area. During the current school year Guidance, Science, and Social Studies are in the process of being reviewed, while, at the same time, the Action Plans for the previous year's subjects are being implemented.

Evaluation Procedures for Administrative Staff: The committee appointed in 1989-90 has continued the process of examining the evaluation procedures for administrators. New Board members have been appointed to the committee as it continues its work.

Labor Relations: No fewer than seven (7) separate collective bargaining sessions are underway during the fall of 1991 in SAU #41.

Five of the ongoing negotiations are for agreements for the 1992-93 school year, and involve the:

Brookline School Board/Brookline Teachers' Association (BTA)
Hollis School Board/Hollis Education Association (HEA)
Hollis School Board/Hollis Education Support Staff Association (HESSA)
Hollis/Brookline Cooperative School Board/HEA
Hollis/Brookline Cooperative School Board/HESSA

In the meantime the Hollis School Board reached an impasse in bargaining on current (1991-92) year issues with the HEA, and Health and Dental coverages, Staff Development, and Course Reimbursements have been argued before a Factfinder. The Factfinder, as provided under NH law, will prepare a report which, if not accepted by both parties, will be brought before the voters.

Similarly, the Hollis/Brookline Cooperative School Board and HESSA have gone to Factfinding over 1991-92 salary issues.

Facility Problems: In the summer of 1991, the roof at the Brookline Elementary School was replaced. The heating and ventilation system has been reviewed by an engineer, and a separate article will be placed on the 1992 Annual School District Meeting Warrant to seek funding to bring the system up to code. Both of the aforementioned items are part of the ongoing suit by the Brookline School Board against the parties involved in the 1987-88 construction project.

In Hollis, the 1990-91 school year was complicated by the discovery of structural problems in the Farley Building on the campus at Hollis/Brookline High School, which resulted in shutting down one classroom and adding temporary support beams in the building. A Special School District Meeting of the Hollis/Brookline Cooperative School District was held in June, and the voters approved \$85,000 to be used toward making the Farley Building structurally sound. The work was accomplished during the months of July and August, and the entire building is once again being used for classes.

School Improvement Program at Hollis/Brookline High School: The School Improvement Program (SIP) Team is in its third year of operation at the high school. During the 1990-91 school year the SIP Team pinpointed a number of areas within the operation of the school that needed attention, and in so doing, prepared goals and objectives to be accomplished. Currently, the team is in the process of involving additional staff members in its efforts to achieve its goals in the identified areas.

School Board Policies, New and Amended: In the Hollis/Brookline Cooperative district, considerable time has been spent writing, re-writing, and approving policies that govern operations and regulations at Hollis/Brookline High School. To date, over 160 policies have been either created, amended, or deleted.

The Brookline School Board's Policy Committee has continued its review of all of the existing Board policies, by amending and/or deleting some policies, and writing new ones for eventual Board approval.

Similarly, the Hollis School Board appointed a Policy Committee which has been reviewing and amending policies for the district.

Each policy is listed as an attachment to the agenda on which it is going to be discussed. A policy appears on at least two agendas before it is adopted by the School Board.

My goals for the 1991-92 school year are:

1. **SITE-BASED MANAGEMENT:** Foster the goal of shared leadership or site-based management at Hollis/Brookline High School.

2. **DATA PROCESSING:** To explore utilization of computer technology for both learning activities and administrative tasks.

3. **COMMUNITY RELATIONS:** Implement a positive and constructive community relations program.

4. **EDUCATIONAL LEADERSHIP:** Develop and implement specific action plans to implement revised curricula. Curricula reviews scheduled for this year should be conducted and should be held to high educational standards.

5. **LONG-RANGE PLANNING:** Identify areas that are amenable to long-range planning in the SAU and its constituent districts, and recommend candidate areas that need long range plans.

6. **EMPLOYEE EVALUATION:** Perform evaluations of the school principals. Establish employee procedures and practices within the SAU Office. Establish the link between staff development, staff evaluation, curriculum renewal and student learning outcomes.

7. **SELECTION OF NEW SUPERINTENDENT:** Assist the School Board in selecting the new Superintendent for SAU #41 through developing a schedule, developing a selection process and criteria, and candidate evaluation.

I have announced my intention to retire at the end of the 1992-93 school year, which accounts for goal number 7, above. As of June 30, 1993, I will have completed fourteen years of service as the Superintendent of Schools for School Administrative Unit #41.

For their understanding, support, and assistance during the past school year, I wish to thank the members of the Hollis, Brookline, and Hollis/Brookline Cooperative School Boards, the Building Principals and Assistant Principals, members of the SAU #41 Staff, the individual school staff members, and the citizens of Hollis and Brookline.

Respectfully submitted,
Philip J. Dahlinger
Superintendent of Schools

REPORT OF THE SPECIAL EDUCATION DIRECTOR

Following the mandates of Public Law 94-142 and the New Hampshire Standards for the Education of Handicapped Students, School Administrative Unit (SAU) #41 provides special education programs and related services to meet the unique needs of educationally handicapped students in the Hollis School District. Both the Federal and State laws guarantee a "free, appropriate public education" to all students ages 3-21. Whenever possible, we are committed to meeting the needs of students through in-district programs, so that we also meet the requirement of providing special education programs in the "least restrictive environment."

Goals for the Special Education Department include: continued improvement in the quality of special education service delivery, increased collaboration between regular and special educators, staff training and dissemination of information and resources to parents of educationally disabled students. Dedicated special education staff members continue to enhance our team process, network and collaborate department-wide, and, in general, work effectively toward attaining the department's goals.

Toward these goals a variety of activities were conducted in 1990. A Collaboration Committee including regular and special educators from all four schools has been meeting monthly to examine the status of special education in our schools and to propose changes needed to improve delivery services and collaboration between regular and special educators. Goals and action plans will be developed to implement these recommended changes.

In another collaborative effort, several special education teachers have teamed with classroom teachers to provide services in the classroom, where appropriate.

The Special Education Department completed the revision of forms that document required steps in the special education process. The forms are currently in use in all programs and their effectiveness and efficiency are being assessed for possible future revisions.

P.A.R.T. (Parents and Resources Together) was formed at the beginning of the 1991-92 school year to provide information for parents of educationally disabled students. Two of the six sessions have been held; the topics were disability awareness, SAU #41 special education process and community resources.

Inservice training for regular education and special education staff has included: special education department philosophy, policies and procedures; student motivation/empowering students; modifications for special education students in the classroom and improving student self-esteem.

Special needs students from Hollis are provided with a continuum of services and placements within SAU programs. Hollis currently has a total of 146 students identified as educationally handicapped following the SAU #41 Team Process of Referral, Evaluation and Placement.

At the Hollis Elementary School there are three special education programs in operation to meet the needs of 70 students. Two Resource Room programs serve students who require a portion of their day with special education personnel for either academic support and/or initial instruction in major content areas. The Special Needs program meets the needs of students who require a more intensive program. The special education programs are additionally supported by Speech and Language Therapy, Occupational Therapy, Physical Therapy and other related services as appropriate. The efforts and cooperation between special education and regular education staff have led to the successful mainstreaming of many students at the Hollis Elementary School.

At the Hollis/Brookline Junior High School, two programs are available to meet the needs of 29 educationally handicapped students, 23 of whom are from Hollis. The Resource Room program provides academic support services and related services for a total of 17 students. The Special Needs program provides a cost effective, in-district program for 12 students requiring a more intensive learning environment.

At Hollis/Brookline High School, 62 students are served within the Resource Room program or within an alternative Special Needs program for students requiring a more intensive environment. The Resource Room provides academic support services for a total of 46 students, including 29 from Hollis and the Pre-Vocational Special Needs program serves a total of 17 students, nine of whom are from Hollis. Both programs offer excellent academic support and alternative classes to meet the needs of educationally disabled students within the building. The High School staff continues to commendably mainstream a multiply-disabled student into the High School environment.

In addition to the numbers of students in in-district programs, there are also 15 Hollis students who require programs outside the District. A goal for each student is to be educated in the least restrictive environment, so whenever feasible, he or she will return to appropriate in-district programs.

To meet the requirement of early identification of preschool students, Hollis hosted the 1990-91 SAU #41 Child Check Screening last spring. Brookline hosted the 1991-92 Child Check Screening last fall. The purpose of the screening is to identify and monitor potentially handicapped preschool students, and to provide services to those determined to be educationally handicapped.

The Special Education Budget reflects all costs for in-district programs and materials, out-of-district tuitions, specialized transportation, evaluation and placement services, related service costs and

salaries for teaching staff. To help offset costs, the district is expected to receive Catastrophic Aid funding from the State of New Hampshire for as much as 80 percent of the special education expenses per student in excess of three times the state average tuition. Hollis will receive federal funds to help offset School District expenses for psychological and educational evaluations. An important goal of the Special Education Department is to continue to provide cost effective services to Hollis students.

Respectfully submitted,
Mary Anne Byrne
Director of Special Education
School Administrative Unit #41

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